

**S1: Create Pipeline Committee**

Action	Steps	Person/ Organization Responsible	Timeframe	Status	Result/Notes
<b>Identify high level decision makers and invite to first meeting</b>	Co-leads prepare list of critical funding partners to be invited	CSH/DFSS/Mayor's Office	Feb	Completed	
	Identify dates for first meeting	Co-leads	Feb	Completed	Late March/Early April
	Prepare invitation and create doodle poll	Co-leads		Completed	
	Send Invitation to high level decision makers	Co-leads		Completed	
	Review doodle poll, confirm date, identify location and send calendar invite for first meeting to all interested parties	Co-leads	3/15/2018	Completed	
	Post first meeting date on Action Agenda master calendar	Jenna		Completed	
<b>First Meeting Prep</b>	Prepare and invite work group members to PH Creation 101 primer	Co-leads	3/12/2018	Completed	
	Host PH Development 101 primer for any interested work group members	Co-leads	3/21/2018	Completed	confirmed for 3/20@ 2 p.m.
	Prepare First Meeting Agenda	Co-leads	22-Mar	Completed	
	Disseminate agenda and action plan to confirmed attendees	Alisa	3/29/2018	Completed	
	Post agenda and action plan on Action agenda web page	Jenna	3/29/2018	Completed	
<b>Host First Meeting</b>	Introduce action plan as work group tool and record of activities; explain where it can be found on website	Betsy/Alisa	5-Apr	Completed	
	Review anticipated activities of this committee as outlined in action plan	Betsy/Alisa	5-Apr	Completed	
	Review unit projections and initiative funding discussions	Committee	4/5/2018	Completed	
	Confirm all necessary parties have been included in WG	Committee	5-Apr	Completed	
	Set regular meeting schedule	Committee	4/5/2018	Completed	

**S2: Unit Projections**

Action	Steps	Person/ Organization Responsible	Timeframe	Status	Results/Notes
<b>Data Collection</b>	Data request prepared and delivered to HMIS	Mandy/CSH	Fall 2017	Complete	
	Data extraction and compilation	David/HMIS		Complete	
	Additional Data requested	Mandy/CSH		Complete	
	Addtl. data delivered	David/HMIS		Complete	

<b>Analysis &amp; First draft</b>	Data entry into projection tool	Mandy/CSH	2/20/2018	Complete	
	Discussion of data and tool with Harvard Fellows to analysis assumptions and methodology	Mandy/CSH	2/14/18 - 3/7/18	Complete	
	First draft of unit projections delivered to co-leads	Mandy/CSH	2/23/2018	Complete	
	Additional data requested to inform self-resolution rates, youth and young adults projections, and updated HIC	Mandy/CSH; Kim/HMIS	2/23/2018 - present	Complete	
	Youth and Young Adult unit Projections delivered to co-leads	Mandy/CSH; Oscar/Harvard	By 3/16/18	Complete	waiting on data
	Finalize draft and deliver YYA projections to Youth WG	Maura			
<b>Refine Projections</b>	Update projections based on self-resolution rates for families and individuals revealed thru analysis of annual system utilization data	Mandy/CSH	By 3/16/18	Complete	waiting on data
	Gather additional data on current diversion rates for families	DFSS/HMIS	by 3/16/18	In-process	Mandy sent an email to co-leads to identify source and timeline
	Identify which TH beds serve as a RRH like permanent housing placement and modify projections to reflect this change	Pipeline co-leads; Mandy	By 3/16/18	Complete	Meeting with co-leads on 3/16/18 to finalize
	Prepare projections slides for first pipeline meeting	Mandy	By 3/22/18 or 4/1/18	Complete	
<b>Finalize Projections</b>	Determine use of final projections and scope of financial modeling needed	Pipeline WG Members	5/9/2018	In-process	
	Gather data from CES /Dashboard to End Homelessness	Co-Leads; Mandy;	4/11/2018	Completed	
	RE-run projections based on CES/DEH	Mandy; All Chicago/HMIS	4/16/2018	Completed	
	Coordinate feedback with Youth development project on youth projections	Project Managers	5/3/2018	In-process	Presentation to Youth Task Force between 5/3-5/11
	Look at recidivism data with diversion and prevention to incorporate in unit projection planning - so that we incorporate some of the diversion and RRH group	Mandy; All Chicago/HMIS	5/16/2018	Completed	
	Develop set of assumptions by population and housing strategy	Co-Leads; Mandy;	5/1/2018	Completed	

	create one pager for each population (singles, families, youth) with directionally appropriate range of units needed	Co-Leads; Mandy;	5/1/2018	Completed	
	Finalize System Assumptions for Single Adults	Pipeline WG Members	5/2/2018	Completed	
	Finalize System Assumptions for Families	Pipeline WG Members	5/16/2018	In-process	
	Finalize System Assumptions for Youth	Pipeline WG Members	5/16/2018	In-process	
	Add in framework for doubled-up homeless who access other local resources for homeless	CoLeads/WG Members	5/16/2018	In-process	
	Create description of service supports needed for unit creation (i.e. impact on communitiy staff capacity/job creation)	Co-Leads/WG	5/16/2018	In-process	

**S3: Financial Modeling**

Action	Steps	Person/ Organization Responsible	Timeframe	Status	Results/Notes
Identify Available Resources	Document timeline, scale, and potential unit production from IHDA PSH Development Program 2017-2019 and beyond	Christine Moran, Co-Leads	5/2/2018	Meeting to be scheduled	IHDA PSH Development Round 2018 will be \$36M statewide; QAP for IHDA next 2019 but conducting focus groups this summer
	Gather list of IHDA Tax Credit awards that are under development or awarded funding that provide supportive housing or SRN	Christine Moran, Co-Leads	5/24/2018	in process	
	Outline a timeline for implementation and assess potential unit impact of CHA Homeless Preference in public/senior housing	Cary Steinbuck, Co-leads	4/23/2018	in process	Identified policy changes needed to link CE with
	Convene a meeting to explore what would be needed to create a dedicated funding for a coordianted PSH Initiative at City level	Pipeline WG Members	5/30/2018	in process	
	Outline role of Flexible Housing Pool as system resource	Co-leads, Maura McCauley	5/16/2018	in process	
	Gather current and historical resource commitments including CoC, City Tax Credit, pending CHA applications, etc	Co-leads, Anthony Simpkins, Karen Kowal, Cary Steinbuck	4/26/2018	completed/received	need to review documents and meet with city staff

	Outline role of services partnerships needed/resource modeling to preserve existing affordable/SH units that are run by general social services or housing providers that serve high-need populations - get property list and ownership structure	<b>Cary Steinbuck, Co-leads</b>	<b>6/30/2018</b>	in process	
	Outline housing equity funds that can pull into preservation/expansion of housing resources	<b>Andy Geer, Stacie Young</b>	<b>5/9/2018</b>	in process	<b>Co-leads arrange call with committee members to gather information</b>
	Create a matrix of housing resource opportunities in 2018 and 2019	<b>Co-leads</b>	<b>5/9/2018</b>	Completed	<b>add in potential application opportunities: 811; FUP; PSH Dev Prog, FHP, CoC</b>
	Within projections, clearly link the profile needs with housing types and then housing strategies best suited for the types	<b>Pipeline WG Members</b>	<b>6/30/2018</b>	in process	
<b>Modeling Impact of Investments</b>	Introduce impact modeling tool and assumptions	<b>Co-leads</b>	<b>5/2/2018</b>	Completed	
	Initiate Impact Modeling exercise to show unit creation impact on reduction in population	<b>Co-leads</b>	<b>5/22/2018</b>	Completed	
	Confirm Unit Creation Strategy Categories	<b>Pipeline WG Members</b>	<b>5/2/2018</b>	Completed	
	Add Unit creation for 2019-2021	<b>DPD/CHA/IHDA/Developers</b>	<b>5/16/2018</b>	In-Process	<b>Add IHDA 2018 awards after 5/18 board meeting</b>
<b>Financial Modeling to achieve scale</b>	Identify local consultant to complete financial modeling	<b>Co-leads</b>	<b>6/30/2018</b>	in-Process	
	Preview Housing Creation Strategies	<b>Pipeline WG Members</b>	<b>6/30/2018</b>	completed	<b>brief call on 6/27</b>
	Preview Services Creation Strategies	<b>Pipeline WG Members</b>	<b>6/30/2018</b>	Completed	<b>brief call on 6/27</b>
<b>Finalize Financial Model</b>					