



BOARD COMMITTEE DESCRIPTION	The Executive Committee is responsible for: (1) Setting and timely dissemination of the agenda for CoC Board meetings, including regular updates on the work of Committees. (2) Setting and timely dissemination of the agenda for the all-CoC member meetings. (3) Providing Board leadership in ensuring clear and effective lines of communications between the Board and CoC members and stakeholders. (4) Providing Board leadership in ensuring that CoC planning and implementation is consistent with requirements articulated by HUD in 24 CFR Part 578 and other directives, with applicable federal, state, and local laws, and with the direction of strategic implementation plan. (5) Overseeing the activities of the CoC's Implementation Structure (6) Reviewing appeals and grievances of CoC members.
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AGENDA ITEM	TIMING	PERSON FACILITATING
<input checked="" type="checkbox"/> Approve Agenda and Minutes	5 min	Ben
All CoC Meeting in December <ul style="list-style-type: none"> - Agenda Items: <ul style="list-style-type: none"> o Slate for CoC Board 2021 (Voting Item for All CoC Meeting) - Discussion/Voting Items for CoC Board Exec Com <ul style="list-style-type: none"> o <input checked="" type="checkbox"/> Can we get a COVID exemption for second 2020 meeting? o If yes, we could hold a vote on slate via ballot. o If no, we would suggest some voting process changes. <ul style="list-style-type: none"> ▪ Since it is not planning to be contentious, can we just do a poll vote and not care about membership only voting? - If holding a meeting, proposed date is Dec 17 or 18, virtually, mid-day. 	15 min	Nicole
CoC Implementation Structure Changes for 2021 <ul style="list-style-type: none"> - Reminder: New CoC Charter outlines oversight of CoC IS - <input checked="" type="checkbox"/> Proposal for Discussion: Approving changes for CoC IS - Preview of Changes and Community Engagement Plan 	35 min	Nicole
Next Meeting – Need to confirm date <ul style="list-style-type: none"> - Next Meeting Goals – Set Dec CoC Board Agenda; approve CoC IS Changes for Board Decision 	5 min	Nicole