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| BOARD COMMITTEE DESCRIPTION | This committee is responsible for Board and Board Committee Nominations; Board Orientation; and Charter Amendments. |
| ATTENDEES | Fred Friedman (LEC); Michael Banghart (SPC); Sherri Allen Reeves (SPC); Christy Prah (Private Funders); Regina Freeman-Hodges (VA), Christ O'Hara (LEC) Steve Gaydos and Nicole Bahena, All Chicago Staff |
| BRIEF SUMMARY OF DECISIONS MADE | <ul style="list-style-type: none"> • Many changes to All Chicago's proposed responses from the Board Affairs Committee are outlined below. • The Board Affairs Committee moved that the CoC accept the CoC Charter as revised. |

| ACTION ITEMS (INCLUDING ANY AREAS OF UNFINISHED BUSINESS) | PERSON / PARTY RESPONSIBLE | TIMELINE |
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| Finalize Minutes and send to BAC for a vote of approval | Nicole | Within 1 week |
| Finalize Charter Responses from BAC to CoC | Nicole/Steve | Within 1 week |
| Send Motion from BAC to CoC in preparation for CoC Membership vote | Nicole | Within 1 week |

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| AGENDA ITEM | Discussion and Voting on Responses Public Comments on Charter Revisions (continued, from October 8 2020 meeting) |
| SUMMARY OF SIGNIFICANT OUTCOMES (MOTIONS, DECISIONS) | <ul style="list-style-type: none"> • Comment 16 – Leave the response as is. The commenter can propose an alternate to Roberts Rules for Board Affairs Committee consideration at a later date. • Comments 24 – 30 – The Board Affairs Committee agreed to keep the charter as is, but to change the Board Affairs Response to be the following: <ul style="list-style-type: none"> ○ If the service providers' statement that SPC reps are not representing their individual organizations, but rather the Service Providers Commission as a whole, then there is no need to change the conflict of interest policy as a conflict of interest does not exist. The Service Providers must clarify with HUD, a lawyer familiar with HUD regulations, or request an exemption from HUD to 24 CFR § 578.95. • Comments 10 - 14 – no changes to proposed response. • Comment 15 – This comment helped Board Affairs Committee realize that including procedures as part of the CoC Board's decision making authority was overstepping. Therefore, "and procedures" will be struck from the current charter. Steve will update the comment to "amend this so the word procedures will be eliminated...and the CA's role, and further state that the CA's role is to |

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| | <p>implement procedures for the purposes for implementing the policies decided upon by the Board.”</p> <ul style="list-style-type: none"> • Comment 17 – Committee agreed to add that dissemination will include “notifying” the CoC Membership. • Comment 18 – 23 – No changes to the prepared response. • Add to Article 4, Section 8, to the Board Affairs Committee responsibilities: to review options for structural changes when needed, including but not limited to Roberts rules of order, meeting structures, conflict of interest policies, that will then be voted upon by the CoC Board of Directors. |
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| AGENDA ITEM | Motion from BAC |
| SUMMARY OF SIGNIFICANT OUTCOMES (MOTIONS, DECISIONS) | The Board Affairs Committee moves that the CoC accept the CoC Charter as revised. |