



*****These meeting notes are considered draft until approved at the next meeting. If any adjustments are made before approval, a new version will be posted.*****

BOARD COMMITTEE DESCRIPTION	<p>The Executive Committee is responsible for setting and timely dissemination of the agenda for CoC Board meetings, including regular updates on the work of Committees; for setting and timely dissemination of the agenda for the two annual all-CoC member meetings; for providing Board leadership in ensuring clear and effective lines of communications between the Board and CoC members and stakeholders; and for providing Board leadership in ensuring that CoC planning and implementation is consistent with requirements articulated by HUD in 24 CFR Part 578 and other directives, with applicable federal, state, and local laws, and with the strategic direction of Plan 2.0.</p> <p>The Executive Committee will be responsible for setting and upholding process decisions to determine which issues go to the Board for official vote, and for determining when the need for action is sufficiently urgent as to require either an unscheduled meeting, or a vote by the Board on a matter which was not included on the publicly disseminated meeting agenda, or action by the Board without a meeting. In the interest of transparency, the rationale for such decisions should be communicated to the CoC membership and stakeholders along with the outcome of such actions.</p>
ATTENDEES	<p>Richard Rowe (Chair, LEC Member), Brandie Knazze (ESG Member), Michael Banghart (Finance Committee Chair, SPC Member), Carmelo Barbaro (SOPC Chair, At Large Member), Fred Friedman (LEC Member), Debbie Reznick (Private Funders Member)</p> <p>Nicole Bahena (All Chicago), Jessica Smith (CSH), Beth Horwitz (All Chicago), Carolyn Ross (All Chicago)</p>
BRIEF SUMMARY OF DECISIONS MADE	<ul style="list-style-type: none"> • Meeting agenda was approved. • Executive Committee agreed to approve prior meeting minutes via email. • Executive Committee agreed to hold an additional meeting to discuss the Ending Veterans Homeless Initiative request to join Built for Zero, and whether it should be on the August CoC Board agenda.

ACTION ITEMS (INCLUDING ANY AREAS OF UNFINISHED BUSINESS)	PERSON / PARTY RESPONSIBLE	TIMELINE
Schedule another meeting to discuss Built for Zero proposal	Nicole Bahena	By Wed
Produce written proposal about joining Built for Zero	Jessica Smith	By Exec Com meeting

AGENDA ITEMS	Approval of Executive Committee Agenda and Meeting Minutes
SUMMARY OF SIGNIFICANT OUTCOMES (MOTIONS, DECISIONS)	The agenda was approved. The minutes will be reviewed and voted on via email.

AGENDA ITEM	CoC Implementation Structure Lines of Action Updates
SUMMARY OF SIGNIFICANT OUTCOMES (MOTIONS, DECISIONS)	<p>Beth provided an update on the System Analysis and Resource Development Line of Action. First meeting is being scheduled. Project Managers of the SARD Line have been in conversation with Heartland’s Social Impact Research Center to carry out a large portion of the work in this Line.</p> <p>Fred asked how people have access to Leadership Teams of Lines. Beth explained how Leadership Teams are made up and where materials can be accessed.</p> <p>Nicole provided an update on Affinity Groups.</p> <p>Nicole provided an update on the Expedited Housing Initiative Line of Action: 1000 housed. Richard asked about access to data. Nicole mentioned Slack.com as a source for people who want information. Richard ask if we are we tracking justice involvement, Beth provided info about the Just Housing Ordinance and its relation to EHI.</p> <p>Brandie asked about how to help with the case manager capacity issue – Nicole provided an overview of efforts to date.</p> <p>Racial Equity Line of Action – Carmelo expressed concerns about the pace of the group and asked if the CoC is ready for the changes this Line of Action will bring. Debbie thought RFP should be much broader. It was discussed whether the Executive Committee should write a letter indicating support on this issue.</p>

AGENDA ITEM	August CoC Board Meeting Potential Topics
SUMMARY OF SIGNIFICANT OUTCOMES (MOTIONS, DECISIONS)	<ul style="list-style-type: none"> - Built for Zero – Ending Veterans Homeless Initiative – Jessica provided a brief overview of the Built for Zero efforts. Board asked for written info for the Board in advance. Fred asked for the actual language for that motion. Next Steps – Jessica to provide written proposal and motion; and then Nicole to schedule a new meeting. - HMIS Update – Provided background about pausing the migration. Customized data and reporting is extremely important, but we also need to reduce the customizations. Bit focus wouldn’t be able to do customizations. All Chicago will include a written update in the Board packet and if people want to discuss they can take it out of the consent agenda.

AGENDA ITEM	Adjourn
SUMMARY OF SIGNIFICANT OUTCOMES (MOTIONS, DECISIONS)	Meeting adjourned at 11:30 AM