

# Homeless Management Information System (HMIS)

## Data Request Review Criteria

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All Chicago is the HMIS lead for the Chicago Continuum of Care (CoC). In this role, All Chicago receives requests from both within and outside of the CoC seeking information based on that HMIS data. To be accepted, requests must further the [mission](#) of the Chicago CoC. Using an equal and transparent process, All Chicago reviews each request according to the criteria questions listed below. Requests are typically reviewed by All Chicago, though larger requests or those that require prioritization relative to other CoC obligations may be reviewed by additional CoC stakeholders.

A request must meet all applicable criteria to be accepted. If not accepted, the requestor may ask for information about which criteria were not met and support to revise and re-submit a request.

The list of questions below guides the process to accept or deny a request for data. All Chicago's capacity to fulfill a request is based on availability of staff and other resources. Because of this, any time-sensitive request should be submitted as early as possible. If a request is approved, All Chicago will work with the requestor to estimate the response time and associated cost.

### CRITERIA QUESTIONS

1. Is the data requested clearly related to the question hoping to be answered?
2. Does the request further our understanding of homelessness or the homelessness services system?
3. Does the request align with Chicago CoC [Priorities and Interests](#)?
4. Will the request advance knowledge, policy change, or funding allocation?
5. Will the requested data further well-planned, and attainable goals?