



BOARD COMMITTEE DESCRIPTION	<p>The Executive Committee is responsible for setting and timely dissemination of the agenda for CoC Board meetings, including regular updates on the work of Committees; for setting and timely dissemination of the agenda for the two annual all-CoC member meetings; for providing Board leadership in ensuring clear and effective lines of communications between the Board and CoC members and stakeholders; and for providing Board leadership in ensuring that CoC planning and implementation is consistent with requirements articulated by HUD in 24 CFR Part 578 and other directives, with applicable federal, state, and local laws, and with the strategic direction of Plan 2.0.</p> <p>The Executive Committee will be responsible for setting and upholding process decisions to determine which issues go to the Board for official vote, and for determining when the need for action is sufficiently urgent as to require either an unscheduled meeting, or a vote by the Board on a matter which was not included on the publicly disseminated meeting agenda, or action by the Board without a meeting. In the interest of transparency, the rationale for such decisions should be communicated to the CoC membership and stakeholders along with the outcome of such actions.</p>
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ACTION ITEMS FROM LAST MEETING (INCLUDING ANY AREAS OF UNFINISHED BUSINESS)	PERSON / PARTY RESPONSIBLE	TIMELINE

AGENDA ITEM	TIMING	PERSON FACILITATING
Welcome and Introductions	10 min	Richard
<input checked="" type="checkbox"/> Approval of Agenda and Minutes from December Meeting	5 min	Richard
<input checked="" type="checkbox"/> All CoC Meeting Schedule for 2021		
<ul style="list-style-type: none"> - All Chicago proposal for Friday, June 25 from 1-2:30pm and Friday, December 17 from 1-2:30pm 	10 min	Nicole
2020 NOFA Updates and UFA Discussion	20 min	Nicole & Carolyn
<input checked="" type="checkbox"/> CHA, DCFS and CoC MOU to apply for the Fostering Youth to Independence	5 min	Nicole
February CoC Board Meeting Potential Topics <ul style="list-style-type: none"> - CoC Implementation Structure - Treasury and ESG CARES Act Funding - Racial Equity Efforts / Next Steps <ul style="list-style-type: none"> o Coordinated Entry TA Announcement o Grand Challenge Announcement o South Side RE group data o Racial Equity Subgroup – becomes Leadership Group of Racial equity Line of Action? Next Steps 	30 min	Nicole

<p>Agenda Feb CoC Meeting</p> <ul style="list-style-type: none"> - Approve Agenda and Minutes - Approve Consent Agenda <ul style="list-style-type: none"> o Collaborative Applicant Subcommittee Report / Workplan o SOPC Report / Workplan o BAC Report / Workplan o Finance Committee Report o All Chicago Report (including HUD CoC NOFA Update, HMIS Vendor Transition Update, Youth MOU signing for CoC) - CoC Implementation Structure - 2020 Data Review - Anything from the list above or anything else proposed 	15 min	Nicole
Adjourn	-	Richard



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ATTENDEES	<p>Ben Applegate (Chair, At Large Member), Carmelo Barbaro (SOPC Chair, At Large Member), Ken Burnette (SPC Member), Fred Friedman (Board Affairs Committee Chair, LEC Member), Richard Rowe (LEC Member)</p>
BRIEF SUMMARY OF DECISIONS MADE	<ul style="list-style-type: none"> • The Committee voted to hold voting through a simple poll on the call and not tie votes to membership for this upcoming meeting which as one voting item that is expected to be non-controversial – the 2021 CoC Board of Directors Slate. • The CoC Executive Committee will review and recommend the changes for COC Implementation Structure first, and then send them to the CoC Board for a vote for affirmation. • Next All CoC Board Meeting will be December 18, at 12 pm.

ACTION ITEMS (INCLUDING ANY AREAS OF UNFINISHED BUSINESS)	PERSON / PARTY RESPONSIBLE	TIMELINE
Send out invite for the All CoC Board meeting and the agenda for approval.	Nicole Bahena	December

Agenda Items

AGENDA ITEM	Approval of Executive Committee Agenda and Meeting Minutes
SUMMARY OF SIGNIFICANT OUTCOMES (MOTIONS, DECISIONS)	<p>Nicole reviewed the agenda items and presented the last meeting minutes.</p> <p>Fred moved to accept the agenda and minutes, Ken seconded and there was no opposition to the agenda or minutes.</p>

AGENDA ITEM	All CoC Meeting in December
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<p>SUMMARY OF SIGNIFICANT OUTCOMES (MOTIONS, DECISIONS)</p>	<p>Nicole reported that the only voting item for the next All CoC Board meeting will be the 2021 Slate. She presented the idea to send out a ballot without a meeting to discuss the 2021 Slate. She couldn't find any regulations that HUD requires Members to meet twice a year. Fred reviewed the regulations and reported that Regulation 578.7 states to hold meetings of the full Board at least semiannually.</p> <p>It was agreed to have the meeting on December 18, at 12 PM. Nicole will send out invite and the agenda for approval.</p> <p>The Committee voted to hold voting through a simple poll on the call and not tie votes to membership for this upcoming meeting which as one voting item that is expected to be non-controversial – the 2021 CoC Board of Directors Slate.</p>
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<p>AGENDA ITEM</p>	<p>CoC Implementation Structure Changes for 2021</p>
<p>SUMMARY OF SIGNIFICANT OUTCOMES (MOTIONS, DECISIONS)</p>	<p>Nicole report on the CoC Implementation Structure Changes for 2021. She stated the group of Project Managers have been working diligently to adjust work plans and continue working on needed areas to make change in our system's response and the potential changes of the lines of work. There was a discussion if the Executive Committee should approve the CoC Implementation Structure first before they go to the Board.</p> <p>Richard moved that the CoC Executive Committee review and recommend the changes for COC Implementation Structure first, and then send them to the CoC Board for a vote for affirmation, Ken seconded it, there was no opposition.</p> <p>Nicole stated that the Committee will have two opportunities to review the CoC Implementation Structure Changes before the next Executive Committee meeting on December 9.</p> <p>A special CoC Board focus group is scheduled on December 4, at 2:30 pm to introduce changes.</p>

<p>AGENDA ITEM</p>	<p>Next Meeting</p>
<p>SUMMARY OF SIGNIFICANT OUTCOMES (MOTIONS, DECISIONS)</p>	<p>Next CoC Executive Committee meeting is scheduled for December 9, at 10 am. Goals for that meeting are to finalize the December CoC Board Agenda and approving changes to the COC Implementation Structure for Board decision.</p>



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ATTENDEES	Ben Applegate (Chair, At Large Member), Carmelo Barbaro (SOPC Chair, At Large Member), Ken Burnette (SPC Member), Richard Rowe (LEC Member), Debbie Reznick (Private Funders)
BRIEF SUMMARY OF DECISIONS MADE	<ul style="list-style-type: none"> • Accepted the Lines of Action for 2021 as proposed by All Chicago to go to the full CoC Board for approval.

ACTION ITEMS (INCLUDING ANY AREAS OF UNFINISHED BUSINESS)	PERSON / PARTY RESPONSIBLE	TIMELINE
E-mail last meeting minutes for approval via e-mail	Nicole	December 9, 2020
Check with All Chicago communications regarding e-mail list used for the information sessions on the proposed CoC Implementation Structure Changes	Nicole	Before December 16
Draft committee reports for the CoC Board Meeting and send to the Chairs	Nicole	December 11, 2020

AGENDA ITEM	Approve Agenda and Minutes
SUMMARY OF SIGNIFICANT OUTCOMES (MOTIONS, DECISIONS)	<p>There was no opposition to the agenda.</p> <p>Nicole will e-mail last meeting minutes to members and they will vote via e-mail.</p>

AGENDA ITEM	All CoC Meeting in December 18
SUMMARY OF SIGNIFICANT OUTCOMES (MOTIONS, DECISIONS)	<p>The 2021 slate will be the only voting item. It is expected to be non-controversial since it is coming from the Board Affairs Committee. Members will vote by poll.</p> <p>If the CoC Board passes the proposed CoC Implementation Structure Lines of Actions, the rest of the meeting will be discussing how to structure 2021 and what are the focus areas.</p>

	<p>Debbie voiced her concern whether there will be enough feedback from the community before the proposed changes are voted on at the next CoC Board Meeting.</p> <ul style="list-style-type: none"> - Nicole stated that there have been weekly e-mail reminders, there were four open strategy sessions, and several presentations to the most active communities in the CoC. - It was noted that public comments so far have been one from an alderman staffer about connecting outreach to libraries, and one from someone with a concern about SPC as an affinity group. No concerns with Lines of Action themselves. - Ken gave an update on feedback from the SPC and will follow up with the Chairs to encourage them get more feedback. <p>Richard Rowe will be recognized as the new Chair in 2021.</p>
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AGENDA ITEM	CoC Implementation Structure Changes for 2021
SUMMARY OF SIGNIFICANT OUTCOMES (MOTIONS, DECISIONS)	<p>Nicole reviewed the proposed Lines of Action for 2021 and discussion ensued.</p> <p>Ben made a motion to accept the Lines of Action for 2021 as proposed by All Chicago to go to the full CoC Board for approval, it was seconded by Carmelo, motion passed unanimously.</p>

AGENDA ITEM	CoC Board Agenda
SUMMARY OF SIGNIFICANT OUTCOMES (MOTIONS, DECISIONS)	<p>It was agreed to add the following items to the CoC Board agenda:</p> <ul style="list-style-type: none"> • Committee Reports • CoC Board Slate for 2021 • CoC Implementation Structure Vote • HMIS Vendor Change • Presentation from DFSS on ESG funds usage