

## 2017 HUD Evaluation Report Guide

Agencies will continue to utilize a custom report from HMIS to gather all data needed for the 2017 Evaluation Instrument. **Projects are required to run the 2017 HUD Evaluation Report for the reporting period of January 1, 2016 to December 31, 2016 (the report should automatically prompt with the correct dates)**. DV projects not using HMIS should calculate these questions using the descriptions below and will be scored on Agency Self-Report (verified with APR).

The 2017 HUD Evaluation Report is an ART Report and therefore can only be run by your Agency Technical Administrator (ATA). Instructions for running this report can be found on the [HMIS Helpdesk](#), if needed.

This report provides agencies with all HMIS data required information needed to fully complete the Evaluation Instrument, including:

Project Component	Threshold	Q1: Bed Utilization
Project Component	System Priorities	Q1: Serving Chronically Homeless Persons Q2: Serving Special Populations
Project Component	Project Performance and Consumer Outcomes	Interim Housing Q2-4 PHwSS Q5-6 Youth TH Q7-8 PSH & SH Q10-11 Engagement Services Q12 RRH Q14-15 All Projects Q16-17

Project Component Section	Question	Calculation and Additional Information
Threshold	Q1: Bed Utilization	Total Persons with a current Entry at each Point In Time (January, April, July, October) divided by the Total Beds available at Full Capacity <sup>i</sup> AND Average for full 2015 year (Sum of the length of stay of each client during reporting year divided by the product of the total number of beds and 365)
System Priorities	Q1: Serving Chronically Homeless Persons	Total Persons with a current Entry during reporting period who meet the HUD definition of Chronically Homeless <sup>ii</sup> divided by Total Persons with an Entry during reporting period
System Priorities	Q2: Serving Special Populations	Total Households with a current Entry during reporting period who meet one or more of the following criteria: i. Have a HUD-defined disability (head of household) ii. Are between the ages of 14-24 (head of household) iii. Are a family household, as defined by HUD iv. Are a veteran (head of household)
Project Performance and Consumer Outcomes	Interim Housing Q2	Total Persons Exiting to permanent destination <sup>iii</sup> within 180 days of Entry divided by Total persons exiting during reporting period (Leavers)
Project Performance and Consumer Outcomes	Interim Housing Q3	Total Persons (Adults) served (stayers and leavers) during reporting period, without any source of income at Entry, who obtained employment income <sup>iv</sup> divided by Total Persons (Adults) served (stayers and leavers) in reporting period without any source of income at Entry
Project Performance and Consumer Outcomes	Interim Housing Q4	Total Persons Exiting to permanent destination <sup>iii</sup> within 120 days of Entry divided by Total Persons Exiting during reporting period (Leavers)
Project Performance and Consumer Outcomes	PHwSS Q5	Total Persons Exiting to permanent destination <sup>iii</sup> within two years (24 months) of Entry divided by Total Persons Exiting during reporting period (Leavers)

Project Component Section	Question	Calculation and Additional Information
Project Performance and Consumer Outcomes	PHwSS Q6	Total Persons (Adults) served (Stayers and Leavers) in reporting period, without any source of income at Entry, who obtained employment income <sup>iv</sup> divided by Total Persons (Adults) served (stayers and leavers) in reporting period without any source of income at Entry
Project Performance and Consumer Outcomes	Youth TH Q8	Total Persons Exiting to permanent destination <sup>iii</sup> divided by Total persons Exiting during reporting period (Leavers)
Project Performance and Consumer Outcomes	Youth TH Q9	Total Persons (Adults) Exiting with Earned Income divided by Total Leavers (Adults)
Project Performance and Consumer Outcomes	PSH & SH Q10	Total Persons remaining in Permanent Housing for at least 365 days from Entry date <sup>v</sup> divided by Total Persons with an Entry before reporting year (Stayers) and Total Persons with an Exit during the operating year (Leavers) <sup>vi</sup>
Project Performance and Consumer Outcomes	PSH & SH Q11	Total Persons Exiting to permanent destination <sup>iii</sup> divided by Total persons exiting during reporting period (Leavers)
Project Performance and Consumer Outcomes	Engagement Services (SSO) Q12	Total Persons Exiting to stable housing <sup>iii</sup> destinations divided by Total Persons exiting during reporting period (Leavers)
Project Performance and Consumer Outcomes	RRH Q14	Total Persons Exiting to permanent destination <sup>iii</sup> divided by Total persons exiting during reporting period.
Project Performance and Consumer Outcomes	RRH Q15	Total Persons remaining in PH <sup>vii</sup> at 6 month follow up divided by Total Persons exiting to PH <sup>iii</sup> within 6 months of start of reporting period (eligible for 6 month follow up during reporting period) <sup>viii</sup>
Project Performance and Consumer Outcomes	All Projects Q19	Total Persons (Adults) served (stayers and leavers) during reporting period, without any source of non-cash benefits at Entry, who obtained non-cash benefits <sup>ix</sup> divided by Total Persons (Adults) served (stayers and leavers) in reporting period without any source of non-cash benefits at Entry

Project Component Section	Question	Calculation and Additional Information
Project Performance and Consumer Outcomes	All Projects Q20	Total Persons (Adults) maintaining or increasing income from any source <sup>x</sup> divided by Total Persons (Adults) served (Stayers and Leavers) in the reporting period.

<sup>i</sup> Beds at Full Capacity are determined using Bed Inventory Lists, typically based on most recent Housing Inventory Count

<sup>ii</sup> A person would be considered meeting the definition of CH if the following conditions are met (in HMIS): disabling condition, homeless 4 or more times, or more than one year continuously

<sup>iii</sup> Permanent Destinations include: "Moved from one HOPWA funded project to HOPWA PH (HUD)"; "Owned by client, no ongoing housing subsidy (HUD)"; "Owned by client, with ongoing housing subsidy (HUD)"; "Permanent housing for formerly homeless persons (HUD)"; "Rental by client, no ongoing housing subsidy (HUD)"; "Rental by client, with GPD TIP subsidy (HUD)"; "Rental by client, with other ongoing housing subsidy (HUD)"; "Rental by client, with VASH subsidy (HUD)"; "Staying or living with family, permanent tenure (HUD)"; "Staying or living with friends, permanent tenure (HUD)"

<sup>iv</sup> "Obtain Employment" shown by: Entry data shows no source of income; Interim data (Stayers) or Exit data (Leavers) shows Earned Income (Employment)

<sup>v</sup> Total Persons (Stayers) who entered before reporting year and remained at end of reporting year; Total Persons (Leavers) who entered during the reporting period and exited prior to end of reporting period.

<sup>vi</sup> Note: This calculation DOES NOT INCLUDE those who entered during year and did not exit (Stayers less than 365 days).

<sup>vii</sup> Remaining in PH shown by: "Result of follow up" indicated as "Contacted client and client is in different housing unit of their own" or "Contacted client and client is in same housing unit for which they received RRH assistance"

<sup>viii</sup> Note: This calculation DOES NOT INCLUDE those who were not able to be reached, indicated by "Tried to contact client (multiple attempts) but could not reach"

<sup>ix</sup> "Obtained Non-cash benefits" shown by: Entry data shows no source of non-cash benefits; Interim (Stayers) or Exit data (Leavers) shows non-cash benefits.

<sup>x</sup> "Maintaining or Increasing income" shown by: Entry data shows income (any source) amount; Interim (Stayers) or Exit data (Leavers) shows same or higher amount than Entry data. If Entry data shows no income (any source), Interim (stayers) or Exit data (Leavers) shows higher amount than Entry data (income gained).