



BOARD COMMITTEE DESCRIPTION	This committee is responsible for Lead Agency MOUs (Collaborative Applicant, HMIS, Coordinated Entry System); Annual Administrative Evaluation of Lead Agencies; and the System Data Dashboard.
ATTENDEES	<p>Committee Members: Laura Bass (SPC), Andrea Dakin (SPC), Sanja Stinson (SPC), Carmelo Barbaro (At Large), Carolyn Ross (All Chicago), Margarita Nieves-Gonzalez (SPC)</p> <p>Members who later voted on the decisions via email: Pete Toepfer (SPC), Adam Rodgers (At Large)</p> <p>Guests: Julie Nelson (CSH, CES Lead), Chris O'Hara (LEC)</p> <p>Staff: Nicole Bahena and Beth Horwitz (All Chicago)</p>
BRIEF SUMMARY OF KEY DECISIONS MADE	<ul style="list-style-type: none"> • Lead Agency accountability activities are delegated to the entities below. At the entity's discretion, it can create a subgroup that is responsible for accountability, or maintain the accountability role themselves. <ul style="list-style-type: none"> ○ HMIS--HMIS Eval Committee ○ CES--CE Leadership ○ Collaborative Applicant—CAC • The Committee approved the collaborative applicant MOU and Scope of Work (SOW)

ACTION ITEMS (INCLUDING ANY AREAS OF UNFINISHED BUSINESS)	PERSON / PARTY RESPONSIBLE	TIMELINE
Review the Accountability Guidelines and propose a final version to SOPC for approval.	Beth, Nicole and Stephanie	Mid-August
Ensure that CE Leadership and HMIS eval group are notified to get started and to draft MOU.	Nicole	Mid-August
Laura can grab language from Kim and send a note out to the SPC list, and add to agenda for the September meeting. Carmelo will also do some recruiting of Board members.	Laura, Carmelo	End of September

Agenda Items

AGENDA ITEM	Approval of Agenda & Minutes
SUMMARY OF SIGNIFICANT OUTCOMES (MOTIONS, DECISIONS)	<p>Julie requested a change in the order of the agenda to discuss the Lead Agency Accountability and Evaluation Function first. Laura Moved to approve agenda, Andrea seconded, agenda approved.</p> <p>Minutes approved.</p>

AGENDA ITEM	Lead Agency Accountability & Evaluation Function
SUMMARY OF SIGNIFICANT OUTCOMES (MOTIONS, DECISIONS)	<ul style="list-style-type: none"> • Reviewed draft MOU Accountability Overview. Question raised about potential conflict of interests both for when All Chicago is a UFA, and for CES. Can be discussed later. • Decision: Lead Agency accountability activities are delegated to the entities below. At the entity’s discretion, it can create a subgroup that is responsible for accountability, or maintain the accountability role themselves. <ul style="list-style-type: none"> ○ HMIS--HMIS Eval Committee ○ CES--CE Leadership ○ Collaborative Applicant--CAC • Next Step: Beth, Nicole and Stephanie will review the Accountability Guidelines and propose a final version to SOPC for approval. • Next Step: Nicole will ensure that CE Leadership and HMIS eval group are notified to get started and to draft MOU.

AGENDA ITEM	Collaborative Applicant Memo Of Understanding (MOU) & Brief Overview of Reporting Template
SUMMARY OF SIGNIFICANT OUTCOMES (MOTIONS, DECISIONS)	<ul style="list-style-type: none"> • Decision: The Committee approved the collaborative applicant MOU and Scope of Work (SOW) • Next Steps: SOPC will send the CA MOU and SOW to Board • Discussion: Collaborative applicant committee is down in numbers, and both co-chairs are stepping down. • Next Steps: Laura can grab language from Kim and send a note out to the SPC list, and add to agenda for the September meeting. Carmelo will also do some recruiting of Board members.

AGENDA ITEM	Updates of Interest
SUMMARY OF SIGNIFICANT OUTCOMES (MOTIONS, DECISIONS)	<p>The following items were reviewed very briefly.</p> <ul style="list-style-type: none"> • EHI Evaluation Plan • Provider Expedited Housing Initiative Accountability Plan • One List Changes • System Data Dashboard • CoC NOFA Update