



Minutes Submitted by: Cindy Brown, Nicole Bahena

BOARD COMMITTEE DESCRIPTION	<p>The Executive Committee is responsible for setting and timely dissemination of the agenda for CoC Board meetings, including regular updates on the work of Committees; for setting and timely dissemination of the agenda for the two annual all-CoC member meetings; for providing Board leadership in ensuring clear and effective lines of communications between the Board and CoC members and stakeholders; and for providing Board leadership in ensuring that CoC planning and implementation is consistent with requirements articulated by HUD in 24 CFR Part 578 and other directives, with applicable federal, state, and local laws, and with the strategic direction of Plan 2.0.</p> <p>The Executive Committee will be responsible for setting and upholding process decisions to determine which issues go to the Board for official vote, and for determining when the need for action is sufficiently urgent as to require either an unscheduled meeting, or a vote by the Board on a matter which was not included on the publicly disseminated meeting agenda, or action by the Board without a meeting. In the interest of transparency, the rationale for such decisions should be communicated to the CoC membership and stakeholders along with the outcome of such actions.</p>
ATTENDEES	<p>Ben Applegate (Chair, At Large Member), Carmelo Barbaro (SOPC Chair, At Large Member), Ken Burnette (SPC Member), Fred Friedman (Board Affairs Committee Chair, LEC Member), Richard Rowe (LEC Member)</p>
BRIEF SUMMARY OF DECISIONS MADE	<p>The Executive Committee approved the following:</p> <ul style="list-style-type: none"> • The All CoC Meeting Agenda and Meeting protocols. • To postpone the Finance Committee activities for the remainder of 2020. • The Ranking Policies Committee slate.

ACTION ITEMS (INCLUDING ANY AREAS OF UNFINISHED BUSINESS)	PERSON / PARTY RESPONSIBLE	TIMELINE
Send reallocation policy to agencies it would most affect.	Nicole	Before CoC Board Meeting
Fill seats for and convene the Ranking Policies Committee	Nicole	By November
Communicate all CoC meeting agenda and meeting protocols to CoC	All Chicago	By week of 10/12

Agenda Items

AGENDA ITEM	Approve Executive Committee Meeting Agenda and Minutes
--------------------	--------------------------------------------------------

SUMMARY OF SIGNIFICANT OUTCOMES (MOTIONS, DECISIONS)	No opposition to the meeting agenda. CoC Executive Committee Minutes from August voted to approve. Fred voted present.
-------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------

AGENDA ITEM	
SUMMARY OF SIGNIFICANT OUTCOMES (MOTIONS, DECISIONS)	<p>Nicole reviewed the agenda, voting items, voting process, and procedures.</p> <p>There was discussion regarding new members and organizations that want to join for voting purposes. Fred moved to pass agenda, seconded by Ken, agenda passed.</p> <p>Nicole reviewed the proposed meeting and voting protocols. The Executive Committee agreed to the following changes:</p> <ul style="list-style-type: none"> • On item number ten, Fred proposed 30 minutes each instead of 10. • It was suggested on item number 5 that at the meeting they will do GoToWebinar platform for 10 minutes and then switch to phone for 10 minutes and go back to GoToWebinar. • It was agreed that on item number 1 the motions will come from BAC and SOPC/CAC.

AGENDA ITEM	Reallocation Policy Review
SUMMARY OF SIGNIFICANT OUTCOMES (MOTIONS, DECISIONS)	Nicole reviewed and highlighted main sections. It was agreed not to put out for public comment. Nicole will send out to the five agencies so they are aware that it will be brought to the Board. Nicole will add to the CoC Board agenda.

AGENDA ITEM	Board Affairs
SUMMARY OF SIGNIFICANT OUTCOMES (MOTIONS, DECISIONS)	<p>CoC Charter Next Steps – Fred stated he is very close to the proposed revised charter and still reviewing comments. A meeting is scheduled for Oct. 12 and he expects to have the revised charter to present to Board.</p> <p>Vice Chair Role – LEC will do in two processes. Vice Chair will become the Chair next year.</p>

AGENDA ITEM	SOPC
SUMMARY OF SIGNIFICANT OUTCOMES (MOTIONS, DECISIONS)	MOUs for CES and HMIS are underway.

AGENDA ITEM	Ranking Policies Group Slate Composition Approval
--------------------	---------------------------------------------------

SUMMARY OF SIGNIFICANT OUTCOMES (MOTIONS, DECISIONS)	Nicole reviewed the proposed slate. Richard proposed that that LEC should have four seats and YAB two seats. There were no opposition to add the extra seats.
-------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------

AGENDA ITEM	Finance Committee
SUMMARY OF SIGNIFICANT OUTCOMES (MOTIONS, DECISIONS)	<ul style="list-style-type: none"> • Postponing 2020 meeting and duties – There was no opposition to postpone. • Suspending 2021 membership dues – It was agreed that the decision should be made by the Finance Committee in January 2021.

AGENDA ITEM	Racial Equity Group Meeting Summary and Next Steps
SUMMARY OF SIGNIFICANT OUTCOMES (MOTIONS, DECISIONS)	<p>In the process of looking for a consultant to help.</p> <p>There was a conversation on the difficulties of what the focus area should be and who's prospective this will be coming from. It was agreed to add this item to the CoC Board agenda.</p>

AGENDA ITEM	Next Board Meeting Agenda Draft
SUMMARY OF SIGNIFICANT OUTCOMES (MOTIONS, DECISIONS)	Nicole will e-mail a draft agenda.

