



<b>BOARD COMMITTEE DESCRIPTION</b>	This committee is responsible for: (1) Board and Board Committee nominations; (2) Board orientation; (3) Reviewing the Charter and proposing draft amendments; (4) Reviewing options for structural changes when needed; and (5) CoC Membership through the establishment of a Membership Subcommittee.
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ACTION ITEMS FROM LAST MEETING (INCLUDING ANY AREAS OF UNFINISHED BUSINESS)	PERSON / PARTY RESPONSIBLE	TIMELINE	STATUS
Identify delegates for 2021 for non-LEC/YAB/SPC positions (leftover from prior minutes).	Nicole → Cindy	By January 2021	Complete
Nicole to reach out to Rev. Richardson about CoC Executive Committee.	Nicole	By Dec 7 2020	Complete
Add to BAC workplan to create a survey for CoC Board Members that asks about pronouns, equity, etc.	Nicole	By January 2021	Complete
Nicole to schedule BAC meetings for 2021, looking at Tues/Wed afternoons.	Nicole	By mid-Dec 2020	Complete

AGENDA ITEM	TIMING	PERSON FACILITATING
Welcome, Introductions, Icebreaker	10 minutes	Fred, Nicole (icebreaker)
Approve Past Meeting Minutes and Today's Agenda	5 minutes	Fred
Revisit Work Plan for 2021 <ul style="list-style-type: none"> <li>- Update on Board Recruiting Efforts</li> <li>- Board Orientation Plan</li> <li>- Joint Finance Committee, Board Affairs Committee, and Membership Committee Meeting Purpose and Scheduling</li> </ul>	15 minutes	Nicole
Revisit Work Plan for 2021 Membership Committee <ul style="list-style-type: none"> <li>- Revisit Membership Committee, Work Plan and Recruiting / Next Steps               <ul style="list-style-type: none"> <li>o Should we be reviewing demographic info for members? Purpose for this? Add this to the Membership Committee work plan?</li> </ul> </li> </ul>	30 minutes	Nicole

AGENDA ITEM	TIMING	PERSON FACILITATING
Board Member Survey <ul style="list-style-type: none"><li>- Purpose</li><li>- Questions to Include</li><li>- Survey Sending Schedule</li></ul>	20 minutes	Nicole
Meeting Debrief <ul style="list-style-type: none"><li>- What went well today?</li><li>- What do we want to do differently next time?</li></ul>	10 minutes	Fred
Adjourn		