



Chicago Continuum of Care Board of Directors Meeting
Virtual Meeting
April 15, 2020
9:30am – 11:30am
Agenda

- I. Webinar Housekeeping Items – Nicole Bahena 9:30 am
- II. Welcome, Introductions/Roll Call – Ben Applegate
- III. Consent Agenda Items – Ben Applegate 9:35 am
 - a. April Meeting Agenda
 - b. February Board Meeting Minutes
 - c. SOPC Report
 - i. SOPC Recommendation to Extend Existing CoC/CA MOU to June 17
 - d. Youth Line of Action
 - i. YHDP Memo and Recommendation for Application
- IV. Homeless System Response 9:45am
 - a. State of the Homeless System COVID-19 Response Presentation (All Chicago, with reports from others present)
 - b. COVID-19 Expedited Housing and Housing Barrier Reduction Policy (All Chicago)
 - c. Pipeline Line of Action Update – COVID-19 Items
 - i. CoC 2019 NOFA Report/Update (All Chicago)
 - ii. Pipeline Needs and Funding Analysis (CSH and All Chicago)
 - d. System Funding Line of Action Update – COVID019 Items (All Chicago)
- V. Public Comment Period – Ben Applegate 11:15am
- VI. Adjournment – Ben Applegate 11:30am
 - a. Upcoming Meeting Dates:
 - i. Wed, Jun 17, 9:30-11:30am
 - ii. Wed, Aug 19, 9:30-11:30am
 - iii. Wed, Oct 21, 9:30-11:30am
 - iv. Wed, Dec 16, 9:30-11:30am

= Voting item

= Document included in Board packet



Chicago Continuum of Care Board of Directors Meeting
City Hall, 121 N. LaSalle, Room 501A
Chicago, IL

February 25, 2020

DRAFT Minutes

(submitted by C. Brown, All Chicago)

In attendance: Amanda Pyron, Carmelo Barbaro, Christine Haley, Regina Freeman-Hodges, Steve Brown, Todd Fuller, Bennett Applegate, Commissioner Lisa Morrison-Butler, Dorothy Yancy, Fred Friedman, Larry Smith, Richard Rowe, Sybil Madison, Christy Prah, Debbie Reznick, Jeri Linas, Pete Toepfer, Amber Westbrooks.

Alternates/Proxies: Sanja Stinson, Michael Banghart, Otha Gaston, Jajuana Walker, Megan Cunningham, Rosa Ortiz, Marial Fernandez.

Guests: Carolyn Ross, Steve Gaydos, Keri Lowder, Sherri Allen Reeves, Beth Horwitz, Cindy Brown, Karen Kowal, Nicole Bahena, Maura McCauley, Joan Bundley, Art Bendixen.

MINUTES

I. **Introductions:**

Ben Applegate, Chair, welcomed the Board and audience to the meeting. The Board and audience members introduced themselves. Ben thanked Commission Lisa Morrison-Butler for her leadership and service as former Chair. He gave a brief description of the work he does and his efforts to combat homelessness.

II. **Consent Agenda:**

- a. Fred Friedman addressed the Board and requested endorsement for the HB5465 Housing is Recovery Bill that is pending legislation in Springfield to be add to the agenda and discussion ensued. A motion was made for endorsement of the bill and authorization for someone to write a letter, it was seconded by Sanja Stinson. Carmelo stated that it should be delegated to the Executive Committee and discussion ensued. Richard made a motion to approve delegation to the Executive Committee for endorsement of the proposed legislation for the HB5465 Housing is Recovery Bill, it was seconded by Carmelo, passed unanimously.

III. **Board Affairs Committee Update**

- a. Fred Friedman gave a brief description of his background.



- b. Fred gave an update on the charter revisions and discussion ensued. Michael Banghart relayed that the process is moving forward and will go out to all necessary parties before it comes back to the Board. Changes will be discussed at the next CoC Board meeting in April.
- c. It was reported that Emily Krisciunas and Debra Carey are leaving the CoC Board. Sybil Madison, Deputy Mayor of Education and Human Resources, the Mayor's Office and Christine Haley, Director of Housing, Cook County Health were recommended as replacements. Fred made a motion to approve the acting directors until next Board Affairs Committee meeting to have all temporary rights and responsibilities, it was seconded by Carmelo. Passed unanimously.

IV. System Operations & Performance Committee

Carmelo Barbaro reported on the 2019 Full Year Data Report and the 2020 CoC System Goals. Discussion ensued regarding 2020 Attainable Targets and Challenge Targets. There was a motion to accept 2020 CoC System Goals. Debbie moved to amend the motion to modify all 2020 Challenge Targets to 100% on all items, it was seconded by Fred. Motion failed. Richard moved to amend the motion to modify all 2020 Challenge Targets to last year's goals, it was seconded by Larry. Motion passed, even though three opposed.

V. Finance Committee

Richard Rowe reported on the Finance Committee report, recommendations, and the CoC 2020 Budget. A motion was made to accept the 2020 CoC Budget, it was seconded by Jeri. Passed unanimously.

VI. CoC Implementation Structured

- a. Karen Kowal presented the Programs Model Chart and overview of changes. Commission Morrison-Butler made a motion to accept the Programs Model Chart, it was seconded by Jeri. Passed unanimously.
- b. Karen reported on the memo regarding the Appeals Process for 2020 Local Evaluation Instrument. She discussed the benefits of this new process. Carmelo made a motion to approve the new Appeals Process for 2020 Local Evaluation Instrument, it was seconded by Commission Morrison -Butler. Passed unanimously.
- c. Nicole Bahena reported on the Action Agenda Refinement Plan. Maura McCauley was the co-lead. Commission Morrison-Butler addressed the Board that Maura will be taking a step back from being involved in the work. DFSS will transition the work to All Chicago. More details will be provided at the next CoC Board meeting in April.



VII. Collaborative Applicant Update

- a. Carolyn Ross reported on the UFA Registration. All Chicago will not apply this year for UFA Status. March 2021 will be the next opportunity to apply. All Chicago will be requesting technical assistance from HUD.
- b. Nicole explained the 2019 HUD NOFA Submission process. She reported on the 2020 HUD NOFA Tier 1 announcement. Tier 2 announcement expected in the next two or three weeks.

VIII. Adjourn

DRAFT



CoC Board System Operations and Performance Committee Recommendation for CoC Board of Directors

At the December 2019 CoC Board Meeting, SOPC presented a recommendation that passed unanimously to extend the Collaborative Application MOU between the CoC Board and All Chicago until April 2020 to allow additional time for SOPC to finalize the memo, and for the Collaborative Applicant Committee (CAC) to work with All Chicago on finalizing an updated MOU.

All Chicago and the CAC met on March 11, 2020 where the timeline for developing and finalizing the scope of work was discussed. At that time, All Chicago intended to develop a draft scope of work for review by CAC with the hopes of bringing a final MOU proposal to the April Board Meeting.

However, due to the COVID-19 crisis, All Chicago and providers, including those on the CAC, are turning all attention to the homeless system response. Therefore, SOPC is asking that the CoC Board extend the current Collaborative Applicant MOU until the June 2020 CoC Board Meeting at which time All Chicago and the CAC expects there will be an MOU to propose to the CoC Board.

MEMORANDUM

TO: CHICAGO COC BOARD

FROM: YOUTH ACTION BOARD & LEADERSHIP TEAM OF THE YOUTH LINE OF ACTION

SUBJECT: YOUTH HOMELESSNESS DEMONSTRATION PROGRAM

DATE: APRIL 2, 2020

The U.S. Department of Housing and Urban Development (HUD) launched the Youth Homelessness Demonstration Program (YHDP) to spur innovation and reduce the number of youth experiencing homelessness. HUD has announced that a Notice of Funding Availability for the 4th and 5th round of YHDP will be released in 2020, with an anticipated \$75 million for 50 communities (8 of which will be rural communities).

YHDP Requirements

- Youth Action Board lead the planning and implementation of the YHDP.
- Work with a wide variety of stakeholders (e.g. housing providers, child welfare agencies, school districts, workforce development, etc.).
- Assess the needs of special populations at higher risk of experiencing homelessness – including racial and ethnic minorities, LGBTQ+ youth, parenting youth, minors, youth involved in the foster care and juvenile justice systems, and youth victims of human trafficking.
- Create a coordinated community plan that assesses the needs of youth at risk of and experiencing homelessness in the community and addresses how it will use the funding to address these needs.

What to expect

- Opportunity to propose innovative projects and test new approaches.
- Projects will have 2-year grant terms and may be renewed under the Continuum of Care (CoC) Program if they meet program statutory requirements.

Chicago, led by the Youth Line of Action, has applied for the previous three rounds of YHDP funding. These previous applications have themselves propelled action, including solidifying the role of the Youth Action Board; designing the existing and needed housing models; and improving the sector's use of data to shape decision making. Although the Chicago CoC has not been awarded YHDP funding, it has allowed the youth sector to identify a pathway toward ending youth homelessness.

On behalf of the Youth Action Board and Leadership Team of the Youth Line of Work, we affirm that All Chicago Making Homelessness History should serve as the applicant on behalf of the Chicago CoC in the YHDP NOFA proposal.

To: CoC Board of Directors

Topic: COVID-19 Expedited Housing and Housing Barrier Reduction Policy

From: All Chicago

All Chicago acknowledges that we can mitigate the spread of COVID-19 among people experiencing homelessness by ensuring that as many participants as possible are in safe, healthy homes where they can shelter in place, ensure social distancing, and comply with isolation and quarantine guidelines as needed. We have long championed housing as a human right and the urgency to make this a reality in Chicago has never been more pressing.

The proposed policy below asks for the Continuum Board to approve urgent, time-limited changes to Chicago's prioritization for homeless system housing, as well as to call on housing providers to reduce barriers and expediently move people into housing.

The proposal asks for the flexibility to allow All Chicago and CSH to work in partnership with DFSS and CDPH to prioritize housing for the people experiencing homelessness identified as most in need. These changes reflect our community's consistent focus on housing the most vulnerable Chicagoans experiencing homelessness while incorporating the best current information from medical experts about the ways COVID19 changes our understanding of vulnerability.

Additionally, the proposal focuses on the pragmatic need to expedite peoples' movement through the homeless response system. COVID19 is placing enormous stress on our homeless emergency response system and will likely to continue to do so for the months to come. It is critical to the safety and well-being of all people experiencing homelessness that the entire continuum of services be structured to allow for social distancing and isolation and quarantine for those who need it and for people to be able to exit these specialized facilities to make room for new people in need.

Therefore, All Chicago brings the following policy to the Chicago Continuum of Care (CoC) Board of Directors for consideration on expediting housing and reducing barriers to permanent housing during the COVID-19 health crisis. The following system leads fully support this policy and provided input in its development:

- Corporation for Supportive Housing (CSH)
- All Chicago

The following system leads are expected to sign on by the time the CoC Board meets on 4/15.

- Chicago Department of Public Health (CDPH)
- Chicago Department of Family and Support Services (DFSS)
- Chicago Department of Housing (DOH)
- Mayor's Office

Policy

This policy will be in effect during the COVID-19 health crisis. The Chicago Department of Public Health will determine the end of the COVID-19 crisis for purposes of this policy.

1. Continuum of Care homeless assistance programs will continue housing participants in permanent and transitional housing programs. Providers must actively work, and demonstrate their efforts, to expedite housing placements.
2. Housing providers must remove any barrier that impedes the rapid placement of participants in housing; housing providers must apply for applicable waivers that expedite the housing process. Barriers may include, but is not limited to, removing or waiving documentation requirements (such as identification and income verification) and background checks. Housing providers will need to implement creative solutions and utilize technology to ensure housing continues, such as live streaming or video call for intakes, case management and housing inspections and/or utilizing electronic signatures.
3. The current Coordinated Entry Prioritization can be set aside so that the system remains nimble as CDPH, DFSS, All Chicago and CSH determine the best course of action to keep the homeless population as safe as possible. This could potentially mean that participants of the homeless system who are placed in quarantine or isolation housing or otherwise deemed at high-risk due to the COVID-19 health crisis will be prioritized for Permanent Housing (PH) programs (including both rapid rehousing, permanent supportive housing or other PH program types) to avoid moving back into shelter or other congregate living environments, and/or so they can practice self-quarantining.

Accountability

The CoC Board will require the Project Prioritization Work Group (PPWG) to include the COVID-19 Expedited Housing and Housing Barrier Reduction Policy into the 2020 HUD CoC NOFA Ranking Policies for funding. The PPWG may consider a demonstrated willingness and best effort to continue housing people during the COVID-19 crisis as criteria. Those who do not follow this policy during COVID-19 will be ranked lower which may impact future funding.

Implementation Assistance

All Chicago will work with all partners and health professionals to ensure that providers will have guidance on how to continue housing people in a manner that incorporates guidance published by CDPH and the CDC.

All Chicago, as the Collaborative Applicant, will provide technical assistance to any provider during this time to ensure housing new participants continues. This includes assistance with applying for waivers through HUD, implementation of Emergency Recordkeeping Protocols, applying for grant amendments or extensions with the local HUD office, working with landlords, or other needs as they arise.

Recommended CoC Board Motion

All Chicago is asking the CoC Board to adopt the policy above. A suggested motion is provided below. In order to be brought up for a vote, a CoC Board Member will need to make a motion, and another CoC Board Member will need to second it before the CoC Board Chair opens it up for discussion.

I move that the CoC Board adopt the COVID-19 Expedited Housing and Housing Barrier Reduction Policy.