

## Overview of Existing Action Agenda Line of Work Leadership Work Groups

Existing work groups or committees that act as leadership groups for existing lines of work serve the following primary purposes:

- 1) Ensure accountability to and monitor progress on work plan for the line of work.
- 2) Provide policy and strategic leadership specific to the goals of the line of work.
- 3) Determine when recommendations from the line of work have broader implications than the single line of work and need to go to other lines of work for input or to governance (CoC Board) for formal approval.

Group structures vary across lines of work based on specific needs of each group and the norms that the leadership groups have worked through together to meet their primary goals. Lines of work with no current leadership structure include Communications, Crisis System Transition Supporting Change, and Street Response. The first two groups will have a leadership body in place by the end of 2019. The final two groups will not due to the ad-hoc nature of their work.

The following chart identifies the committees or work groups currently functioning as leadership groups for existing lines of work:

Line of Work	Leadership Committee	Meeting Frequency	Areas of focus specific to the line of work	Committee membership	Facilitators
Communications	Communications Committee	TBD	Develop a dashboard of metrics to share with PMs and possibly CoC members  Update/Manage the CoC press kit: Talking Pts, Press releases, Key spokespeople bios  Monitor CoC webpages usage and areas for improvement  Monitor communications for	Marketing and Communications professionals who do work within the CoC and wish to help improve the way communications and marketing works within the CoC and externally	Communications project manager

			<p>efficiency and effectiveness</p> <p>Offer new ways to share information with the community that shows progress on workplans.</p> <p>Monitor calendar on website to ensure it stays updated months in advance</p> <p>Advance communications and marketing within the LEC group</p>		
Coordinated Entry	CES Leadership	Monthly	<p>Monitor Efficacy &amp; Efficiency of CES: 1. CES Compliance Performance Monitoring 2. Develop &amp; Monitor System Performance Data 3. Prioritization Oversight 4. Barrier Busting &amp; Troubleshoot System Level Barriers 5. Amend CES Policies, Procedures, Procedures, &amp; Tools</p>	<p>Current composition: CES funders, leaders of service provider organizations contracted to implement components of CES, representatives from CES work groups.</p> <p>In process: CES leadership team is being reworked to incorporate broader representation from users – both providers and individuals with lived experience of homelessness.</p>	CES project managers
Performance, Research and Evaluation	System Performance and Evaluation Committee	Monthly	<p>SPEC primary areas to ensure progress in system performance include but are not limited to:</p> <ul style="list-style-type: none"> <li>• Development of System</li> </ul>	<p>Service providers, individuals with lived experience of homelessness and members of other CoC key stakeholder groups.</p>	PRE project managers

	(SPEC)		<p>Goals and reports to the CoC Board of Directors and community.</p> <ul style="list-style-type: none"> <li>• Review of data related to performance and development of critical questions and concerns for further understanding.</li> <li>• Development and review of Community Standards and other policies to ensure system alignment and performance.</li> <li>• Ensuring data visualization is effective and assists projects in improving performance.</li> <li>• Monitoring of project performance through project monitoring and evaluation.</li> </ul>		
Employment	Employment Task Force	Monthly	Strategic and policy/practice leadership to develop an effective system to help individuals at risk of or experiencing homelessness secure income through benefits and employment.	Homeless and workforce service providers, funders, individuals with lived experience, advocates and members of other CoC key stakeholder groups.	Four co-chairs of the Task Force

Veterans	EVHI Leadership Team	Quarterly and as needed in between	Strategic and policy leadership to develop an efficient and effective system to end homelessness for Veterans in Chicago.	<p>1. Representatives from institutions with policy or funding leadership in EVHI:</p> <ul style="list-style-type: none"> <li>a. City of Chicago Department of Family and Supportive Services</li> <li>b. Jesse Brown VA Medical Center</li> <li>c. Chicago Housing Authority</li> <li>d. VA Network Homeless Coordinator</li> <li>e. SSVF Program Office (Regional)</li> <li>f. All Chicago</li> <li>g. CSH</li> <li>h. HUD Chicago Field Office</li> </ul> <p>2. Representatives from the primary programs serving Veterans. These representatives are expected to represent all the programs of that program type not their organization. The representatives should organize a regular process to gather input from agencies operating these programs and to distribute information from the Leadership Team.</p> <ul style="list-style-type: none"> <li>a. SSVF Representative</li> <li>b. GPD Representative</li> </ul> <p>3. Representatives from the other EVHI groups are expected to</p>	Veteran line of work project managers

				<p>represent the group and not their organization. The representatives should ensure that gathering input from the participants in the group and reporting on information from the Leadership Team is included on the agenda of each meeting of the group.</p> <p>a. Community Team Co-Chair b. SIT Case Conferencing Co-Chair</p> <p>4. To the greatest extent possible, Leadership Team members should be from different agencies to prevent overrepresentation by one or more agencies.</p> <p>5. Representatives who are Veterans with lived experience of homelessness.</p>	
Youth	Youth Leadership Team	Monthly	Strategic and policy/practice leadership to develop an effective system to prevent and end youth homelessness.	Senior leaders from youth serving organizations, funders, members of the Youth Action Board, other CoC key stakeholder groups.	Youth line of work project managers
HMIS	HMIS Committee	Monthly	Ensures the HMIS scope aligns with the needs and requirements of agencies, HUD, and other stakeholder	Agencies participating in HMIS, individuals with lived experience of homelessness, and government	HMIS line of work project manager

			<p>groups, and provides direction and guidance to the HMIS Lead on HMIS issues, including project participation, policies and procedures for participant privacy, data security, and data quality, and HMIS governance.</p> <p>Review grievances related to sanctions by the HMIS Lead Agency as outlined in the HMIS Committee Governance Charter.</p> <p>Evaluates performance of HMIS Lead and every three-year lead a process of either re-appointing the HMIS Lead or undertaking a competitive process</p>	<p>representatives.</p>	
Pipeline	Pipeline Expansion Work Group	Monthly	<p>Strategic and policy leadership for CoC's goal of expanding housing inventory.</p>	<p>Affordable housing developers, homeless service providers, individuals with lived experience of homelessness, advocates, Mayor's Office, housing funders – Chicago Department of Housing, Illinois Housing Development Authority, Chicago Housing Authority, private funders, DFSS</p>	<p>Pipeline line of work project managers</p>

