



<b>BOARD COMMITTEE DESCRIPTION</b>	<p>The Executive Committee is responsible for setting and timely dissemination of the agenda for CoC Board meetings, including regular updates on the work of Committees; for setting and timely dissemination of the agenda for the two annual all-CoC member meetings; for providing Board leadership in ensuring clear and effective lines of communications between the Board and CoC members and stakeholders; and for providing Board leadership in ensuring that CoC planning and implementation is consistent with requirements articulated by HUD in 24 CFR Part 578 and other directives, with applicable federal, state, and local laws, and with the strategic direction of Plan 2.0.</p> <p>The Executive Committee will be responsible for setting and upholding process decisions to determine which issues go to the Board for official vote, and for determining when the need for action is sufficiently urgent as to require either an unscheduled meeting, or a vote by the Board on a matter which was not included on the publicly disseminated meeting agenda, or action by the Board without a meeting. In the interest of transparency, the rationale for such decisions should be communicated to the CoC membership and stakeholders along with the outcome of such actions.</p>
<b>ATTENDEES</b>	<p>Ben Applegate (At Large), Carmelo Barbaro (At Large, Systems Operations and Performance Committee Chair), Ken Burnett (SPC), Com. Lisa Morrison Butler (ESG), Fred Friedman (LEC, Board Affairs Committee Chair), Debbie Reznick (Private Funders), Richard Rowe (LEC), Larry Smith (LEC)</p>
<b>BRIEF SUMMARY OF DECISIONS MADE</b>	<p>Members discussed the All CoC Board Meeting and voting items. There was discussion if there should be a segment for the unrest people are experiencing.</p> <p>Nicole reported that the Charter is out for public comment. Nicole, Fred and Larry will meeting to discuss further</p>

<b>ACTION ITEMS (INCLUDING ANY AREAS OF UNFINISHED BUSINESS)</b>	<b>PERSON / PARTY RESPONSIBLE</b>	<b>TIMELINE</b>
Bring agenda and voting protocols for approval to next Executive Committee meeting.	Nicole	Next Exec Com Meeting
Share CoC Board Meeting Agenda with CoC Board and post on website	Nicole	Within a week

**Agenda Items**

<b>AGENDA ITEM</b>	Approve Agenda for 8/11/20 and Minutes from 6/2/20
<b>SUMMARY OF SIGNIFICANT OUTCOMES (MOTIONS, DECISIONS)</b>	<p>There was no opposition to the agenda.</p> <p>The Committee agreed to review the minutes at a later time and e-mail their vote by the end of the week.</p>

AGENDA ITEM	Annual All-CoC Membership Virtual Meeting Agenda
SUMMARY OF SIGNIFICANT OUTCOMES (MOTIONS, DECISIONS)	The Executive Committee discussed how to handle voting virtually. They suggested reaching out to the CoC membership to see what topics they are most interested in. Nicole will bring agenda and voting protocols for approval to next Executive Committee meeting.

AGENDA ITEM	Voting Items for CoC Board @ August 17 <sup>th</sup> Meeting
SUMMARY OF SIGNIFICANT OUTCOMES (MOTIONS, DECISIONS)	<p>Members agreed to all voting items presented for the CoC Board Meeting:</p> <ul style="list-style-type: none"> <li>- Agenda and Minutes Approval</li> <li>- Committee Reports Approval <ul style="list-style-type: none"> <li>o SOPC – recommendation to send CA MOU to CoC</li> <li>o BAC – charter update (currently open for public comment)</li> <li>o Exec Com – Annual All-CoC Membership Virtual Meeting Agenda</li> </ul> </li> <li>- HUD CoC NOFA <ul style="list-style-type: none"> <li>o NOFA Update and Contingency Planning</li> <li>o 2020 Ranking Policies Ad Hoc Committee Creation</li> <li>o Approve 2020 Appeals Process</li> <li>o Policy regarding involuntary reallocation</li> </ul> </li> </ul>

AGENDA ITEM	CoC Implementation Structure Updates for Board
SUMMARY OF SIGNIFICANT OUTCOMES (MOTIONS, DECISIONS)	<p>Members agreed that Pipeline Strategy and the draft Charter should be the focus of the meeting. Ben suggested e-mailing a copy of the Charter in advance of the meeting so members can review and be ready for discussion.</p> <p>Members were asked to e-mail Nicole or Fred with suggestions for outreach regarding the Charter. Commission Morrison Butler suggested Jackie Edens and Chairs at Line of Work.</p>

AGENDA ITEM	Updates for Exec Com
SUMMARY OF SIGNIFICANT OUTCOMES (MOTIONS, DECISIONS)	Nicole will take suggestions from the Committee regarding the CoC Board agenda and circulate an updated agenda this week for approval.