

Chicago 2018 HUD Evaluation Report Documentation and Instructions

How to Run the 2018 HUD Evaluation Report

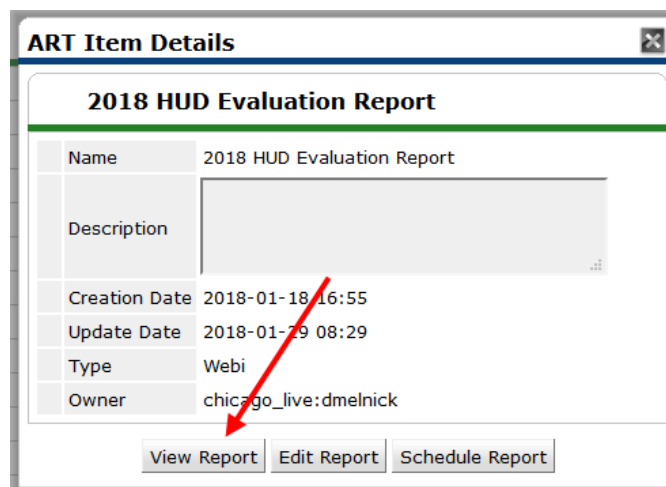
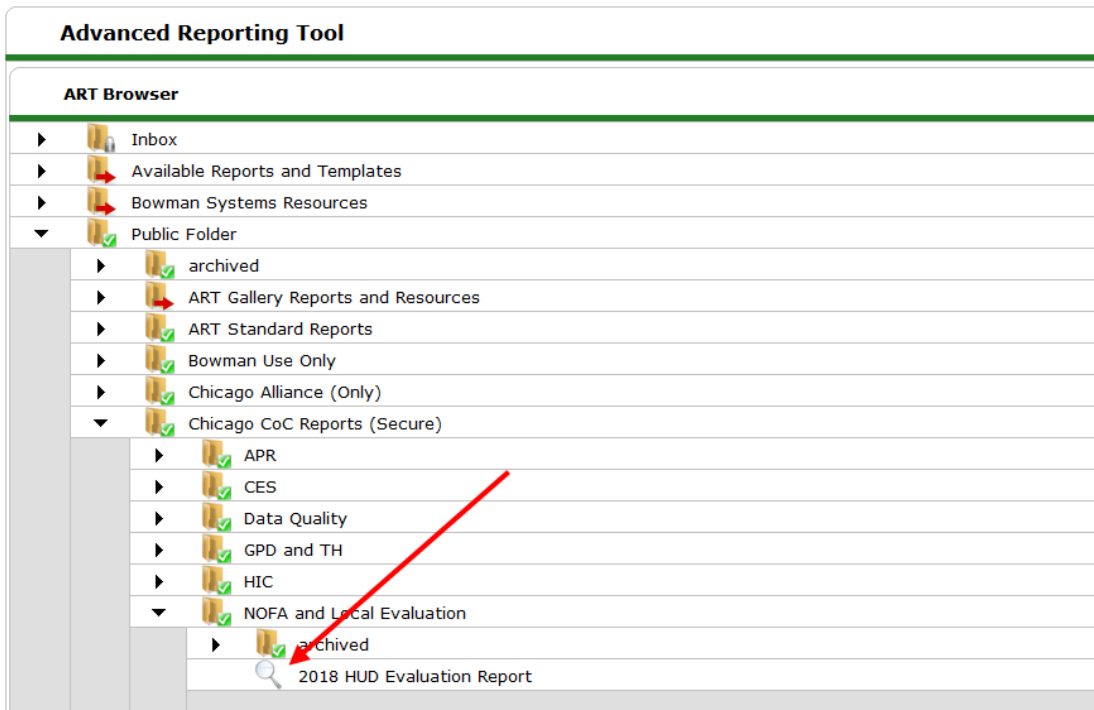
All Providers (except for the Coordinated Entry Project SSO) will run the **2018 HUD Evaluation Report** to complete the 2018 HUD CoC Competition Evaluation Instrument. The report is generated from ServicePoint's Advanced Reporting Tool (ART). Please note only Agency Technical Administrators (ATAs) have the ability to run this report.

The report for the Coordinated Entry Project SSO will be run by All Chicago's HMIS Team and sent to the Agency Technical Administrators at each project. The formulas for the calculations in the report are included below. Coordinated Entry Project SSO providers can skip to the Formulas section for details.

Instructions:

Accessing ART:

1. Log in to ServicePoint, and navigate to the Advanced Reporting Tool section in either of the following ways:
 - a. Reports -> Under Custom Reports click on **ART**
 - b. Top right corner under Mode: -> click on **Connect To ART**
2. Once connected to ART:
 - a. Navigate to **Public Folder -> Chicago CoC Reports (Secure) -> NOFA and Local Evaluation -> 2018 HUD Evaluation Report**
 - b. Click on the magnifying glass to the left of the report name. In the resulting pop-up window, select "View Report" to open the ART report-running dialog.



A new tab will open in your browser where the report will load.

REPORT PROMPTS

3. Please only respond to a single prompt, Provider. The others should be set for you. *Do NOT enter anything for the EDA Provider prompt.*
 - a. **Provider:** Run the report for your SINGLE program (not all of your agency's programs). If you do not see any providers to select, click the *Refresh Values* button to populate the list.

The screenshot shows a 'Prompts' window for a report titled 'AND CONSUMER OUTCOMES'. The window contains several prompts with checkmarks to their left. A red box highlights the 'EDA Provider -Default Provider-' prompt, with a red arrow pointing to it from a larger red box below that says 'Don't change these!!'. A green box highlights the 'Provider All Chicago - PSH(1415)' prompt, with a green arrow pointing to it from a larger green box that says 'Your provider should be selected here (only one provider at a time)'. Below the prompts is a 'Provider' selection area with a search box containing 'all chicago', a 'Refresh Values' button, and a list of providers. 'All Chicago - PSH(1415)' is selected in the list. The date 'January 26, 2018 9:31:58 AM GMT-06:00' is displayed at the bottom of the provider list.

Prompts

Reply to prompts before running the query.

- ✓ EDA Provider -Default Provider-
- ✓ Provider All Chicago - PSH(1415)
- ✓ EDA Provider -Default Provider-
- ✓ EndDate PLUS One Day 1/1/2018 12:00:00 AM
- ✓ StartDate 1/1/2017 12:00:00 AM
- ✓ Enter effective date 1/1/2020 12:00:00 AM

Don't change these!!

Your provider should be selected here (only one provider at a time)

Provider

Type values here

Refresh Values

Entry Exit Provider Id

- All Chicago(1)
- All Chicago - CES Emergency Shelter (ES) Project(1484)
- All Chicago - CES PSH Project(1483)
- All Chicago - CES RRH Project(1482)
- All Chicago - Emergency Shelter(883)
- All Chicago - Housing Only Provider(1486)
- All Chicago - Outreach Project(1499)
- All Chicago - PATH(1418)
- All Chicago - PSH(1415)
- All Chicago - Rapid Re-housing (RRH)(1155)

January 26, 2018 9:31:58 AM GMT-06:00

all chicago

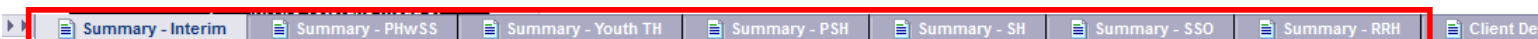
4. After you have selected the single provider to be included in the report, click on **Run Query** in the bottom right to generate the report.

How to Interpret the 2018 HUD Evaluation Report

Please note that the calculations used in the report have been updated for the 2018 version of the report. First, for PSH projects, the report will only consider clients with a Housing Move-in Date entered. Additionally, many of the metrics are now concerned with complete households as opposed to the individuals in the household.

QUESTION RESPONSES

The first seven tabs of the report are similar in structure. **For aggregate numbers, you only need to look at the tab that corresponds to your program type.** The tab with your program type will contain all of the information that you need to complete the evaluation. The remaining tabs exist to help you understand your data.



CLIENT DETAILS

The client details tab has been created to provide you with information on the source data for the aggregate numbers. This tab provides details on the numbers you see in the utilization section and in those that relate to numbers for individual participants.

Threshold Questions				
	# Beds	# Enrolled	Utilization	# HH Enrolled
PIT1	0	7	Contact HMIS@allichica go.org to create bed lists	6
PIT2	0	7	Contact HMIS@allichica go.org to create bed lists	6
PIT3	0	11	Contact HMIS@allichica go.org to create bed lists	7
PIT4	0	10	Contact HMIS@allichica go.org to create bed lists	6
AVG	0	9.43	Contact HMIS@allichica go.org to create bed lists	
Total number of records for All Participants				11
Total number of records for All Households				2
Total number of records for Adults Only				6
Total number of records for Unaccompanied Youth				0
Total number of records for Leavers				0
Total number of records for Leaving Households				0

SECTION E. Project Performance and Consumer Outcomes	
2. Of the households who left the project, what percentage went into permanent housing within 180 days?	%
3. What percentage of households without income at entry obtained employment?	NA
4. Of the households who left the project, what percentage went into permanent housing within 120 days?	%
29. What percentage of households without source of non-cash benefits at entry, obtained non-cash benefits through mainstream resources?	50%
30. What percentage of adult program participants have health insurance?	50%
31. What percentage of households maintained or increased their income through cash benefits, earned income, or combination of both?	80%

Specifically, this tab provides information on the participants whom are counted as adults, unaccompanied youth, leavers, whether they were enrolled during the four selected Point In Time

Count dates, if the client is an adult, and whether the most recent data indicates that they have health insurance.

This tab will also show when there is an issue with the number of clients marked as the Head of Household within a group. If there are no clients in the group marked as the Head of Household or if there is more than one client in the group marked as the head of household, then this will cause significant issues within the report. As such, the clients in these groups are highlighted in red on the Client Details tab.

Client ID	Entry Exit ID	Entry Exit Group UID	Client Unique ID	Adult	Leaver	UAY	Enrolled ForPIT1	Enrolled ForPIT2	Enrolled ForPIT3	Enrolled ForPIT4	Chronically Homeless	Health Insurance	Relationship to HoH
292021	320833	320833	pknm0311199	1	0	0	1	1	1	1	0	1	Other
306588	327848	327848	tesm0101195	1	0	0	1	1	1	1	1	1	HoH
308444	327849	327849	dsem0000000	0	0	0	1	1	1	1	1	1	Other

HOUSEHOLD DETAILS

The information on the Household Details tab is provided to help determine the client data that is reflected in the aggregate numbers. The questions in the report that refer to households are supported by data in this tab, except for data relating to income, referrals, and follow ups.

Threshold Questions

	# Beds	# Enrolled	Utilization	# HH Enrolled
PIT1	0	7	Contact HMIS@allohica go.org to create bed lists	6
PIT2	0	7	Contact HMIS@allohica go.org to create bed lists	6
PIT3	0	11	Contact HMIS@allohica go.org to create bed lists	7
PIT4	0	10	Contact HMIS@allohica go.org to create bed lists	6
AVG	0	9.43	Contact HMIS@allohica go.org to create bed lists	

Total number of records for All Participants	11
Total number of records for All Households	2
Total number of records for Adults Only	6
Total number of records for Unaccompanied Youth	0
Total number of records for Leavers	0
Total number of records for Leaving Households	0

SECTION E. Project Performance and Consumer Outcomes

2. Of the households who left the project, what percentage went into permanent housing within 180 days?	%
3. What percentage of households without income at entry obtained employment?	NA
4. Of the households who left the project, what percentage went into permanent housing within 120 days?	%
29. What percentage of households without source of non-cash benefits at entry, obtained non-cash benefits through mainstream resources?	50%
30. What percentage of adult program participants have health insurance?	50%
31. What percentage of households maintained or increased their income through cash benefits, earned income, or combination of both?	80%

SECTION D. System Priorities

1A: How many households have you served from January 1, 2017 to December 31, 2017 that meet HUD's definition of chronically homeless?	2
1B: How many total households did you serve from January 1, 2017 to December 31, 2017	2
Percentage	100.00%

4. How many unit vacancies did you fill during the time period of 9/1/17 to 12/31/17	0
How many households did the project receive from CES during the time period of 9/1/17 to 12/31/17	0
Percentage	N/A
5. What is the average number of days from match to housing?	N/A

2A: How many households have you served from January 1, 2017 to December 31, 2017 have the following conditions:	i. Have a HUD-defined disability (head of household)	3
	ii. Are youth heads of households ages 14-24	0
	iii. Are families	4
	iv. Are veterans (head of household)	1
2B: How many total households did you serve from January 1, 2017 to December 31, 2017		10

This tab includes data on groups that are enrolled are households, and details on the head of household including:

- Experience with a disabling condition
- Age
- Veteran Status

The Tab also includes information on:

- Total number of households in the project
- Number of households who exited
- Performance questions that include exits to permanent destinations, obtaining of non-cash benefits, and number remaining housed in the project

Group UID	GroupEntry	GroupExit	Family	Disability HoH	Age Of HoH	Veteran HoH	HoH	#2	#4	#5	#7	#10	#11	#12	#13	#14	#15	#16	#17	#29
320833	5/1/13		0	0	No HoH liste	0		-	-	-	-	-	-	-	-	-	0	0	-	-
327848	5/22/13		1	1	57	1	306588	-	-	-	1	-	-	1	-	-	0	0	-	1
327897	6/20/13		0	0	No HoH liste	0		-	-	-	-	-	-	-	-	-	0	0	-	-

For an example of how the coding works, let's focus on the Group ID 327848:

Group UID	GroupEntry	GroupExit	Family	Disability HoH	Age Of HoH	Veteran HoH	HoH	#2	#4	#5	#7	#10	#11	#12	#13	#14	#15	#16	#17	#29
320833	5/1/13		0	0	No HoH liste	0		-	-	-	-	-	-	-	-	-	0	0	-	-
327848	5/22/13		1	1	57	1	306588	-	-	-	1	-	-	1	-	-	0	0	-	1
327897	6/20/13		0	0	No HoH liste	0		-	-	-	-	-	-	-	-	-	0	0	-	-

- This household has a “-“ for questions 2, 4, 5, 7, 11, 12, 14, and 17. The questions with the “-“ were not applicable to the Head of Household because she did not exit from the project (Stayer). They will not be counted in the percentages for those questions. For example, for question 3, “What percentage of households without income at entry obtained employment?”, this household had income at entry, so this question does not apply.
- The household has a “0” for question 15 and 16 because they were eligible for those questions, but were not successful. For example, for question 15, “What percentage of households

encountered completed an assessment and/or engaged in case management services?”, they did not have a date of engagement entered, so they were unsuccessful.

- The client has a “1” for questions 10, 13, and 29 because they were eligible for these questions and were successful. For example, for question 29, “What percentage of households without source of non-cash benefits at entry, obtained non-cash benefits through mainstream resources?”, they did not have non-cash benefits at entry, but obtained them by the time the report was run.

As you can see in the image above, neither household with the Group IDs of 320833 and 327897 has a head of household listed in ServicePoint, so nearly all their data is empty. Please be sure to use the **Client Details** tab to correct issues with the number of clients marked as the head of household in the group.

INCOME DETAILS

The Income Details Tab provides client data that is used to generate the aggregate numbers. Responses to Questions 3, 6, 8, and 31 are pulled from the client information on this tab by household. Details are included for each household’s income and employment at program entry and at the end of the reporting period or at program exit if the household has left the project. The formatting for the numbered questions is the same as in the **Household Details** tab, with the “-“s referring to ineligible households, the “0”s referring to unsuccessful households, and the “1”s referring to successful households.

Group UID	HoH	GroupEntry	GroupExit	Income At Entry	Income At End	Employment At End	#3	#6	#8	#31
320833	292021	5/1/13		2,700	400		1	-	-	0
327848		5/22/13		250	790		1	-	-	1
327897		6/20/13		350	500		1	-	-	1
424905	326692	2/24/16		1,500	2,700		1	-	-	1
447225		8/1/16		754	790		1	-	-	1
490538		7/25/17		790	790		1	-	-	-
513804	409316	11/20/17		790	790		1	-	-	-
515927	326692	12/8/17		2,700	2,700		1	-	-	-

RRH - FOLLOW UP DETAILS

The RRH -Follow Up Details Tab provides client details for the responses included to questions 18 and 19.

18. Of the households who exited to permanent destinations, what percentage remained permanently housed at 6-month follow up?	NA
19. Of the households who exited to permanent destinations, what percentage did not return to homelessness in the following 12 months?	NA

This tab shows clients who exited a RRH project to a permanent destination between 1/1/2016 and 6/30/2017, since these are the clients who are eligible for a 12-month or 6-month follow up during the

reporting period. The formatting for the numbered questions is the same as in the **Household Details** tab, with the “-”s referring to ineligible households, the “0”s referring to unsuccessful households, and “1”s referring to successful households. For example, if a client exited prior to 7/1/2016, then the 6-month follow up should have been conducted during 2016, so the client is ineligible.

Client ID	Exit Date	#18	#19
326692	2/25/16	-	0
326692	5/24/16	-	0

CH DETAILS

The CH Details tab is used to identify the clients included the aggregate numbers. The tab includes data for each head of household and whether the group associated with them is considered to be experiencing chronic homelessness. If a group does not have a head of household listed, they will be excluded from this tab. . This data supports the chronic homelessness aggregates on the summary tab of the report.

SECTION D. System Priorities

1A: How many households have you served from January 1, 2017 to December 31, 2017 that meet HUD's definition of chronically homeless?	2
1B: How many total households did you serve from January 1, 2017 to December 31, 2017	2
Percentage	100.00%

4. How many unit vacancies did you fill during the time period of 9/1/17 to 12/31/17	0
How many households did the project receive from CES during the time period of 9/1/17 to 12/31/17	0
Percentage	N/A
5. What is the average number of days from match to housing?	N/A

2A: How many households have you served from January 1, 2017 to December 31, 2017 have the following conditions:	i. Have a HUD-defined disability (head of household)	3
	ii. Are youth heads of households ages 14-24	0
	iii. Are families	4
	iv. Are veterans (head of household)	1
2B: How many total households did you serve from January 1, 2017 to December 31, 2017		10

REFERRAL DETAILS

Client details are included on the Referrals Details Tab to indicate the source of the aggregate responses to the System Priorities questions.

SECTION D. System Priorities

1A: How many households have you served from January 1, 2017 to December 31, 2017 that meet HUD's definition of chronically homeless?	2
1B: How many total households did you serve from January 1, 2017 to December 31, 2017	2
Percentage	100.00%

4. How many unit vacancies did you fill during the time period of 9/1/17 to 12/31/17	0
How many households did the project receive from CES during the time period of 9/1/17 to 12/31/17	0
Percentage	N/A
5. What is the average number of days from match to housing?	N/A

2A: How many households have you served from January 1, 2017 to December 31, 2017 have the following conditions:	i. Have a HUD-defined disability (head of household)	3
	ii. Are youth heads of households ages 14-24	0
	iii. Are families	4
	iv. Are veterans (head of household)	1
2B: How many total households did you serve from January 1, 2017 to December 31, 2017		10

Details include the head of household who was housed after 9/1/2017 and the referral information for that head of household.

Client ID	Referral Date	Housed Date	Referral To Housed
	7/10/17	9/1/17	53
	10/26/17	12/15/17	50
	10/10/17	11/1/17	22
		10/1/17	
	11/21/17	12/1/17	10
	7/7/17	10/1/17	86
	4/13/17	1/1/18	263
	10/10/17	11/1/17	22
	10/12/17	12/6/17	55
		11/10/17	
	10/10/17	11/1/17	22
	10/10/17	12/1/17	52
	5/16/17	10/2/17	139
	3/2/17	9/1/17	91
	10/26/17	12/1/17	36
		9/1/17	
		11/1/17	
		Average:	69.31

PROMPTS

This tab is for our use. It helps us make sure that the report was run properly

Formulas

THRESHOLD QUESTIONS	
1. Is your project at or above 80% capacity? (total average)	$\frac{\text{Sum of the length of stay of each client in the program during the reporting year}}{\text{Average of beds available on each PIT date}^5}$
1. Is your project at or above 80% capacity? (for each date)	$\frac{\text{Number of clients enrolled on each PIT date}^5}{\text{Number of beds available on each PIT date}^5}$
SYSTEM PRIORITIES	
1A. How many households have you served from January 1, 2017 to December 31, 2017 that meet HUD's definition of chronically homeless?	<i>Total number of heads of households served during the reporting period who were classified as chronically homeless⁶ at program entry</i>
1B. How many total households did you serve from January 1, 2017 to December 31, 2017?	<i>Total number of heads of households served during the reporting period</i>
2A. How many households have you served from January 1, 2017 to December 31, 2017 that have the following conditions: <ol style="list-style-type: none"> i. Have a HUD defined disability (Head of Household) ii. Are youth Heads of Households (ages 14-24) iii. Are families iv. Are Veterans (Head of Household) 	<ol style="list-style-type: none"> i. Number of heads of household entered into the project between 1/1/2017 and 12/31/2017 with a "Yes" response to the question, "Does the client have a disabling condition?" ii. Number of heads of households entered into the project between 1/1/2017 and 12/31/2017 with an age between 14 and 24 at Entry. iii. Number of heads of household entered into the project between 1/1/2017 and 12/31/2017 with a household designation that includes "w/child" and includes a household member 18 years of age or older and an individual under 18 years of age iv. Number of heads of household entered into the project between 1/1/2017 and 12/31/2017 with Veteran Status marked as "Yes".
2B. How many total households did you serve from January 1, 2017 – December 31, 2017?	<i>Number of heads of household entered into the project between 1/1/2017 and 12/31/2017</i>

4. How many unit vacancies did you fill during the time period of 9/1/17 to 12/31/17?	<i>Number of heads of households with a Housing Move – in Date between 9/1/2017 and 12/31 /2017</i>
4. How many households did the project receive from CES during the time period of 9/1/17 to 12/31/17?	<i>Number of heads of households with a Housing Move – in Date between 9/1/2017 and 12/31 /2017 who have a referral through CES</i>
5. What is the average number of days from match to housing?	<i>Of the heads of households with a Housing Move-in Date and who have a referral through CES, the average number of days between referral and housing.</i>
PROJECT PERFORMANCE	
2. Of the households who left the project, what percentage went into permanent housing within 180 days?	<i>Number of households whose head of household exited the project to a permanent destination¹ within 180 of entering the project</i> = $\frac{\text{Number of households whose head of household exited the project}^2}{\text{Number of households whose head of household exited the project}^2}$
3. What percentage of households without income at entry obtained employment?	<i>Number of households who had no total income at project entry and who either enrolled in the project prior to 1/1/17 or exited during the reporting period and obtained employment</i> = $\frac{\text{Number of households who had no total income at project entry and who either enrolled in the project prior to 1/1/17 or exited during the reporting period}}{\text{Number of households who had no total income at project entry and who either enrolled in the project prior to 1/1/17 or exited during the reporting period}}$
4. Of the households who left the project, what percentage went into permanent housing within 120 days?	<i>Number of households whose head of household exited the project to a permanent destination¹ within 120 of entering the project</i> = $\frac{\text{Number of households whose head of household exited the project}^2}{\text{Number of households whose head of household exited the project}^2}$
5. Of the households who left the project, what percentage exited to permanent housing and/or assumed responsibility for their lease within 2 years?	<i>Number of households whose head of household exited the project to a permanent destination¹ within 731 days of entering the project</i> = $\frac{\text{Number of households whose head of household exited the project}^2}{\text{Number of households whose head of household exited the project}^2}$
6. Same as 3	Same as 3

7. What percentage of households exited to permanent destinations?	$\frac{\text{Number of households whose head of household exited the project to a permanent destination}^1}{\text{Number of households whose head of household exited the project}^2}$
8. Same as 3	Same as 3
10. What percentage of households remained permanently housed for 12 months or exited to permanent destination within the first 12 months of enrollment?	$\frac{\text{Number of households whose head of household has either been enrolled for at least 365 days or exited the project to a permanent destination}^1}{\text{Number of households whose head of household has either been enrolled for at least 365 days or exited the project}^3}$
11. Of the households who left the project, what percentage who have been in the project for at least 12 months exited to permanent destinations?	$\frac{\text{Number of households whose head of household exited the project more than 365 days after entry and exited to a permanent destination}^1}{\text{Number of households whose head of household exited the project more than 365 days after entry}}$
12. Same as 11	Same as 11
13. Same as 10	Same as 10
14. What percentage of households engaged in case management services exited to stable housing (including family/friend, longer-term shelter or housing program or permanent housing)?	$\frac{\text{Number of households whose head of household has a date of engagement entered and has exited the project to a permanent destination}^1}{\text{Number of households whose head of household has a date of engagement entered and has exited the project}^2}$
15. What percentage of households encountered completed an assessment and/or engaged in case management services?	$\frac{\text{Number of households active in the project during the calendar year whose head of household has a date of engagement entered}}{\text{Number of households active in the project during the calendar year}}$
16. What percentage of enrolled households have a completed CES assessment or an observed CES assessment?	$\frac{\text{Number of households active in the project during the calendar year whose head of household has an entry into the Coordinated Entry Project}}{\text{Number of households active in the project during the calendar year}}$
17. Same as 7	Same as 7

<p>18. Of the households who exited to permanent destinations, what percentage remained permanently housed at 6-month follow up?</p>	<p><i>Number of households whose head of household exited the project to a permanent destination¹ between 7/1/2016 and 7/1/2017 and has a 6 month follow up indicating that they were housed</i></p> $= \frac{\text{Number of households whose head of household exited the project to a permanent destination1 between 7/1/2016 and 7/1/2017}}{\text{Number of households whose head of household exited the project to a permanent destination1 between 7/1/2016 and 7/1/2017}}$
<p>19. Of the households who exited to permanent destinations, what percentage did not return to homelessness in the following 12 months?</p>	<p><i>Number of households whose head of household exited the project to a permanent destination¹ between 1 – 1 – 2016 and 1 – 1 – 2017 and has a 12 month follow up indicating that they were housed</i></p> $= \frac{\text{Number of households whose head of household exited the project to a permanent destination1 between 1 – 1 – 2016 and 1 – 1 – 2017}}{\text{Number of households whose head of household exited the project to a permanent destination1 between 1 – 1 – 2016 and 1 – 1 – 2017}}$
<p>20. What percentage of participants enrolled in an outreach or housing system navigation project and who have a housing match through CES move into permanent housing?</p>	<p><i>Number of Heads of Household in Outreach or Housing System Navigation project matched to a permanent housing provider through the CES project and have an entry into a permanent housing project or exit to permanent housing destination from 9/1/2017 to 12/31/2017</i></p> <hr/> <p><i>Number of Heads of Household in an Outreach or Housing System Navigation project between 9/1/2017 and 12/31/2017 and have a match to a permanent housing project from the CES Skilled Assessor Project</i></p>
<p>21. What percentage of participants entering into the homeless system are assessed?</p>	<p><i>Number of Heads of Household entering an Emergency Shelter, Transitional Housing (not including TH for Youth or PHwSS), Outreach Project, Services Only Project (with homeless status), or Coordinated Entry Project (with homeless status) between 9/1/2017 and 12/31/2017 with an Entry into the CES Skilled Assessors Project and a Standardized Housing Assessment that includes a completed Vulnerability Index or an Entry into the EVHI Project with a Chicago Ending Veteran Homelessness Assessment and completed Vulnerability Index</i></p> <hr/> <p><i>Number of Heads of Household entering an Emergency Shelter, Transitional Housing (not including TH for Youth or PHwSS), Outreach Project, Services Only Project (with homeless status), or Coordinated Entry Project (with homeless status) from 9/1/2017 – 12/31/2017</i></p>
<p>22. What percentage of participants enrolled in a project of a homeless system provider</p>	<p><i>Number of Heads of Household enrolled an Emergency Shelter, Transitional Housing (not including TH for Youth or PHwSS), Outreach Project, Services Only Project (with homeless status), or Coordinated Entry Project (with homeless status) from 9/1/2017 –</i></p>

<p>exit to permanent housing destinations?</p>	<p><i>12/31/2017 with an Entry into a Permanent Housing Project (including Youth TH and PHwSS) or an Exit to a permanent housing destination¹</i></p> <hr/> <p><i>Number of Heads of Household enrolled an Emergency Shelter, Transitional Housing (not including TH for Youth or PHwSS), Outreach Project, Services Only Project (with homeless status), or Coordinated Entry Project (with homeless status) from 9/1/2017 – 12/31/2017</i></p>
<p>23. What percentage of youth enrolled in a diversion project enter the homeless service system within 60 days of project entry?</p>	<p><i>Number of Youth Heads of Household enrolled in HPCC – Shelter Placement and Diversion Project from 1/1/2017 – 12/31/2017 and with an Entry into an Emergency Shelter, Transitional Housing (excluding Youth TH and PHwSS), Street Outreach, Services Only (with homeless status) and Coordinated Entry (with homeless status) project within 60 days of Project Entry Date.</i></p> <hr/> <p><i>Number of Youth Heads of Household enrolled in HPCC – Shelter Placement and Diversion Project from 1/1/2017 – 12/31/2017 with an Exit Reason for Leaving as HPCC: Diversion</i></p>
<p>24. What percentage of assigned participants are enrolled with system navigators?</p>	<p><i>Number of Heads of Household with a match to a Housing System Navigation Project between 9/1/2017 and 12/31/2017 and an Entry into the System Navigation Project to which they were referred</i></p> <hr/> <p><i>Number of Heads of Household with a match to a Housing System Navigation Project between 9/1/2017 and 12/31/2017</i></p>
<p>25. What percentage of enrolled participants become permanently housed?</p>	<p><i>Number of Heads of Household with a match and subsequent Entry into a Housing System Navigation Project between 9/1/2017 and 12/31/2017 with an Entry into a Permanent Housing Project (including Youth TH and PHwSS) or Permanent Exit Destination²</i></p> <hr/> <p><i>Number of Heads of Household with a match and subsequent Entry into a Housing System Navigation Project between 9/1/2017 and 12/31/2017</i></p>
<p>26. What percentage of enrolled participants are offered assistance with obtaining needed documents to obtain</p>	<p><i>Self-reported response</i></p>

housing and provided assistance if needed?	
27. What percentage of available units/openings in the CES receive matches through HMIS?	$\frac{\text{Number of Heads of Household with Permanent Housing Project (including Youth TH and PHwSS) Entries with Housing Move-in Dates between 9/1/2017 and 12/31/2017 and a Match from the CES Skilled Assessors project}}{\text{Number of Heads of Household with Permanent Housing Project (including Youth TH and PHwSS) Entries with Housing Move-in Dates between 9/1/2017 and 12/31/2017}}$
28. What percentage of requested matches receive responses within 2 business days (if eligible applicants exist)?	$\frac{\text{Number of matches requested via Google Forms that received a referral from the CES project within two business (regardless of the Referral Need Status)}}{\text{Number of matches requested via Google Forms with an opening during 9/1/2017 – 12/31/2017}}$
29. What percentage of households without source of non-cash benefits at entry, obtained non-cash benefits through mainstream resources?	$\frac{\text{Number of households for which no member has a non cash benefit}^4 \text{ at program entry and the head of household has either been enrolled for at least 365 days or exited the project during the reporting year and at least one member has obtained a non cash benefit}^4}{\text{Number of households for which no member has a non cash benefit}^4 \text{ at program entry and the head of household has either been enrolled for at least 365 days or exited the project during the reporting year}}$
30. What percentage of adult program participants have health insurance?	$\frac{\text{Number of participants who were adults at the greater of the project entry date and 1/1/2017 who have health insurance}}{\text{Number of participants who were adults at the greater of the project entry date and 1/1/2017}}$
31. What percentage of households maintained or increased their income through cash benefits, earned income, or combination of both?	$\frac{\text{Number of households for which the head of household has either been enrolled for at least 365 days or exited the project during the reporting year and the total income within the household is greater than zero and is greater than or equal to the total income within the household at project entry}}{\text{Number of households for which the head of household has either been enrolled for at least 365 days or exited the project during the reporting year}}$

1: The following are considered permanent destinations: “Moved from one HOPWA funded project to HOPWA PH”, “Owned by client, no ongoing housing subsidy”, “Owned by client, with ongoing housing subsidy”, “Permanent housing for formerly homeless persons”, “Rental by client, no ongoing housing subsidy”, “Rental by client, with RRH or equivalent subsidy”, “Rental by client, with GPD TIP subsidy”,

“Rental by client, with other ongoing housing subsidy”, “Rental by client, with VASH subsidy”, “Staying or living with family, permanent tenure”, “Staying or living with friends, permanent tenure”, “Rental by client, with other ongoing housing subsidy”

For Coordinated Entry Data: Permanent Housing includes participant Entries into “Transitional Housing for homeless persons” if Chicago Program Models Chart designation includes: Permanent Housing with Short Term Support, Youth Project Based Transitional Housing, or Youth Scattered Site Transitional Housing

2: This excludes clients exiting to “Deceased”, “Hospital or other residential non-psychiatric medical facility”, “Foster care home or foster care group home” or “Long-term care facility or nursing home”. For Street Outreach projects, this includes clients who exited to “Foster care home or foster care group home” or “Long-term care facility or nursing home”, but excludes clients exiting to “Residential project or halfway house with no homeless criteria”

3: This excludes clients exiting to “Deceased”

4: Non-cash benefits include: Supplemental Nutritional Assistance Program (SNAP), Special Supplemental Nutrition Program for Women, Infants, and Children (WIC), TANF Child Care Services, TANF transportation services, Other TANF-funded services, or other source. Non-cash benefits do not include health insurance.

5: The PIT dates are 1/25/2017, 4/26/2017, 7/26/2017, 10/25/2017

6: A client is considered to be experiencing chronic homelessness if the client:

- a) Has a disabling condition
- b) AND the client has either
 - i. Been on the streets, in ES, or in SH 4 or more times in the past three years for a total of at least 12 months
 - ii. Been continuously homeless for the immediate 365 days before entering the project

Questions?

If you have questions about how to run the report, please submit a ticket at the HMIS Helpdesk at: <https://hmis.allchicago.org>.