



<b>BOARD COMMITTEE DESCRIPTION</b>	This committee is responsible for: (1) Board and Board Committee nominations; (2) Board orientation; (3) Reviewing the Charter and proposing draft amendments; (4) Reviewing options for structural changes when needed; and (5) CoC Membership through the establishment of a Membership Subcommittee.
<b>ATTENDEES</b>	Fred Friedman (LEC); Michael Banghart (SPC); Sherri Allen Reeves (SPC); Christy Prah (Private Funders); Regina Freeman-Hodges (VA), Chris O’Hara (LEC), Todd Fuller (IDHS)  Nicole Bahena, All Chicago Staff
<b>BRIEF SUMMARY OF DECISIONS MADE</b>	<ul style="list-style-type: none"> <li>• The Board Affairs Committee voted to email current rep and others at Samuel DeWitt Proctor Conference to see who from the organization or network could join the CoC Board.</li> <li>• The Board Affairs Committee agrees to conduct broad recruitment efforts led by All Chicago.</li> <li>• The Board Affairs Committee voted to allow the CoC Board for 2021 to go up to 25. The current charter says the limit should be 23.</li> <li>• Fred will serve as the chair of the Membership Subcommittee and Board Affairs Committee for 2021.</li> </ul>

ACTION ITEMS (INCLUDING ANY AREAS OF UNFINISHED BUSINESS)	PERSON / PARTY RESPONSIBLE	TIMELINE
Change all approved minutes to final version and post.	Nicole	Within 1 week
Reach out to lead admin contact and Saeed to invite someone to the Board.	Nicole	Within 1 week
Identify delegates for 2021 for non-LEC/YAB/SPC positions.	Nicole → Cindy	By January 2021
Conduct CoC Board Committee recruitment for 2021 based on proposal reviewed by BAC.	Nicole	By early December

<b>AGENDA ITEM</b>	Agenda and Minutes Approval
<b>SUMMARY OF SIGNIFICANT OUTCOMES (MOTIONS, DECISIONS)</b>	The committee adopted the agenda, and minutes. If anyone reviews the minutes and has corrections, let Nicole know.

<b>AGENDA ITEM</b>	CoC Board Membership Updates
<b>SUMMARY OF SIGNIFICANT OUTCOMES (MOTIONS, DECISIONS)</b>	LEC Elected Richard Rowe to another term for 2021, and elected him to represent the LEC Vice Chair current role, to be CoC Board Chair for 2021.

<b>AGENDA ITEM</b>	2021 Board Slate
<b>SUMMARY OF SIGNIFICANT OUTCOMES (MOTIONS, DECISIONS)</b>	<p>Slates up for Board Affairs Committee Discussion are:</p> <ul style="list-style-type: none"> <li>- Faith-based Representative – Current rep has not been very active. The BAC made a motion (Christy moved, Sherri seconded) that was accepted to email current rep and others at Samuel DeWitt Proctor Conference to see who from the organization or network could join the CoC Board. That person would be vetted and submitted for approval to the CoC Board.</li> <li>- IDHS – Todd confirmed another term, and will identify a delegate to represent when he’s not able to attend. (Christy moved, Michael seconded)</li> <li>- All Chicago will confirm with CDPH who is the representative.</li> <li>- Steve Brown – All Chicago will confirm he wants to be on the Board again.</li> <li>- Committee noted the charter says there are 23 CoC Board Members, but the current board is 24. Michael moved and Sherri seconded to allow the Board for 2021 to go up to 25.</li> </ul>

<b>AGENDA ITEM</b>	2021 Committees
<b>SUMMARY OF SIGNIFICANT OUTCOMES (MOTIONS, DECISIONS)</b>	<p>Nicole reviewed All Chicago proposal for 2021 Committee Recruitment. Christy moved to accept this approach to board recruitment for 2021, and Michael seconded. The motion was changed to be: Board Affairs Committee agrees to conduct broad recruitment efforts led by All Chicago. Moved by Sherri, seconded by Michael.</p> <p>Input from BAC – more than emailing and slack channel might be necessary, might need to be more dedicated 1:1 work.</p>

<b>AGENDA ITEM</b>	2021 Board Member Orientation Plan
<b>SUMMARY OF SIGNIFICANT OUTCOMES (MOTIONS, DECISIONS)</b>	<p>Nicole reviewed proposed Board Member Orientation plan. Could we do it and have voluntary participation for recurring members, but mandatory for new members. We could record it so it’s available for future people throughout the year.</p> <ul style="list-style-type: none"> <li>- Interest in BAC Members joining the Membership Committee – Fred will serve as the chair of the Membership Subcommittee. Sherri will be on the Membership Subcommittee as well.</li> <li>- Voting for 2021 BAC Chair – Michael nominated Fred for 2021 Board Affairs Committee Chair</li> </ul>

<b>AGENDA ITEM</b>	2020 Debrief
<b>SUMMARY OF SIGNIFICANT OUTCOMES (MOTIONS, DECISIONS)</b>	We were not able to address this agenda item. It will be moved to the next meeting.

<b>AGENDA ITEM</b>	2021 BAC and Membership Committee Work Plans
<b>SUMMARY OF SIGNIFICANT OUTCOMES (MOTIONS, DECISIONS)</b>	We were not able to address this agenda item. It will be moved to the next meeting.

<b>AGENDA ITEM</b>	Next Meeting scheduled for Friday, Dec 4.
<b>SUMMARY OF SIGNIFICANT OUTCOMES (MOTIONS, DECISIONS)</b>	<p>Next Meeting Focus</p> <ul style="list-style-type: none"> <li>- Finalizing Slate for CoC Board and Executive Committee</li> <li>- 2021 BAC and Membership Committee Work Plans</li> <li>- 2020 Debrief</li> <li>- Onboarding Plan (if anything needs to be finalized)</li> </ul>

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