



**\*\*\*These meeting notes are considered draft until approved at the next meeting. If any adjustments are made before approval, a new version will be posted.\*\*\***

<b>BOARD COMMITTEE DESCRIPTION</b>	<p>The Executive Committee is responsible for setting and timely dissemination of the agenda for CoC Board meetings, including regular updates on the work of Committees; for setting and timely dissemination of the agenda for the two annual all-CoC member meetings; for providing Board leadership in ensuring clear and effective lines of communications between the Board and CoC members and stakeholders; and for providing Board leadership in ensuring that CoC planning and implementation is consistent with requirements articulated by HUD in 24 CFR Part 578 and other directives, with applicable federal, state, and local laws, and with the strategic direction of Plan 2.0.</p> <p>The Executive Committee will be responsible for setting and upholding process decisions to determine which issues go to the Board for official vote, and for determining when the need for action is sufficiently urgent as to require either an unscheduled meeting, or a vote by the Board on a matter which was not included on the publicly disseminated meeting agenda, or action by the Board without a meeting. In the interest of transparency, the rationale for such decisions should be communicated to the CoC membership and stakeholders along with the outcome of such actions.</p>
<b>ATTENDEES</b>	Richard Rowe (Chair, LEC Member), Carmelo Barbaro (SOPC Chair, At Large Member), Ken Burnett (SPC Member), Debbie Reznick (Private Funder), Michael Banghart (Finance Committee Chair, SPC Member), Nicole Bahena (All Chicago), Cindy Brown (All Chicago)
<b>BRIEF SUMMARY OF DECISIONS MADE</b>	<ul style="list-style-type: none"> <li>• Agenda for the CoC Board Meeting</li> <li>• Time of All CoC Meetings Schedule for 2021</li> </ul>

ACTION ITEMS (INCLUDING ANY AREAS OF UNFINISHED BUSINESS)	PERSON / PARTY RESPONSIBLE	TIMELINE
Send an e-mail with any follow up that was not addressed at today's meeting	Nicole Bahena	

<b>AGENDA ITEMS</b>	<b>AGENDA ITEM</b> Approval of Executive Committee Agenda and Meeting Minutes
<b>SUMMARY OF SIGNIFICANT OUTCOMES (MOTIONS, DECISIONS)</b>	Due to time constraints and late member arrivals to meeting, there was no vote to accept the agenda and minutes.

AGENDA ITEM	<b>CoC IS Update for Exec Com</b>
SUMMARY OF SIGNIFICANT OUTCOMES (MOTIONS, DECISIONS)	Due to time constraints, the agenda item was not discussed.

AGENDA ITEM	<b>April CoC Board Meeting Potential Topics</b>
SUMMARY OF SIGNIFICANT OUTCOMES (MOTIONS, DECISIONS)	<p>There was a discussion regarding using Board time most efficiently by setting the agenda differently.</p> <p>The Committee agreed on the following:</p> <ul style="list-style-type: none"> <li>- Consent Agenda <ul style="list-style-type: none"> <li>o April Agenda</li> <li>o February Minutes</li> <li>o Board Minutes (instead of Reports)</li> <li>o All Chicago Report – helpful or not? <ul style="list-style-type: none"> <li>▪ Could Include CoC IS Updates/Info</li> </ul> </li> </ul> </li> <li>- Public Comment Period - 15 minute, remind people of the time limit (2 minute per individual); manage sign-up information if we can?</li> <li>- Any Committees need to bring anything forward to the full Board? <ul style="list-style-type: none"> <li>o HMIS Vendor Migration / Committee – Update in All Chicago report and/or discussion item?</li> </ul> </li> <li>- Housing Strategy with ARA Funding <ul style="list-style-type: none"> <li>o (goal of presentations...help dedicate resources for long-term housing pathways for EHI participants, and ensure as much money goes as possible to efforts that will help prevent and end homelessness in short and long term)</li> <li>o DOH Presentation</li> <li>o CHA?</li> <li>o State Presentation</li> <li>o Others?</li> </ul> </li> <li>- Other Items? <ul style="list-style-type: none"> <li>o CoC IS <ul style="list-style-type: none"> <li>▪ Racial Equity</li> <li>▪ EHI</li> <li>▪ Other lines...</li> </ul> </li> </ul> </li> <li>- Preview of Board Policy Decisions Coming Up <ul style="list-style-type: none"> <li>o Ranking Policies</li> <li>o Discussion of large variants of grant amounts per unit</li> </ul> </li> </ul>

AGENDA ITEM	<b>Discussion Item: CoC Board Briefings before meeting – how useful/helpful would they be?</b>
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<b>SUMMARY OF SIGNIFICANT OUTCOMES (MOTIONS, DECISIONS)</b>	Due to time constraints, the agenda item was not discussed.
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<b>AGENDA ITEM</b>	<b>All CoC Meeting Schedule for 2021</b>
<b>SUMMARY OF SIGNIFICANT OUTCOMES (MOTIONS, DECISIONS)</b>	<p>Nicole stated there was concern having meetings scheduled mid-day. A survey was sent out and results show evenings is the least preferred time, but only eight people responded.</p> <p>It was agreed to schedule meetings from 1 pm – 2:30 p.m.</p>

<b>AGENDA ITEM</b>	<b>Discussion Item: Discussion of large variants of grant amounts per unit</b>
<b>SUMMARY OF SIGNIFICANT OUTCOMES (MOTIONS, DECISIONS)</b>	<p>Due to time constraints items was not discussed. Nicole requested members to start thinking about the large variants of grant amounts per unit. Nicole stated to Michael she thought the Finance Committee could do some work in advance before bringing to the Executive Committee.</p> <p>Richard requested topic be added to the CoC Board agenda.</p>

<b>AGENDA ITEM</b>	<b>Adjourn</b>
<b>SUMMARY OF SIGNIFICANT OUTCOMES (MOTIONS, DECISIONS)</b>	