Chicago Continuum of Care Board of Directors Meeting
Virtual Meeting
June 17, 2020
9:30am – 11:30am
Agenda

Register to Attend: https://attendee.gotowebinar.com/register/8840402648777472784

I.	Webinar Housekeeping Items – Nicole Bahena	9:30 am
II.	Welcome, Introductions/Roll Call – Ben Applegate	9:35 am
III.	Reflection and Moment of Silence – Ken Burnett	9:40 am
IV.	☑▤ Consent Agenda Items – Ben Applegate	9:55 am

a. June Meeting Agenda
b. April Board Meeting Minutes
c. System Operations & Performance Committee Report
d. Board Affairs Committee Report
e. All Chicago Updates

V.	▤ Expedited Housing Initiative (EHI) – Nicole Bahena	10:00 am

a. EHI Overview & CoC Board Policy Update
b. EHI Data & Potential Impact on System Goals

VI.	▤ CoC Implementation Structure (Action Agenda) – Nicole Bahena	10:30 am

a. CoC Implementation Structure Response to COVID-19
b. Discussion on Future State of CoC Implementation Structure and CoC Activities

VII.	Public Comment Period – Ben Applegate	11:15am
VIII.	Adjournment – Ben Applegate	11:30am

a. Upcoming 2020 Meeting Dates:
    i. Wed, Aug 19, 9:30-11:30am
    ii. Wed, Oct 21, 9:30-11:30am
    iii. Wed, Dec 16, 9:30-11:30am

☑ = Voting item
▤ = Document included in Board packet

Chicago Continuum of Care Board of Directors Meeting
Virtual Meeting
April 15, 2020
9:30am – 11:30am
DRAFT Minutes
(submitted by C. Brown, All Chicago)

In attendance: Jeri Linas, Carmelo Barbaro, Stephen Brown, Regina Freeman-Hodges, Fred Friedman, Sybil Madison, Commissioner Lisa Morrison-Butler, Richard Rowe, Audrey Thomas, Peter Toepfer, Bennett Applegate, Ken Burnett, Todd Fuller, Christine Haley, Mary Howard, Christy Prahl, Amanda Pyron, Debbie Reznick, Rev. Saeed Richardson, Larry Smith, Dorothy Yancy.

Alternates/Proxies: Megan Cunningham, Dr. Sanja Stinson, Otha Gaston, Michael Banghart, Colleen Mahoney

Guests: Carolyn Ross, Steve Gaydos, Keri Lowder, Beth Horwitz, Cindy Brown, Karen Kowal, Nicole Bahena, Maura McCauley, Joan Bundley, Twanda Acosta, Betsy Benito, Brett Penner, Sherri Reeves, Stephanie Spideman, Sendy Soto, Chris O'Hara.

MINUTES
  I.   Webinar Housekeeping Items
        Nicole Bahena gave a brief description of how the functions work for the virtual meeting.

  II.   Welcome, Introductions/Roll Call
        Ben Applegate welcomed everyone and thank them for their service. It was agreed there was enough people in attendance for a quorum.

  III. Consent Agenda
        Ben motioned to approve the consent agenda, passed unanimously.

  IV.   Homeless System Response
        a. Todd Fuller of IDHS gave an overview of how they are distributing funding and their focus to provide everyone with lodging. They are proceeding as fast as possible. He encouraged and recommends removing any barriers in place for people to access the services.
        b. Commissioner Lisa Morrison Butler of DFSS gave an update on their response. They are focusing on decompressing emergency shelters throughout the city. They have established facilities for people who are 60 and older and have underlying conditions to get them into a safe environment. They are working with

Hotel 166 and A Safe Haven. She expressed her concern that, once the COVID-19 emergency has passed, there is a need to focus on trying to get people into housing with proper support and those conversations are underway.

c. Megan Cunningham of CDPH reported on their response. They have been working with homeless shelters to provide education and guidance on how to identify and respond to COVID-19. They are working on having nurses in all shelters to provide real in-person guidance. They are now significantly extending their testing capability. They are working to bring additional isolation facilities and new Partnerships. They are also focusing on high risk individuals over the age of 60 with underlying medical conditions.

d. Christine Haley of Cook County Health shared her perspective of the response to COVID-19. She expressed her concern that there is not enough behavioral health support and that every person who needs access to a shelter does not have access to a shelter. Their goal is to understand the areas where they are seeing gaps in the designs and collectively work to fill those gaps. She expressed her concern about people being denied access to care. She suggested better communication to help support people experiencing homelessness during this pandemic.

e. Stephen Brown of UIC Hospitals reported on the healthcare response. He gave a brief description of his background and programs he is involved in. He expressed his concern that many people who have access to healthcare do not have access to housing or a shelter. He expressed the need to decompress our shelter system through housing. He offered his help to expedite applications and benefits because he is the health care provider to many of the individuals seeking help.

f. Nicole Bahena from All Chicago gave an overview of the new proposed policy coming before the Board to reduce all barriers to housing. She explained the three components that need support. Debbie Reznick moved to motion that the CoC Board adopt the COVID-19 Expedited Housing and Housing Barrier Reduction Policy, it was seconded by Richard Rowe and discussion ensued. Ben called for any objections and a vote; policy passed unanimously.

g. Nicole Bahena from All Chicago reviewed the 2020 NOFA HUD Tier 1 money received. She also reported that HUD announced the 2020 NOFA HUD Tier 2. Did not receive all funding requested for the Tier 2. HUD did not release scoring information. When scoring information is available, Nicole will report to the Board.

h. Betsy Benito of CSH reported on the Homeless Housing Expansion Initiative (HHEI). She discussed the applications submitted, units approved by HHEI and units positioned for funding. She reviewed the pipeline data and funding needs.

i. Keri Lowder and Elizabeth Perez of All Chicago gave an update on the CoC System Funding Line of Action. They reported on the vision and goals moving forward.

They discussed the short term opportunity, All Chicago's COVID-19 Homeless System Emergency Fund, Cares Act, other opportunities and the next steps.

V.   Public Comment
There were not public comments.

VI.   Adjourn

BOARD COMMITTEE DESCRIPTION	This committee is responsible for Lead Agency MOUs (Collaborative Applicant, HMIS, Coordinated Entry System); Annual Administrative Evaluation of Lead Agencies; and the System Data Dashboard.
CHAIR	Carmelo Barbaro
MEMBERSHIP	Adam Rogers (At-Large Member/CA Subcommittee), Amber Westbrooks (Youth Advisory Board, CoC Board Member); Andrea Dakin (SPC); Carmelo Barbaro (At large, Chair, CoC Board Member), Carolyn Ross (All Chicago),Gwendolyn Turner (LEC); Laura Bass (SPC); Margarita Gonzalez (SPC); Otha Gaston (LEC); Pete Toepfer (SPC); Sanja Stinson (SPC)
MEETING DATES SINCE LAST COC BOARD MEETING	June 9, 2020

VOTING ITEMS

TOPIC	Collaborative Applicant Memorandum of Understanding between the CoC Board and All Chicago
SUMMARY	SOPC created a MOU template for the CoC Lead Agencies. The current MOU for the Collaborative Applicant between All Chicago and the CoC Board expires at the end of June. The Collaborative Applicant Committee approved the Scope of Work for the MOU, however, All Chicago proposed some changes to the SOPC MOU template that need additional time to discuss with the SOPC.
VOTING ITEM	SOPC asks that the CoC Board extend the existing Collaborative Applicant MOU between the CoC Board and All Chicago until August 31.

NON-VOTING ITEMS

TOPIC	System Goals for Employment and Income
SUMMARY	• Current CoC Board Approved System Goal 4: Increase the earned income and/or other income of adults served in the homeless services system. • Employment and Income Line of Action in the CoC Implementation Structure desires the addition of a metric to capture the current work around employment and income. • Proposed and SOPC agreed to add an informal metric for, "Increase the percentage of people that receive services both from the homeless response system and from WIOA system and DFSS work force providers." This would require an HMIS data match, and All Chicago noted that this could possibly happen in 2021.

BOARD COMMITTEE DESCRIPTION	This committee is responsible for Board and Board Committee Nominations; Board Orientation; and Charter Amendments.
CHAIR	Fred Friedman (LEC)
MEMBERSHIP	Fred Friedman (LEC, CoC Board Member); Michael Banghart (SPC, CoC Board Member); Sherri Allen Reeves (SPC); Christy Prahl (Private Funders, CoC Board Member); Sharon Cargile (LEC); Regina Freeman-Hodges (VA, CoC Board Member), Larry Smith (LEC, CoC Board Member), Jennifer Miller Rehfeldt (SPC); Todd Fuller (IDHS, CoC Board Member) Staff Support: Nicole Bahena, Steve Gaydos
MEETING DATES SINCE LAST COC BOARD MEETING	June 3, 2020, 3-4pm

VOTING ITEMS

TOPIC	Confirming the most recent Board seats
SUMMARY	The following two CoC Board of Director seats were vacated, and each CoC Board Member recommended a replacement for themselves. The Board Affairs Committee reviewed the replacements: • Mayor's Office: Deputy Mayor Sybil Madison for Emily Krisciunas • Department of Housing: Colleen Mahoney for Comm. Marisa Novara A motion to accept the new Board members was made by Michael and seconded by Christy seconded. The motion passed unanimously.
VOTING ITEM FOR COC BOARD	The Board Affairs Committee asks the CoC Board to adopt its approval of the two new CoC Board Members at its next meeting.

NON-VOTING ITEMS

TOPIC	CoC Charter Revisions
SUMMARY	The work to revise the CoC Charter is continuing with the Board Affairs Committee and its Ad Hoc Charter Group. The two items decided on by the Board Affairs Committee at its last meeting are: 1) Include an overarching diversity statement. 2) Replace all references to the Plan to End Homelessness with strategic implementation plan (lowercase letters) and to define the strategic implementation plan as the CoC's plan to end homelessness, as adopted by the CoC. 3) The group confirmed that the CoC should still have a goal of ending homelessness.

NON-VOTING ITEMS

TOPIC	All CoC Meeting Recommendation
SUMMARY	Typically, All Chicago coordinates an All CoC Meeting in June and December. HUD requires CoC's to hold at least two All CoC Meetings per year. All Chicago anticipates being able to hold an All CoC Meeting in July or August and will work with the CoC Executive Committee to establish the agenda.

TOPIC	Action Agenda Refinement Plan
SUMMARY	All Chicago is still making progress on the Action Agenda Refinement Plan. Successes (since the February update) • All Chicago filled its open Communication Manager position and look forward to attention to the Action Alerts and convening the Communications Committee on behalf of the CoC. In Progress Areas • All Chicago is working with the Action Agenda Project Managers to identify a streamlined way to track and report out on workgroup activities, priorities and progress. Areas to be Started Soon • All Chicago anticipates outlining the current CoC Implementation Work Group leadership group structure that is formalized and standardized with the input of existing leadership groups. Once developed, it will be shared with SPC, LEC and the broader CoC. • All Chicago is planning on identifying a trainer who can train the Action Agenda Project Managers and other community members who run and/or participate in meetings following the consensus guidelines.

TOPIC	HMIS Data Clean Up
SUMMARY	COVID19 underscores more than ever the need for accurate information and the need to effectively coordinate information and services across providers to meet the needs of people experiencing homelessness. HMIS, our centrally managed database, should facilitate this accurate information sharing in line with individual consent preferences. All Chicago is taking steps to ensure that information can readily be shared between providers; conducting broad data cleaning activities to ensure accurate information; and establishing new practices to ensure ongoing quality data in our system. These efforts together will allow us to more easily share information between organizations and, in the future, with other sectors. For example, the changes will allow us to put flags on client records to alert any provider that works with them that they have been matched for housing. Finally, these efforts will allow us to generate more accurate and timely reports because we'll be working from a more accurate set of data.

TOPIC	HUD 2020 NOFA Update
SUMMARY	The National Alliance to End Homelessness is advocating that the 2020 CoC NOFA be cancelled this year, and instead, award 2020 funding to 2019 grantees at the same level. Read more here → https://endhomelessness.org/legislation/summary/. All Chicago started the community's local evaluation process by requiring agencies to complete the Intent to Renew phase in February 2020. All Chicago is prepared to run an abbreviated version of the Evaluation Instrument if HUD requires a community process.

TOPIC	CoC System Dashboard update
SUMMARY	All Chicago convened a group of stakeholders (reps from the Service Provider Commission, Lived Experience Commission, System Performance and Evaluation Committee (SPEC), System Operations and Performance Committee (SOPC), the HMIS Committee, Funders Together to End Homelessness, and CSH) in early April to discuss a vision for a new dashboard. This was further refined with the HMIS working committee, as well as conversations with staff from Urban Labs. The All Chicago team is finalizing a proposal for the layout of the dashboard, to be organized around our system goals, and will review it with SPEC. Simultaneously, All Chicago is working to rebuild many of the component pieces of central system reports. As these reports get finalized, they will be released with a data dictionary so that all stakeholders can easily understand how data is analyzed to generate the report. We are committed to ensuring greater transparency around data analysis. As part of the new dashboard, we will begin to differentiate some of the component pieces of the "One List". The "Active List" number will reflect all individuals accessing services through HMIS participating agencies who meet any of HUD's four categories of homelessness (literal homelessness, imminently at-risk of homelessness, youth and families with children who meet other federal definitions of homelessness, and individuals fleeing domestic violence). The "Coordinated Entry (CE) List" number will be the subset of individuals from the Active List who meet the criteria for coordinated entry (e.g., only certain categories of homelessness, have been assessed for housing, etc.). This differentiation is a starting point in the refinements we'll be making to allow us to better monitor peoples' experiences in our system and ensure we have the right services available in our continuum.