



2018 HUD CoC Competition Evaluation Instrument

For all HUD CoC-Funded projects in the Chicago
Continuum of Care

[PROJECT COMPONENT]

Must be completed by ALL CoC-funded projects within the Chicago CoC by March 9, 2018.

General Instructions

Each year, as the Collaborative Applicant, All Chicago carries out an evaluation of all agencies and projects applying for renewal HUD Continuum of Care (CoC) funds. **In 2018, all agencies receiving HUD CoC funding must submit an Evaluation Instrument.** This includes projects formerly classified as Supportive Housing Program (SHP), and Shelter Plus Care (SPC). SHP and SPC programs fund Permanent Housing (PH), Rapid Re-Housing (RRH), Safe Haven (SH), Transitional Housing (TH) and Supportive Service Only (SSO) programs.

The 2018 Evaluation Instrument contains 2 sections, the **Agency Component** (worth **15 points**) and the **Project Component** (worth **42-62 points**). All agencies must submit **one** Agency Component, followed by Project Components **for each project** receiving HUD CoC funding that had a grant period operating between January 1, 2017 to December 31, 2017. Please note, all former Shelter Plus Care, or Long Term Rental Assistance (LTRA), projects must submit an evaluation, regardless of renewal date. **All agencies are required to utilize the 2018 Instruction Manual to complete the Evaluation Instrument.** If you have questions, please email All Chicago staff at CoCPrograms@allchicago.org.

Checklist for Submission

This checklist is provided to aid you in ensuring your submission is complete. Please refer to the Instruction Manual for information on how to submit the Evaluation Instrument.

Threshold Section

- 2018 Evaluation Report from HMIS for the dates of January 1, 2017 to December 31, 2017 in Excel format
- Most Recently Submitted APR for the project (Sage)
- Threshold Waiver Request explanatory letter for any "No" response (*if applicable*)

B. Project Operations

- 2018 Recapture Spreadsheet (if applicable)
- Documentation demonstrating project is new, merged or transfer (if applicable)
- Other law/policy governing the project (if applicable) (Q3)

D. Leading Practices – Housing First

- Attach Written Eligibility Criteria for the project.

E. Project Performance and Consumer Outcomes

- 2018 Evaluation Report from HMIS for the dates of January 1, 2017 to December 31, 2017 in Excel format

Cover Page

Agency & Project Information

Agency Name _____

Project Name _____

Project HUD Grant Number (for
FY17) _____

Is this a consolidated project? (Y/N) _____

If consolidated, in what year was the consolidation? _____

HMIS Program ID(s) _____

Primary Contact Information for Project Component

Contact Name _____

Contact Phone Number _____

Contact Title _____

Contact Address +
City, St, Zip _____

Contact Email
Address _____

Secondary Contact Information for Project Component (required)

Contact Name _____

Contact Phone Number _____

Contact Email
Address _____

Other Contacts (feel free to list names and emails of up to 2 others you would like to receive information from All Chicago about this project)

Contact Name _____

Contact Email Address _____

Contact Name _____

Contact Email Address _____

Threshold Questions

Threshold questions must be answered affirmatively, if applicable, in order to be considered for renewal funding. If the question is applicable, and if an agency cannot answer affirmatively, an explanatory letter must be submitted for review by All Chicago. Reviewers may request additional information, and will determine if the agency is eligible for a Threshold Waiver.

<p>1. Project Utilization: Is your project at or above 80% capacity? <i>For projects with beds, data will be taken from the 2018 Evaluation Report, run for the dates of January 1, 2017 to December 31, 2017.</i></p> <p><i>Agencies must be at or above 80% for all of the following:</i></p> <ul style="list-style-type: none"> <i>Average bed utilization rate</i> <i>The 4 point-in-time bed utilization rates</i> <p>Agency self-report - Please list the number of beds and units this project has at full capacity, <u>according to your contract with HUD</u>: _____</p> <p><input type="checkbox"/> Attachment of 2018 Evaluation Report in Excel format required.</p> <p><i>CES SSO projects are exempt from this question.</i></p>	<p><input type="checkbox"/> Yes <i>All Projects must submit the 2018 Evaluation Report in Excel format</i></p> <p><input type="checkbox"/> No <i>DV Projects: complete based on most recently submitted APR</i></p> <p><i>SSOs will be verified using self-report</i></p>
<p>2. Did your project submit the most recent APR to HUD in Sage?</p> <p><input type="checkbox"/> Attachment of most recently submitted APR required.</p>	<p><input type="checkbox"/> Yes <i>Attachment of APR required</i></p> <p><input type="checkbox"/> No</p>
<p>3. Does your agency participate in HMIS for this project? <i>Participation is defined as making reasonable efforts to enter all required data elements for all clients.</i></p>	<p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p> <p><input type="checkbox"/> No- DV Exclusive Agency</p>

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4. Does this project serve families where there is at least one parent and one child?

Yes
 No

Question 4 is informational.

If No, agency can move on to Threshold Question 5. Project does not need to submit explanatory letter if project does not serve families.

If Yes, answer questions 4A-4C, which are Threshold questions.

If Yes, please answer the following questions, which are Threshold questions for projects that serve families:

4A. Does the project accept all families with children 18 and under without regard to the age or gender of any child? Yes No

4B. Does the project ensure that a staff person has designated responsibility for ensuring that children are enrolled in school and connected to appropriate services in the community? Yes No

4C. Are the proposed project policies and practices consistent with the laws related to providing education services to individuals and families? Yes No

CES SSO projects are exempt from this question.

5. Does this project agree to take measures to ensure that the address or location of any family violence shelter project in the Chicago CoC, which is assisted with HUD CoC funds, will not be made public, except with written authorization of the person responsible for the operation of such project?

Yes
 No

6. Is the project able to meet and document the minimum match requirement of 25% (minus leasing) at the time of grant execution?

Yes
 No

Projects are required to have match in place at the time of application and will be required to submit match documentation at the time of grant execution.

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7. Does this project follow Housing First principles as defined by HUD?

Projects able to check Yes to **all** of the items below will be considered Housing First:

7A. Does the project quickly move participants into permanent housing? Yes No

7B. Has the project **removed** the following barriers to accessing housing and services? Yes to All No

- Having too little or no income
- Active or history of substance abuse
- Having a criminal record with exceptions for state-mandated restrictions
- History of domestic violence (e.g. lack of protection order, period of separation from abuser, or law enforcement involvement)

7C. Has the project **removed** the following as reasons for program termination? Yes to All No

- Failure to participate in supportive services
- Failure to make progress on a service plan
- Loss of income or failure to improve income
- Domestic violence
- Any other activity not covered in a lease agreement typically found in the project's geographic area.

8. Does the project participate in Coordinated Entry?

Yes *This question is informational and may be scored in 2019.*
 No

9. Is the project in compliance with the [Final Rule on Gender Equity](#)?

Yes *This question is informational and may be scored in 2019.*
 No

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10. Is the project in compliance with the [Final Rule on the Violence Against Women Act \(VAWA\)](#)?

Yes

No

This question is informational and may be scored in 2019.

A. Project Certification Checklist/ Site Visit Requirements

The certification checklist is a way for agencies to demonstrate compliance with the standards outlined by HUD and the Chicago CoC, without having to submit the extensive documentation required in the past. The checklist contains questions related to Grant Management, Housing Quality and Standards, Best Practices, Resource Linkage, and Policies and Practices. The certification checklist must be completed and signed by the Authorized Representative of the agency verifying the documents are in place and E-signature will be required for submission. All Chicago, in conjunction with the Service Providers Commission and the Lived Experience Commission, will be conducting site visits to selected agencies and will request the supporting documentation to support any answer to these questions.

Grant Management

- | | |
|--|---|
| 1. The project draws down funds from HUD’s Line of Credit Control System (LOCCS) at least quarterly. | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 2. The project has a tracking system in place that tracks the status of the award through the technical submission, grant agreement, development activities, start of operations, amendments, end of operations, and renewal. The tracking system also communicates dates of submission of APRs, audits, and required monitoring remedies/sanctions. | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 3. The project has been monitored by HUD within the last two calendar years and is able to provide monitoring documentation (audit notification letter from HUD, HUD monitoring report, and all monitoring related correspondence between agency and HUD). | <input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> N/A –
<i>Agency has not been monitored by HUD</i> |

Housing Quality and Standards

- | | |
|--|--|
| 4. A. Does the project and its facilities meet the ADA requirements for accessibility? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| B. If the answer is “no” due to facilities that predate ADA requirements, is the project taking steps to come into compliance? | <input type="checkbox"/> Yes <input type="checkbox"/> No
<i>This question is informational and will not be monitored.</i> |

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5. A. The project is able to provide documentation of completed inspection reports regarding the applicable Housing Quality Standards (HQS) Inspections. Yes No
- B. The project is able to provide a written policy that includes the frequency with which the inspections occur and title(s) of who conducts inspections. N/A – services are not provided in specific indoor locations
- Yes No
- N/A – services are not provided in specific indoor locations

Best Practices

6. The project has documentation demonstrating the topics of staff diversity trainings (which may include topics such as race, cultural, religion, sexual orientation, gender, or age) attended by project staff within the last calendar year. Yes No
7. The project has documentation demonstrating the topics and attendance of staff development trainings (other than diversity trainings) within the last calendar year, including but not limited to:
- a. Formal trainings in Harm Reduction Yes No
- b. Formal trainings in Motivational Interviewing Yes No
8. The project is able to demonstrate in case notes, or other documentation, how the staff members who deliver services or case management for the project use Motivational Interviewing strategies with consumers. Yes No
9. The project is able to provide documentation of the evidence based practice model if the staff members who deliver services or case management for the project use **other** evidence based practice models with consumers. Yes No N/A

Resource Linkage

10. The project has access or linkage to specialized resources for consumers in the project to meet the unique needs of consumers with:

- | | |
|--|--|
| a. Psychosocial barriers (i.e. substance use counseling, psychiatric services). | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| b. Physical disabilities | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| c. Communication barriers (i.e., interpreter, bilingual materials, Braille materials, Text Telephone – TTY/TDD). | <input type="checkbox"/> Yes <input type="checkbox"/> No |

Policies and Practices

11. The project has documentation demonstrating the topics and attendance of staff development trainings in:

- | | |
|--|--|
| a. Housing First principles | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| b. HUD Definitions of Homelessness | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| c. HUD Chronically Homeless Definition | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| d. Chicago’s Continuum of Care | <input type="checkbox"/> Yes <input type="checkbox"/> No |

12. Does the agency have the [Chicago HMIS Privacy Packet](#) available and require each consumer to sign the [Consent form](#) (Release of Information) for all consumers who are entered into HMIS? Yes No
 N/A – DV

13. The project is able to provide a copy of the consumer handbook and/or orientation that demonstrates how the discharge policy is explained and is easily accessible to consumers. Yes No

14. The project is able to provide a copy of the menu of services available to consumers which demonstrates a variety of services offered. Yes No

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15. For family projects, the project has policies that are in alignment with the following:
- a. The case management model includes developmentally appropriate intake and service planning for each member of the family as an individual (including bio psychosocial or other appropriate assessment).
 - b. Services are delivered where the child is living or the project provides a space for home based, early childhood services.
 - c. Facilitate on-site development screening for all children that enter the program.
 - d. Actively assist the families in accessing child care.
 - e. Has written procedures that require agency workers to provide guidance and support around enrolling children in pre-school or school.
 - f. Connects families to Chicago Public School’s Students in Temporary Living Situations (STLS) liaisons and/or informs families of their homeless student rights (this applies to all program model types EXCEPT Permanent Supportive Housing and Rapid Rehousing, whose participants do not qualify for the STLS Program).
 - g. Assess, track and monitor the health of children in the program, including providing assistance with connecting to health care provider(s).
 - h. The program’s administrative, service-delivery, and living facilities utilize space and materials to promote healthy parent-child engagement that fosters healthier relationships.
- Yes No
- N/A – Project does not serve families
- N/A – Coordinated Entry SSO
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B. Project Operations: 6 Points

It is the priority of the Chicago CoC to ensure that all projects operate under the highest quality of industry standards, while meeting HUD requirements and seeking to continually improve the operations of the project, as well as using grant funds as efficiently and as effectively as possible.

<p>1. Was the project able to draw down from HUD and expend <u>100%</u> of the funds for this project for the grant term that most recently ended?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p><i>4 points >98% of funds expended</i></p>
<p>1A. If no, how much \$ was unspent? _____</p>		<p><i>3 points if 95-97.9% of funds expended or funds were reallocated in 2017</i></p>
<p>1B. If no, explain the reason for not expending 100% of the funds: _____</p>		<p><i>2 points for reallocation of at least 80% of 3 year average of unspent funds</i></p>
<p>i. Is the project a new project in 2017? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p><i>1 point for reallocation of 50-79.9% of 3 year average of unspent funds</i></p>
<p>ii. Was the project merged or consolidated in 2017? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p><i>1 point will be deducted from overall score if > 5% unspent with no reallocation. This may increase to 2 points in 2019.</i></p>
<p>iii. Is the project a transfer in 2017? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p><i>New projects (that have not completed first full grant year) will not be scored</i></p>
<p><input type="checkbox"/> Attach documentation demonstrating the project is new, merged, or transfer.</p>		
<p>iv. Is the project a renewal? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, then explain the reasons for not expending 100% of the funds _____</p>		
<p><input type="checkbox"/> If funds have not been expended in full, project must complete and attach Recapture Spreadsheet detailing the last three grant terms of unspent funds.</p>		
<p>Are you willing to reallocate any portion of the funds left unspent?</p>		
<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		
<p>If Yes, what amount? _____</p>		

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<p>2. Did your project submit the most recent APR to HUD in Sage <u>by the established HUD deadline?</u></p> <p><i>If No, please provide a brief explanation for not submitting the APR by the deadline, as required (not scored): _____</i></p>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A for New Projects	<p><i>Informational</i></p>
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<p>3. The project's written discharge policies include <u>all</u> of the following:</p> <ul style="list-style-type: none"> a. An internal, due process hearing or investigation prior to discharging the consumer. b. Assistance with locating other housing (for housing projects) or service (for SSO projects) options, if needed. c. A statement that the agency will make and document all reasonable attempts to avoid discharging consumers onto the street or without needed services. d. A policy allowing consumers to remain in the project even if they require an absence of 90 days or less due to the reasons outlined below: <ul style="list-style-type: none"> i. Substance use treatment intervention <input type="checkbox"/> Yes <input type="checkbox"/> No ii. Mental health treatment intervention <input type="checkbox"/> Yes <input type="checkbox"/> No iii. Hospitalization <input type="checkbox"/> Yes <input type="checkbox"/> No iv. Incarceration <input type="checkbox"/> Yes <input type="checkbox"/> No <p><input type="checkbox"/> If your project is governed by other laws and/or funder policies, please provide the law/policy. Attach a narrative or document to explain.</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<p><i>2 Points for Yes to every part of the question.</i></p>
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C. Homeless Management Information System (HMIS)

Implementation & Data Quality: 14 Points

HMIS participation and data quality are priorities for both the Chicago CoC and HUD. By implementing a system-wide HMIS, the Chicago CoC will be able to provide information on persons served, including local trends. Accurate and timely data can inform the work of all programs to ensure priorities are appropriately assigned and needs of the community are addressed. HMIS will also provide system-wide data which will assist Chicago in measuring our success in implementing the HEARTH Act and Plan 2.0.

1. Does this project *exclusively* serve victims of domestic violence? Yes No *Informational*

If yes, please answer 1A and 1B, then skip to Section D: Leading Practices.

A. Does this project meet HUD requirements by entering the HUD required APR data into a comparable database? Yes No

B. If yes, what database? _____

2. Has your project complied with the requirements of the last 3 Quarterly Data Quality Assessment Processes, including missing data and child-only entries, as administered by the HMIS Lead program at All Chicago? *Check all that apply:* Yes No *3 points per quarter for a total of 9 points*

a. January 2017 Yes No

b. April 2017 Yes No

c. June 2017 Yes No

d. October 2017 N/A due to new HUD Data Standards

Evidence of participation is kept on file at All Chicago. Please see Instruction Manual for details on requirements.

Please note: Other data quality factors may be scored in 2019, including timeliness of data entry and bed coverage.

CES SSO projects are exempt from this question in 2018.

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<p>3. Does the project have 5% or less missing values on all HUD required Universal Data Elements and Program Specific Data Elements in HMIS for the reporting period of January 1, 2017 to December 31, 2017?</p> <p><i>Social Security Number (SSN) and Date of Birth (DOB) will be excluded from the 2018 scoring. For assistance, please reference the 2018 January Chicago Quarterly Data Quality Assessment.</i></p> <p><i>Information will be verified by All Chicago through ServicePoint.</i></p> <p><i>CES SSO projects are exempt from this question in 2018.</i></p>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<p><i>5 points for all data elements missing less than 5%</i></p> <p><i>Each data element missing >5% results in one less point earned</i></p>
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D. System Priorities: 11 Points

The CoC Governing Board sets the priorities for the system and these priorities were endorsed with the passage of Chicago’s updated plan to end homelessness, Plan 2.0. The CoC also takes into consideration the priorities set by HUD in accordance with the federal strategic plan to end homelessness, *Opening Doors*. The following questions allow the project to demonstrate alignment with both current system priorities, as well as federal priorities emphasized by HUD, such as ending chronic homelessness by 2017.

<p>1. According to the 2018 HUD Evaluation Report, does this project serve individuals and families that meet HUD’s definition of chronically homeless?</p> <p><i>If Yes, please complete 1A and 1B with data from the 2018 HUD Evaluation Report.</i></p> <p><i>If No, please proceed to question 2.</i></p> <p>1A: How many households have you served from January 1, 2017 to December 31, 2017 that meet HUD’s definition of chronically homeless? _____</p> <p>1B: How many total households did you serve from January 1, 2017 to December 31, 2017? _____</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<p><i>4 points for serving 70%+ chronic</i></p> <p><i>3 points for serving 60-69.9%</i></p> <p><i>2 points for serving 50%-59.9% chronic</i></p> <p><i>1 point for serving 25%-49.9% chronic</i></p>
	<p>_____%</p> <p>Divide 1A by 1B and enter percentage in the space above</p>	

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<p>2. If the project serves individuals or people in families that meet any of the criteria below, please complete 2A and 2B with data from the 2018 HUD Evaluation Report.</p>	<p>_____%</p> <p>Divide the highest number in items i – iv by 2B and enter percentage in the space above</p>	<p>4 points for serving 70%+ special population</p> <p>2 points for serving 50%-69.9% special population</p> <p>1 point for serving 25%-49.9% special population</p>
<p>2A: How many households have you served from January 1, 2017 to December 31, 2017 that have the following conditions:</p> <ul style="list-style-type: none"> i. Have a HUD-defined disability (head of household) _____ ii. Are youth heads of households ages 14-24 _____ iii. Are families _____ iv. Are veterans (head of household) _____ 		
<p>2B: How many total households did you serve from January 1, 2017 to December 31, 2017? _____</p>		
<p>3. Does the project provide and explain the written eligibility criteria which are in line with the Housing First principles to consumers?</p> <p><input type="checkbox"/> Attach the project's Written Eligibility Criteria for verification to receive full points. See Instruction Manual for details on acceptable documentation.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>3 points for Yes and attachment</p> <p>This will become a Threshold Question in the future.</p>
<p>4. How many unit vacancies did you fill during the time period of 9/1/17 to 12/31/17? _____</p> <p>How many households did the project receive from CES during the time period of 9/1/17 to 12/31/17? _____</p> <p>If total number of unit vacancies filled does not equal the number of households received from CES, provide a narrative to explain: _____</p>	<p>_____%</p> <p>Percentage of vacancies filled from CES.</p>	<p>Informational – could become scored or threshold question in the future.</p>

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5. What is the average number of days from match to housing?

Provide a narrative to explain the average number of days for the project. Include information to explain any averages over 90 days: _____

This question is informational and may be scored in the future.

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E. Project Performance and Consumer Outcomes: 11-31 points

It is the priority of the CoC Governing Board that all projects participating under Plan 2.0 and receiving HUD funding meet high standards for performance in identified priority areas including housing stability and acquisition of income. Questions in this section reflect the outcomes expected for each project type, as outlined in the most recently revised [2014 Program Models Chart \(Updated in 2017\)](#). This section uses HMIS data for the dates of *January 1, 2017 to December 31, 2017* to assess the project’s performance. Questions in this section will be awarded points based on the scoring criteria noted for each question, as indicated. Coordinated Entry Projects will not be scored on the All Project Type Questions (Questions 29-31).

1. Please select the Chicago Program Model type for this project and complete the appropriate questions below based on selection:

- Interim Housing
- Permanent Housing with Short-Term Supports
- Youth Transitional Housing (Project Based)
- Permanent Supportive Housing
- Safe Havens
- Engagement Services (SSO)
- Rapid Re-housing
- Coordinated Entry Project SSO – 1
- Coordinated Entry Project SSO – 2
- Coordinated Entry Project CRS

INTERIM HOUSING: 14 points - Please complete questions 2-4 and 29-31

2. Of the households who left the project, what percentage went into permanent housing within 180 days?

_____%

N/A – No Leavers

*4 points for 70-100% (exceeding benchmark)
 3 points for **40%**-69.9% (meeting benchmark)
 2 points for 30%-39.9%
 1 points for 20%-29.9%
 0 points for <20%*

*Question will be scored using data from HMIS.
 Please reference the detailed instruction manual.*

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<p>3. What percentage of households <i>without income at entry</i> obtained employment?</p> <p><i>Question will be scored using data from HMIS. Please reference the detailed instruction manual.</i></p>	<p>_____ %</p> <p><input type="checkbox"/> N/A – 100% of households had income at entry</p>	<p>4 points for 25%-100% (exceeding benchmark)</p> <p>3 points for 15-24.9% (meeting benchmark)</p> <p>2 points for 10-14.9%</p> <p>1 point for 5-9.9%</p> <p>0 points for less than 5%</p>
<p>4. Of the households who left the project, what percentage went into permanent housing within 120 days?</p>	<p>_____ %</p> <p><input type="checkbox"/> N/A – No Leavers</p>	<p>6 points for 50-100% (far exceeding benchmark)</p> <p>5 points for 40-49.9% (exceeding benchmark)</p> <p>4 points for 30-39.9% (meeting benchmark)</p> <p>3 points for 20-29.9%</p> <p>2 points for 15-19.9%</p> <p>1 point for 10-14.9%</p> <p>0 points for less than 10%</p>

PERMANENT HOUSING WITH SHORT-TERM SUPPORTS: 12 points - Please complete questions 5-6 and 29-31

<p>5. Of the households who left the project, what percentage exited to permanent housing and/or assumed responsibility for their lease within 2 years?</p> <p><i>This question refers to households who have been in the program for at least one year or exited during the year.</i></p> <p><i>Question will be scored using data from HMIS. Please reference the detailed instruction manual.</i></p>	<p>_____ %</p> <p><input type="checkbox"/> N/A – No Leavers</p>	<p>8 points for 95%-100% (far exceeding benchmark)</p> <p>7 points for 90.1%-94.9% (exceeding benchmark)</p> <p>6 points for 85%-90% (meeting benchmark)</p> <p>5 points for 80.8%-84.9%</p> <p>4 points for 76.6%-80.7%</p> <p>3 points for 72.4%-76.5%</p> <p>2 points for 68.2%-72.3%</p> <p>1 point for 64.5%-68.1%</p> <p>0 points for <64.5%</p>
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<p>6. What percentage of households <i>without income at entry</i> obtained employment?</p> <p><i>Question will be scored using data from HMIS. Please reference the detailed instruction manual.</i></p>	_____%	4 points for 85%-100% (meeting benchmark)
	<input type="checkbox"/> N/A – 100% of households had income at entry	3 points for 65-84.99%
		2 points for 45-64.9%
		1 point for 25-44.9%
		0 points for <24.9%

YOUTH TRANSITIONAL HOUSING (PROJECT BASED): 16 points - Please complete questions 7-9 and 29-31

<p>7. What percentage of households exited to permanent destinations?</p> <p><i>Question will be scored using data from HMIS. Please reference the detailed instruction manual.</i></p>	_____%	6 points for 90%-100% (exceeding benchmark)
	<input type="checkbox"/> N/A – No Leavers	5 points for 75%-89.9% (exceeding benchmark)
		4 points for 60%-74.9% (meeting benchmark)
		3 points for 50%-59.9%
		2 points for 40%-49.9%
	1 point for 30%-39.9%	
	0 points for <29.9%	

<p>8. Of the households who left the project, what percentage exited with employment?</p> <p><i>Question will be scored using data from HMIS. Please reference the detailed instruction manual.</i></p>	_____%	5 points for 70-100% (exceeding benchmark)
		4 points for 50-69.9% (exceeding benchmark)
		3 points for 40%-49.9% (meeting benchmark)
		2 points for 30%-39.9%
		1 point for 20%-29.9%
	0 points for <19.9%	

<p>9. Of the households who left the project, what percentage of adults exited with a high school diploma or were enrolled in an educational program?</p>	_____%	5 points for 70-100% (far exceeding benchmark)
	<u>Agency Self Report Required</u>	4 points for 50-69.9% (exceeding benchmark)
		3 points for 40%-49.9% (meeting benchmark)
		2 points for 30%-39.9%
		1 point for 20%-29.9%
	0 points for <19.9%	

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PERMANENT SUPPORTIVE HOUSING: 13 points - Please complete questions 10-11 and 29-31

10. What percentage of households remained _____% permanently housed for 12 months or exited to permanent destinations within the first 12 months of enrollment?

Question will be scored using data from HMIS. Please reference the detailed instruction manual.

5 points for 100% (far exceeding benchmark)
 4 points for 95-99.9% (exceeding benchmark)
 3 points for **85**-94.9% (meeting benchmark)
 2 points for 80-84.9%
 1 point for 75-79.5%
 0 points for <74.9%

11. Of the households who left the project, what percentage who have been in the project for at least 12 months exited to permanent destinations?

Question will be scored using data from HMIS. Please reference the detailed instruction manual.

8 points for 100% (far exceeding benchmark)
 7 points **80**-99.9% (meeting benchmark)
 6 points for 70-79.9%
 5 points for 60-69.9%
 4 points for 50-59.9%
 3 points for 40-49.9%
 2 points for 30-39.9%
 1 point for 20-29.9%
 0 points for < 19.9%

SAFE HAVENS: 13 points - Please complete questions 12-13 and 29-31

12. Of the program participants who left the project, what percentage who have been in the project for at least 12 months exited to permanent destinations?

Question will be scored using data from HMIS. Please reference the detailed instruction manual.

8 points for 100% (exceeding benchmark)
 7 points **80**-99.9% (meeting benchmark)
 6 points for 70-79.9%
 5 points for 60-69.9%
 4 points for 50-59.9%
 3 points for 40-49.9%
 2 points for 30-39.9%
 1 point for 20-29.9%
 0 points for < 19.9%

13. What percentage of program participants remained permanently housed for 12 months or exited to permanent destinations within the first 12 months of enrollment?

Question will be scored using data from HMIS. Please reference the detailed instruction manual.

5 points for 100% (far exceeding benchmark)
 4 points 90-99.9% (exceeding benchmark)
 3 points for **80**-89.9% (meeting benchmark)
 2 points for 60-79.9%
 1 points for 40-59.9%
 0 points for <39.9%

Engagement Services (SSO): 16 points - Please complete questions 14-16 and 29-31

<p>14. What percentage of households engaged in case management services exited to stable housing (including family/friends, long-term shelter or housing program or permanent housing)?</p> <p><i>Question will be scored using data from HMIS. Please reference the detailed instruction manual.</i></p>	<p>_____ %</p> <p><input type="checkbox"/> N/A – No Leavers</p>	<p>For Outreach:</p> <p><i>8 points for 40%-100% (far exceeding benchmark)</i></p> <p><i>7 points for 25.1%-39.9% (exceeding benchmark)</i></p> <p><i>6 points for 20%-25% (meeting benchmark)</i></p> <p><i>5 points for 17.0%-19.9%</i></p> <p><i>4 points for 14.0%-16.9%</i></p> <p><i>3 points for 11.0%-13.9%</i></p> <p><i>2 points for 8.0%-10.9%</i></p> <p><i>1 point for 5.0%-7.9%</i></p> <p><i>0 points for <5.0%</i></p> <hr/> <p>For Drop In Centers:</p> <p><i>8 points for >60% (far exceeding benchmark)</i></p> <p><i>7 points for 45.1%-59.9% (exceeding benchmark)</i></p> <p><i>6 points for 40%-45% (meeting benchmark)</i></p> <p><i>5 points for 36.0%-39.9%</i></p> <p><i>4 points for 32.0%-35.9%</i></p> <p><i>3 points for 28.0%-31.9%</i></p> <p><i>2 points for 24.0%-27.9%</i></p> <p><i>1 point for 20.0%-23.9%</i></p> <p><i>0 points for <20.0%</i></p>
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<p>15. What percentage of households encountered completed an assessment and/or engaged in case management services?</p>	<p>_____ % <u>Agency Self Report</u> <u>Required</u></p>	<p>8 points for 100% (far exceeding benchmark) 7 points for 95.1-99.9% (exceeding benchmark) 6 points for 90%-95% (meeting benchmark) 5 points for 85.9%-89.9% 4 points for 81.8%-85.8% 3 points for 77.7%-81.7% 2 points for 73.6%-77.6% 1 point for 69.5%-73.5% 0 points for <69.5%</p>
<p><i>Agency Self-Report Required. May be verified using HMIS data.</i></p>		

<p>16. What percentage of enrolled households have a completed CES assessment or an observed CES assessment? <i>Question will be scored using data from HMIS.</i></p>	<p>_____ %</p>	<p><i>This question is informational.</i></p>
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RAPID RE-HOUSING: 14 points - Please complete questions 17-19 and 29-31

<p>17. Of the households who left the project, what percentage exited to permanent destinations?</p>	<p>_____ %</p>	<p>7 points for 84-100% (far exceeding benchmark) 6 points for 65-84.9% (exceeding benchmark) 5 points for 55%-64.9% (meeting benchmark) 4 points for 45-54.9% 3 points for 35-44.9% 2 points for 25-34.9% 1 point for 15-24.9% 0 points for <15%</p>
<p><i>Question will be scored using data from HMIS. Please reference the detailed instruction manual.</i></p>		

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<p>18. Of the households who exited to permanent destinations, what percentage remained permanently housed at 6-month follow up?</p>	<p>_____ %</p>	<p>7 points for 100% (far exceeding benchmark) 6 points for 90-99.9% (exceeding benchmark) 5 points for 80-89.9% (meeting benchmark) 4 points for 70-79.9% 3 points for 60-69.9% 2 points for 50-59.9% 1 points for 40-49.9% 0 points for <40.0%</p>
<p><i>Question will be scored using data from HMIS. Please reference the detailed instruction manual.</i></p>		

<p>19. Of the households who exited to permanent destinations, what percentage did not return to homelessness in the following 12 months?</p>	<p>_____ %</p>	<p><i>This question is informational.</i></p>
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COORDINATED ENTRY PROJECT SSO - 1: 17 points - Please complete questions 20-23

<p>20. What percentage of participants enrolled in an outreach or housing system navigation project and who have a housing match through CES move into permanent housing?</p>	<p>_____ %</p>	<p>4 points for 100% (exceeding benchmark) 3 points for 75-99.9% (meeting benchmark) 2 points for 50-74.9% 1 point for 25-49.9% 0 points for <25%</p>
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<p>21. What percentage of participants entering into the homeless system are assessed?</p>	<p>_____ %</p>	<p>4 points for 100% (exceeding benchmark) 3 points for 90-99.9% (meeting benchmark) 2 points for 60-89.9% 1 point for 30-59.9% 0 points for <30%</p>
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<p>22. What percentage of participants enrolled in a project of a homeless system provider exit to permanent housing destinations?</p>	<p>_____ %</p>	<p>4 points for 90-100% (far exceeding benchmark) 3 points for 75-89.9% (exceeding benchmark) 2 points for 50-74.9% (meeting benchmark) 1 point for 25-49.9% 0 points for <25%</p>
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<p>23. What percentage of youth enrolled in a diversion project enter the homeless service system within 60 days of project entry?</p>	<p>_____ %</p>	<p>5 points for <24.9% (far exceeding benchmark) 4 points for 25-49.9% (meeting benchmark) 3 points for 50-59.9% 2 points for 60-69.9% 1 point for 70-79.9% 0 points for >80%</p>
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COORDINATED ENTRY PROJECT SSO - 2: 12 points - Please complete questions 24-26

<p>24. What percentage of assigned participants are enrolled with System Navigators?</p>	<p>_____ %</p>	<p>5 points for 75-100% (exceeding benchmark) 4 points for 50-74.9% (meeting benchmark) 3 points for 30-49.9% 2 points for 20-29.9% 1 point for 10-19.9% 0 points for <10%</p>
<p>25. What percentage of enrolled participants become permanently housed?</p>	<p>_____ %</p>	<p>5 points for 90-100% (exceeding benchmark) 4 points for 75-89.9% (meeting benchmark) 3 points for 50-74.9% 2 points for 30-49.9% 1 point for 10-29.9% 0 points for <10%</p>
<p>26. What percentage of enrolled participants are offered assistance with obtaining needed documents to obtain housing and provided assistance if needed?</p>	<p>_____ % <u>Agency Self Report</u> <u>Required</u></p>	<p>2 points for 100% (meeting benchmark) 1 point for 80-99.9% 0 points for <80%</p>

COORDINATED ENTRY PROJECT CRS: 11 points - Please complete questions 27-28

<p>27. What percentage of available units/openings in the CES receive matches through HMIS?</p>	<p>_____ %</p>	<p>5 points for 100% (meeting expectations) 4 points for 80-99.9% 3 points for 60-79.9% 2 points for 40-59.9% 1 point for 20-39.9% 0 points for <20%</p>
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<p>28. What percentage of requested matches receive responses within 2 business days (if eligible applicants exist)?</p>	<p>_____ %</p>	<p>6 points for 100% (exceeding benchmark) 5 points for 95-99.9% (meeting benchmark) 4 points for 80-94.9% 3 points for 60-79.9% 2 points for 40-59.9% 1 point for 20-39.9% 0 points for <20%</p>
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ALL PROJECT TYPES EXCEPT COORDINATED ENTRY: 15 Points – Please complete questions 29-31

<p>29. What percentage of households without source of non-cash benefits at entry, obtained <u>non-cash</u> benefits through mainstream resources?</p> <p><i>Question will be scored using data from HMIS. Please reference the detailed instruction manual.</i></p>	<p>_____ %</p>	<p>6 points for 100% (exceeding benchmark) 5 points for 85-99.9% (meeting benchmark) 4 points for 65-84.9% 3 points for 45-64.9% 2 points for 25-44.9% 1 point for 15-24.9% 0 points for < 15%</p>
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<p>30. What percentage of adult program participants have health insurance?</p>	<p>_____ %</p>	<p><i>This question is informational but may be scored in 2019.</i></p>
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<p>31. What percentage of households maintained or increased their income through cash benefits, earned income, or combination of both?</p> <p><i>Question will be scored using data from HMIS. Please reference the detailed instruction manual.</i></p>	<p>_____ %</p>	<p>9 points for 100% (exceeding benchmark) 8 points for 85-99.9% (meeting benchmark) 7 points for 75-84.9% 6 points for 65-74.9% 5 points for 55-64.9% 4 points for 45-54.9% 3 points for 35-44.9% 2 points for 25-34.9% 1 point for 15-24.9% 0 points for < 15%</p>
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Certification

By checking this box and entering the Authorized Representative name in the space below, I certify (1) to the statements contained in certification checklist (2) that the information throughout the application is true, complete, and accurate to the best of my knowledge and (3) all supporting documentation will be made available if selected for a site visit conducted by CoC representatives and All Chicago staff.

Authorized Representative Signature (type name and title)

Please refer to the detailed instructions for a definition of authorized representative.