

Expedited Housing Initiative Case Manager Job Announcement for Positions at Partner Agencies

Background Information

The COVID-19 crisis has highlighted the importance for both individual and community wellbeing as housing insecure populations are more vulnerable than ever. Many people experiencing homelessness are considered high risk for COVID-19 exposure and need access to immediate housing. To respond to this crisis, the Chicago Continuum of Care (CoC) developed the [Expedited Housing Initiative](#) (EHI) to support those who have been impacted by COVID-19.

The EHI is testing innovative approaches to speed the ending of homelessness in Chicago. By leveraging an unprecedented reduction of barriers and increase in federal funding, the EHI is improving system wide efforts and housing more people, faster than ever before. This initiative is a collaborative effort between the Chicago Department of Family & Support Services (DFSS), Chicago Department of Public Health (CDPH), All Chicago, the Corporation for Supportive Housing (CSH), and the Chicago Continuum of Care.

All Chicago has partnered with agencies to provide Rapid Rehousing and case management services for up to 2,000 households experiencing homelessness. To become a case manager as part of the EHI, please access the agency application process below.

Position Summary

This position is client focused and is responsible for assisting individuals and their families who are experiencing homelessness secure and maintain housing. The Case Manager must be able to work with clients to create goals with evidenced based practices. Help individuals identify housing stability barriers and assist them through crisis intervention.

Basic Job Responsibilities:

- Conduct monthly (or as needed) home visits to ensure housing stability, support in developing life skills, and foster emotional support through a trauma-informed approach through a strength-based approach.
- Perform crisis prevention and intervention as needed using Harm Reduction and Trauma-Informed Philosophies.
- Document and report critical client issues to maximize retention for housing stabilization.
- Utilize a strength-based, motivational interviewing skills and trauma-informed approach to empowering the client to meet their housing plan goals through external referrals for direct

services, such as workforce development and employment training, financial stability, subsidized health care toward housing stabilization.

- Assist clients as advocates for governmental benefits: SNAP, SOAR, housing needs to include evictions, landlord negotiation, and access to community resources (affordable childcare, food resources, utility assistance, furniture banks, etc.)
- Effectively write case notes, letters, reports, maintain documentation, and complete required forms.
- Monitor clients’ progress to ensure that goals and objectives are met related to housing needs.
- Partner with property owners/representatives to obtain required documents in support of financial assistance requests.
- Provide follow-ups to maximize the client’s ability to maintain housing after exit.
- Track and report client outcomes in file and in HMIS. Ensure timely entry of data in HMIS. Ensure HMIS data is complete and accurate.

Specific Agency Job Responsibilities, Qualifications, Compensation and Application Instructions can be found by linking to the agencies hiring for this position below.

Hiring Agency	Job Application Site
Deborah’s Place	Job Application Site
A Safe Haven Foundation	Job Application Site
Catholic Charities	Job Application Site, Job # 1458
La Casa Norte	Job Application Site
The Boulevard	Job Application Site
Featherfist	Job Application Site
Volunteers of America	Job Application Site