



*****These meeting notes are considered draft until approved at the next meeting. If any adjustments are made before approval, a new version will be posted.*****

BOARD COMMITTEE DESCRIPTION	<p>The Executive Committee is responsible for setting and timely dissemination of the agenda for CoC Board meetings, including regular updates on the work of Committees; for setting and timely dissemination of the agenda for the two annual all-CoC member meetings; for providing Board leadership in ensuring clear and effective lines of communications between the Board and CoC members and stakeholders; and for providing Board leadership in ensuring that CoC planning and implementation is consistent with requirements articulated by HUD in 24 CFR Part 578 and other directives, with applicable federal, state, and local laws, and with the strategic direction of Plan 2.0.</p> <p>The Executive Committee will be responsible for setting and upholding process decisions to determine which issues go to the Board for official vote, and for determining when the need for action is sufficiently urgent as to require either an unscheduled meeting, or a vote by the Board on a matter which was not included on the publicly disseminated meeting agenda, or action by the Board without a meeting. In the interest of transparency, the rationale for such decisions should be communicated to the CoC membership and stakeholders along with the outcome of such actions.</p>
ATTENDEES	Richard Rowe (Chair, LEC Member), Carmelo Barbaro (SOPC Chair, At Large Member), Ken Burnette (SPC Member), Fred Friedman (Board Affairs Committee Chair, LEC Member), Lisa Morrison Butler (ESG, DFSS), Debbie Reznick (Private Funder), Michael Banghart (Finance Committee Chair, SPC Member)
BRIEF SUMMARY OF DECISIONS MADE	<ul style="list-style-type: none"> December CoC Executive Committee Meeting Notes approved February Agenda approved Dates for All CoC Membership Meetings confirmed for 6/25/21 and 12/17/21 CoC Board Meeting Topics were finalized

ACTION ITEMS (INCLUDING ANY AREAS OF UNFINISHED BUSINESS)	PERSON / PARTY RESPONSIBLE	TIMELINE
Send more information regarding the Fostering Youth to Independence and draft MOU to the Committee.	Nicole Bahena	By February 8, 2021
Review Fostering Youth to Independence material, the draft MOU and send any questions or concerns to Nicole.	Executive Committee	February 12, 2021
Survey membership regarding All CoC Meeting time for 2021.	Nicole Bahena	By end of Quarter 1
Contact Colleen Mahoney for an update of DOH for CoC Board Meeting.	Nicole Bahena	By February 12, 2021
Prepare and send out a proposed CoC Board Agenda to the Committee.	Nicole Bahena	February 9, 2021
Approve CoC Board Agenda	Executive Committee	February 10, 2021

Agenda Items

AGENDA ITEM	Approval of Executive Committee Agenda and Meeting Minutes
SUMMARY OF SIGNIFICANT OUTCOMES (MOTIONS, DECISIONS)	Michael moved to accept the agenda and minutes, Carmelo seconded and there was no opposition to the agenda or minutes.

AGENDA ITEM	All CoC Meeting Schedule for 2021
SUMMARY OF SIGNIFICANT OUTCOMES (MOTIONS, DECISIONS)	<p>Nicole presented the proposed dates and times for the 2021 All CoC Meetings, which are Friday, June 25 from 1-2:30pm and Friday, December 17 from 1-2:30pm.</p> <p>Fred voiced concern having the meetings in the middle of the day because most members have jobs and may not be available. He also questioned if the meetings will be held virtual. It was agreed to schedule the June meeting virtual and revisit December's meeting. Since there is a concern regarding time of the meetings, it was agreed that Nicole will survey membership.</p>

AGENDA ITEM	2020 NOFA Updates and UFA Discussion
SUMMARY OF SIGNIFICANT OUTCOMES (MOTIONS, DECISIONS)	<p>Nicole reported that HUD auto renewed all renewal projects with no application process. She also stated there will be an opportunity for new funding.</p> <p>Nicole discussed All Chicago's decision not to apply for UFA status this year. Carolyn is preparing a letter to all CEOs. Last year there were approximately seven agencies that did not support All Chicago for UFA status. Nicole brought to discussion how important All Chicago having UFA status is to the CoC Board. The CoC Executive Committee discussed opportunities to hear concerns of any agencies not in support of UFA status and how to bring them along. It was agreed that it should be a joint effort with All Chicago and to start moving forward now. Nicole will discuss with Carolyn and get back to the Committee on possible next steps.</p> <p>Nicole reported that All Chicago is applying for HUD technical assistance for UFA status to ensure they are prepared in the event the CoC wishes for All Chicago to apply.</p>

AGENDA ITEM	CHA, DCFS and CoC MOU to apply for the Fostering Youth to Independence
SUMMARY OF SIGNIFICANT OUTCOMES (MOTIONS, DECISIONS)	<p>Nicole discussed the application for Fostering Youth to Independence initiative which seeks to serve youth with DCFS involvement with CHA vouchers. The CoC would be committing to provide the supportive services to a single youth that is over the age of 23 for 3 years. She requested authorization for Richard to sign the application.</p> <p>It was agreed that Nicole will send more information regarding the Fostering Youth to Independence and a draft MOU to the committee. They will have until February 12 to review and send any questions or concerns to authorize Richard to sign.</p>

AGENDA ITEM	February CoC Board Meeting Potential Topics
SUMMARY OF SIGNIFICANT OUTCOMES (MOTIONS, DECISIONS)	<p>Nicole presented the potential topics for the February CoC Board meeting, which is below:</p> <ul style="list-style-type: none"> - CoC Implementation Structure - Treasury and ESG CARES Act Funding - Racial Equity Efforts / Next Steps <ul style="list-style-type: none"> o Coordinated Entry TA Announcement o Grand Challenge Announcement o South Side RE group data o Racial Equity Subgroup – becomes Leadership Group of Racial equity Line of Action? Next Steps <p>There was a discussion regarding how much time should be spent on the CoC Implementation Structure and which lines of action should be focused on first.</p> <p>Michael and Carmelo believe the Racial Equity Efforts should be a priority before the CoC Implementation Structure. Nicole reported that one of the lines of action this year is racial equity. There was a discussion about transitioning the Board’s Racial Equity Subgroup to become and expand into being the leadership group of racial equity line and combine efforts.</p> <p>Nicole requested help from the committee to nominate another co-lead for the Racial Equity Line of Action. The co-lead will work with Elizabeth Perez (All Chicago), will be compensated, and must dedicate 25-40% of their time to this effort. There was a discussion regarding hiring a consultant.</p> <p>It was agreed there should be an update for the Treasury and ESG CARES Act Funding. Commission Lisa Morrison Butler will work with Nicole on ESG funding. Nicole will ask Colleen Mahoney (DOH) for an update on the Treasury funding to present at the CoC Board Meeting</p> <p>Nicole will prepare a proposed agenda and send to the Committee on Monday or Tuesday.</p> <p>Michael mentioned that the Financial Committee has a budget that needs approval.</p>

AGENDA ITEM	Adjourn
SUMMARY OF SIGNIFICANT OUTCOMES (MOTIONS, DECISIONS)	Meeting adjourned at 11:30 am.