

<b>Task 1: Youth System Blueprint Document</b>					
<b>Action</b>	<b>Steps</b>	<b>Person/ Organization Responsible</b>	<b>Timeframe</b>	<b>Results</b>	<b>Status</b>
<b>Finalize blueprint document</b>	Provide feedback on blueprint document to Pivot Change	Ceri, Elizabeth, Maura, Debbie, Anna	5/10/2018	Maura provided feedback to Pivot	Complete
	Identify recommendations	Ceri and Elizabeth	6/1/2018	Ceri and Elizabeth reviewed blueprint to identify overarching recommendations to support work	Complete
	Identify work group structure to support work	Ceri and Elizabeth	6/15/2018	Ceri and Elizabeth will prepare an anticipated workgroup structure to support recommendations	In Progress
	Obtain updated blueprint document	Maura & Pivot Change	6/18/2018	Pivot to provide an updated blueprint document incorporating feedback	In Progress
<b>Community distribution of blueprint</b>	Email Youth Task Force final bluepirnt document	Ceri	6/22/2018		
	Post final blueprint document to website	Elizabeth	6/22/2018		
	Present blueprint document at Youth Task Force	Ceri and Elizabeth	6/27/2018		
<b>Task 2: Youth Task Force Presentation</b>					
<b>Action</b>	<b>Steps</b>	<b>Person/ Organization Responsible</b>	<b>Timeframe</b>	<b>Results</b>	<b>Status</b>
<b>Identify next steps from Blueprint document</b>	Review blueprint document	Ceri and Elizabeth	6/1/2018	Ceri and Elizabeth reviewed blueprint document to identify next steps	Complete
	Identify strategies to move work forward	Ceri and Elizabeth	6/11/2018	Ceri and Elizabeth identified strategies	Complete
	Create powerpoint presentation	Ceri and Elizabeth	6/11/2018	Ceri and Elizabeth created PP presentation illustrating strategies	In progress
	Share with youth provider leadership members for feedback	Ceri, Elizabeth, Jeri, Paul, Flora and David	6/22/2018	Ceri has sent out google poll for phone conference	In progress
	Incroporate edits from youth providers	Ceri and Elizabeth	6/25/2018		
<b>Obtain feedback from Youth sector on Blueprint document</b>	Opportunity for Q&A	Ceri and Elizabeth			
	Identify any areas to improve on	Ceri and Elizabeth			
<b>Communicate anticipated workgroup structure</b>	Present anticipated workgroup structure	Ceri and Elizabeth	6/27/2018		Complete
	Obtain feedback	Ceri and Elizabeth	6/27/2018		Complete
	Identify critical voices for each workgroup	Ceri and Elizabeth	6/29/2018		
	Communicate via Youth Task Force listserve	Ceri and Elizabeth	6/29/2018		

<b>Task 3: Engage Chapin Hall</b>					
<b>Action</b>	<b>Steps</b>	<b>Person/ Organization Responsible</b>	<b>Timeframe</b>	<b>Results</b>	<b>Status</b>
<b>Identify areas of work</b>	Identify areas Chapin Hall can support strategies identified through blueprint process	Ceri & Elizabeth	5/31/2018	Ceri & Elizabeth identified strategies and workgroup structure for CH to support	<b>Complete</b>
	Review blueprint document recommendation	Ceri & Elizabeth	5/25/2018	Ceri & Elizabeth identified strategies and workgroup structure for CH to support	<b>Complete</b>
<b>Meet with Chapin Hall</b>	Schedule meeting with Chapin Hall	Elizabeth	5/14/2018	Elizabeth scheduled meeting for May 29	<b>Complete</b>
	Share strategies to move work forward	Ceri & Elizabeth	5/29/2018	Met with CH and shared strategies and discussed collaboration	<b>Complete</b>
	Affirm direction of work	Ceri & Elizabeth	5/29/2018	identified next steps/ areas to proceed work	<b>Complete</b>
	Identify areas to begin while contract is finalized	Ceri & Elizabeth	5/29/2018	Meeting with HMIS for data sharing agreement and Coordinated Entry leads will be established	<b>Complete</b>
<b>Establish contract with Chapin Hall</b>	Obtain funding for Chapin Hall work	Ceri, Elizabeth, Funders	6/1/2018	CH was awarded funds	<b>Complete</b>
	Develop contract	Dave & Chapin Hall	6/30/2018		
	Provide contract edits	Dave & Chapin Hall	7/6/2018		
	Legal department review	All Chicago & Chapin Hall	7/11/2018		
	Finalize contract	Dave & Chapin Hall	7/20/2018		
<b>Establish HMIS Data Sharing Agreement</b>	Meet with HMIS entity	Elizabeth, Padma and Chapin Hall			
	Discuss data sharing agreement purpose	Elizabeth, Padma and Chapin Hall			
	Develop data sharing agreement	Padma and Chapin Hall			
	Finalize data sharing agreement	Padma and Chapin Hall			
<b>Coordinated Entry 101</b>	Meet with CE PM leads	Renee, Stephanie, Ceri, Elizabeth, and Chapin Hall			
	Discuss CE policies and procedures regarding youth	Renee, Stephanie, Ceri, Elizabeth, and Chapin Hall			
	Review Youth CE assessment	Renee, Stephanie, and Chapin Hall			
	Q&A	Renee, Stephanie and Chapin Hall			
<b>S4: Engage Youth Advisory Board</b>					
<b>Action</b>	<b>Steps</b>	<b>Person/ Organization Responsible</b>	<b>Timeframe</b>	<b>Results</b>	<b>Status</b>
<b>Present Blueprint Depiction of Youth Strategy</b>	Request agenda time on YAB agenda for upcoming meeting	Elizabeth	6/8/2018		
	Present blueprint depiction of youth strategy	Ceri	7/7/2018		
	Obtain feedback	Ceri	7/7/2018		
	Review workgroup structure	Ceri	7/7/2018		
<b>YAB workgroup participate</b>	Identify YAB members for workgroup participation	Elizabeth & Alicia (YAB consultant)	7/7/2018		
	Share anticipated workgroup meeting schedule	Elizabeth			