Board Committees (Beginning in 2019)

The new committee structure:

1) Streamlines CoC and Board governance activities into four Board committees;
2) Supports better connections across related activities;
3) Moves implementation activities of some legacy committees into the CoC implementation work structure;
4) Creates more efficiency in staffing for board committees and implementation work groups; and
5) Offers the opportunity for CoC members currently participating in governance committees to spend more time in implementation work groups where a wide range of voices, expertise, and leadership is needed.

The board committee structure consists of the following governance committees: Executive, Finance, Board Affairs, and System Operations and Performance (SOP). There will also be a Collaborative Applicant Subcommittee of the SOP committee. Each board committee will prepare a new scope of work to define its annual responsibilities and areas of oversight and submit to the board for review and refinement by February 2019.

Board members (including alternates) may only serve on one committee at a time. Nominations for committee slates will be made in early January. Minimum and maximums listed on the committee chart are for board member participation. Each committee will also create a plan to engage non-Board members in their work which will be communicated to the CoC for additional recruitment purposes.

Board Committee	Board Committee Composition	Activities
CoC Board Executive Committee	1) Five board members representing the diversity of the Board: • 1 seat: ESG Recipient, • 1 seat: Lived Experience Commission, • 1 seat: Service Providers Commission, • 2 seats consisting of representation from other constituencies on the Board, i.e. key stakeholders, private funders, government representatives, Mayor's Office 2) 3 seats for chairs of other Board Committees 3) Co-System Project Managers will participate as non-voting members and provide technical assistance.	1) Guide agenda for CoC Board and semi-annual all-CoC meetings 2) Provide Board leadership around communication between the Board and CoC membership 3) Provide Board leadership in ensuring CoC planning is consistent with local and federal policies governing homeless assistance.
Finance	1) A minimum of three (including one LEC and one SPC member) and maximum of five board members. 2) Chair must be a Board member. 3) CFO or a representative of the CoC Membership Fiscal Agent shall participate as a non-voting member and provide technical support.	1) Annual CoC Budget 2) CoC Financial Policies 3) Review and Approval of CoC Application 4) Review and approve workgroup requests to use membership dues
Board Affairs	1) A minimum of three (including at least one LEC and at least one SPC member) and maximum of five board members. 2) Chair must be a Board member. 3) Co-System Project Managers will participate as non-voting members and provide technical assistance.	1) Board and Board Committee Nominations 2) Board Orientation 3) Charter Amendments

System Operations & Performance (SOP)	1) A minimum of six people and maximum of 10 people: (including at least one SPC and one LEC member)
	  • three board members
	  • three at-large CoC members
	2) Up to four additional members can be added in pairs (board member plus at-large CoC member).
	3) Chair must be a Board member.
	4) CEO of the CoC Lead Agency will participate as a non-voting member and provide technical support.
		1) Lead Agency MOUs (Collaborative Applicant, HMIS, Coordinated Entry System)
		2) Annual Administrative Evaluation of Lead Agencies
		3) System Data Dashboard
		*The HMIS Committee and Coordinated Entry Workgroups will continue their work as part of the CoC implementation infrastructure. However, the governance functions (e.g. MOUs & Administrative Evaluation) will be overseen by the SOP Committee.

Collaborative Applicant Subcommittee of SOP (reports into the SOP Committee)	1) Current members from the 2018 Collaborative Applicant Committee. 2) Must include Board members.	1) Development and execution of Collaborative Applicant MOU. 2) Annual administrative evaluation of the Collaborative Applicant. 3) RFP process every three years, if necessary. 4) Appeals

Ad-hoc Charter Committee

The CoC Board at its December meeting voted to create an ad-hoc board committee, known as the Charter Committee, to fulfill the following tasks: 1) a national scan of CoC charter best practices; 2) update the Charter to fully reflect the new CoC governance; and 3) formally address the inclusion of Youth Advisory Board participation on the CoC Board slate. The committee will be comprised of four Board members and four at-large CoC members and chaired by a member of the Board. The Committee will conduct its work from January to May 2019 and will make a determination about when formal charter revisions related to the above tasks will be brought forth to the full CoC. The Committee is also charged with collecting public comment on proposed changes in advance of any vote on charter revisions.