Chicago Continuum of Care Board of Directors Meeting
City Hall
121 N. LaSalle, Room 501A
Chicago, IL
June 20, 2018
9:30am – 11:30am

AGENDA

I. Welcome & Introductions – Commissioner Lisa Morrison Butler 9:30am

II. ☐ ☐ Consent Agenda Items – Commissioner Lisa Morrison Butler 9:35am
   a. June Meeting Agenda
   b. April Board Meeting Minutes
   c. Action Agenda Workplans

III. ☒ ☐ Finance Committee Report – Richard Rowe 9:40am
     a. Motion to approve CoC Budget

IV. Change Management - Commissioner Lisa Morrison Butler 9:55am
    a. Ⓞ Project Prioritization Workgroup – Dave Thomas

V. Chicago’s Dashboard to End Homelessness 10:05am
   – Maura McCauley/Dave Thomas
     a. HUD System Performance Measures
     b. ☐ USICH Criteria and Benchmarks
     c. Webinar Opportunities

VI. ☒ ☐ The Action Agenda – Dave Thomas/Maura McCauley 10:20am
    a. ☐ System Goals
    b. Pipeline Projections – Betsy Benito
    c. Action Agenda Stakeholder Survey Results

VII. ☒ ☐ HUD NOFA– Dave Thomas 11:10am
    a. FY 2017 NOFA Debrief
    b. FY 2018 NOFA
    c. July meeting
    d. Appeals report

VIII. Public Comment Period – Commissioner Lisa Morrison Butler 11:20am

IX. Adjournment – Commissioner Lisa Morrison Butler 11:30am

☒ = Voting item
☐ = Document included in Board packet
Chicago Continuum of Care Board of Directors Meeting
City Hall - 121 N. LaSalle, Room 501A
Chicago, IL
April 18, 2018
Meeting Minutes – submitted by Christophe Valcourt, All Chicago

Board Members: Fred Friedman, Richard Rowe, Larry Smith, Gwendolyn Turner, Evelyn Diaz, Jeri Linas, Audrey Thomas, Mark Ishaug, Commissioner Lisa Morrison Butler, Robin Thicke (in place of Janel Forde), Ben Applegate, Christy Prahl, Anna Lee, Ruth Coffman, Commissioner David Reifman, Lore Baker, Audra Hamernik, Marc Magill, Commissioner Julie Morita, MD,

Alternates: Dorothy Yancy, Chris O’Hara, Otha Gaston, Pete Toepfer, Kenneth Burnett

Guests: Joan Bundley (parliamentarian), Maura McCauley (DFSS), Nonie Brennan (All Chicago), Jenna Ternkin (All Chicago), Karen Kowal (All Chicago), Steven Gaydos (All Chicago), Christophe Valcourt (All Chicago), Keri Lowder (All Chicago), Padma Thangaraj (All Chicago), Stefanie Skaggs (All Chicago) Kim Schmitt (All Chicago), Ian Bialach (All Chicago), Art Bendixen, Anthony Simpkins, Mindy Taylor, Stephanie Sideman, David Esposito, Carrie Thomas, Mandy Chapman Semple, Tawanda Acosta, Michael Banghart, Jackie Edens, Alisa Rodriguez, Debbie Culpepper, Sherri Allen Reeves, Rev. Sanja Stinson

I. Welcome and Introductions

The meeting was called to order at 9:34AM. Comm. Morrison Butler welcomed attendees to City Hall and to the meeting. All attendees introduced themselves.

II. Board Chair Opening Remarks

Comm. Morrison Butler discussed the recent board transition meeting and emphasized the need to build on the successes of the old board and take the work forward, citing the Ending Veterans Homelessness Initiative as a model for aligning resources and overcoming implementation barriers. She acknowledged the difficulty of undergoing change and asked for patience as she assumes the role of board chair.

Mandy gave a presentation to help attendees think about systems-thinking when approaching the CoC’s work. She said solving homelessness systematically requires an integrated network of providers putting forth a common effort to bridge the gap between vision and reality. That is accomplished by having a number of workgroups create and test out strategies that get vetted, codified, and supported through the alignment of resources and activities. Comm. Morrison Butler mentioned that the most significant work will occur in the work groups and that the board would slowly move away from policy creation and more towards governance.

III. Review and Approval of Agenda and Minutes

a. Comm. Morrison Butler discussed the format of the agenda as well as a consent agenda for additional items that could be added to the regular agenda. Mark moved to approve the presented agenda, Anna seconded, and the motion passed unanimously.
b. Comm. Morrison Butler motioned to put a consent agenda for minutes and committee reports. Jeri moved to approve and Ruth seconded. The motion passed unanimously with one abstention.

c. Attendees reviewed the previous meeting’s minutes. There were three corrections to the minutes that were requested. The motion passed unanimously.

IV. Confirmation of 2018 Board Executive Committee

Comm. Morrison Butler discussed the slate of the Executive Committee. She entertained the motion to approve nominations to the Executive Committee. Audrey moved to approve the Executive Committee Slate, Anna seconded the motion and the motion passed unanimously.

V. Chicago’s Dashboard to End Homelessness

a. Overview

Kim gave an overview of the dashboard, its purpose, and how the data within it can be applied to the CoC’s work. She walked through the different tabs and mentioned that EVHI helped inspire the effort towards data-informed decision making and staying informed on where the CoC is as a system. After she went through the basic indicators on the first page, attendees asked questions.

b. What’s Needed

Kim then asked attendees what more information they would like to know. These include looking at families and the number of units that are available; reasons for returns to homelessness and the housing intervention that worked or did not work; what causes people to fall into homelessness; race; and the connection between homelessness, incarceration and evictions.

VI. The Action Agenda

a. Progress Updates

Maura went through a presentation on the Progress Report for the Action Agenda. She noted the new vision for ending homelessness in Chicago entails a system that works efficiently, is well-resourced, has a Coordinated Entry system that navigates individuals to the right resources, and helps keep individuals from falling into homelessness. Maura noted the four key strategies of the Action Agenda. She explained the process of working with CSH to create the action agenda and getting the approval of the board and the CoC last year. She also explained the project management structure around 12 lines of work that gives flexibility to work groups to test and refine strategies and solutions. She cited an example of HMIS and CE collaborating to test a solution for Youth Transitional Housing providers that are facing issues with receiving matches.

b. Action Plans Overview/Questions
Maura then presented the action plans, which are used by both project managers and the board to track progress on current work. She noted specific updates from Coordinated Entry (Refinement Lab), Communications (new system for advertising work groups and action plans) and Youth (YHDP).

Maura stated that progress has been made, but there is a need to continue addressing new challenges, with increased responsibility from project managers to ensure diverse representation in work groups and direct the change management process. She noted that it is now time for committees to be action-oriented as well as incorporate data in decision-making.

VII. Other Updates

a. Youth Homeless Demonstration Project NOFA

Comm. Morrison Butler discussed the YHDP NOFA for new plans to address youth homelessness. A planning budget was included of $300,000 composed of public and private funding. The application was sent in yesterday and the board will be invited to participate in the planning process.

VIII. Public Comment Period

Jeri congratulated Maura, Dave Thomas, Elizabeth Perez, and Ceri Moy for their work on YHDP and all of the planning work that went into the application. She also enjoyed the dashboard conversation, as it identified areas for action.

Jackie congratulated the new board and was heartened by the presence of old and new members.

Fred asked if the public comment is for anyone to talk, or just guests. Comm. Morrison Butler clarified that it was for guests, but all attendees could speak during this meeting due to the lack of participants on the public comment sign-in sheet.

Art stated that New York City and Los Angeles have been developing new supportive housing and it would be important to learn from those cities how to build more of that kind of housing in Chicago.

Richard stated he was happy for everyone who participated in making this board a reality and was initially concerned about turnout, but was optimistic about the work that will be done and appreciated how Comm. Morrison Butler ran the meeting.

Dorthey stated she felt privileged to be at the board meeting and having Comm. Morrison Butler at the meeting.

Chris thanked Comm. Morrison Butler for making the room easier to get to and that it is good to make the rooms accessible and open for all who are interested in attending.

IX. Adjournment

Meeting Adjourned 11:25 AM
CoC 2018 Budget Narrative

Background

- Per the CoC Governance Charter, "Membership dues will fund work of the Collaborative Applicant for administrative support of the CoC, which may include but is not limited to staff support for committees, production of meeting materials, and costs of a CoC website."
- Over the past three years, the CoC has raised over $76,296 in dues and has spent only $8,523, resulting in a fund balance of $67,767. These expenses have been approved on an ad hoc basis rather than through a formal budget process.
- The CoC Finance Committee met in June to recommend a budget for 2018 so that the membership dues may be spent in accordance with the charter. The recommended budget is attached as Exhibit A.

Budget Highlights

- Revenues
  - Annual revenues are projected to be $30,000 based on current membership.

- All CoC Meeting expenses
  - The CoC holds two all CoC meetings each year. The expense per meeting is estimated to $6,000, which is based on the actual costs of the June, 2018 meeting. The total budget for two meetings is $12,000.

- Fiscal expenses
  - All Chicago has an agreement to provide fiscal agent services for no more than $1,000 per year. Additionally, the membership administration software license fees are $600 per year and the credit card fees are estimated to be $400 per year.

- CoC website expense
  - The budget amount of $1,000 is the estimated cost of the portion of the All Chicago website fees to be allocated to the CoC based on an analysis of relative page traffic.

- CoC Capacity Training
  - The board and its membership should receive annual training related to high performing practices for governance and other capacity related issues. All Chicago has incurred $6,000 in 2018 to date for such training, and the committee recommends an additional $4,000 for the balance of the year, for a total of $10,000.

- Action Agenda expenses
  - The committee recommends an allowance of $4,000 for subject matter expert expenses (stipends and cost reimbursement for the youth advisory board and the lived experience commission) as it pertains to their participation in activities directly related to the action agenda. In addition, it is recommended that an additional $1,000 will be allocated for supplies, printed materials and other action agenda support expenses.
• **Total Expenses**
  - Total expenses are estimated to be $30,000, which is equal to the projected revenues.

• **Fund Surplus**
  - The recommended budget does not address the remaining projected $38,875 fund surplus. The Finance Committee seeks additional membership input as to how much of these funds should be held in reserve and how much should be made available for additional operating expenses.
### Exhibit A
#### CoC 2018 Budget

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Annual Revenue</strong></td>
<td></td>
</tr>
<tr>
<td>2018 Dues</td>
<td>$23,000</td>
</tr>
<tr>
<td>2017 Prorated Dues</td>
<td>$7,000</td>
</tr>
<tr>
<td><strong>Total Annual Revenue</strong></td>
<td>$30,000</td>
</tr>
<tr>
<td><strong>Expenses</strong></td>
<td></td>
</tr>
<tr>
<td>All CoC Meetings</td>
<td></td>
</tr>
<tr>
<td>Spring CoC meeting</td>
<td>$6,000</td>
</tr>
<tr>
<td>Winter CoC meeting</td>
<td>$6,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$12,000</td>
</tr>
<tr>
<td>Fiscal Support</td>
<td></td>
</tr>
<tr>
<td>All Chicago Fiscal Agent fee</td>
<td>$1,000</td>
</tr>
<tr>
<td>Membership software</td>
<td>$600</td>
</tr>
<tr>
<td>Paypal fees</td>
<td>$400</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$2,000</td>
</tr>
<tr>
<td>CoC Website Fees</td>
<td>$1,000</td>
</tr>
<tr>
<td>CoC Capacity Training</td>
<td></td>
</tr>
<tr>
<td>Board training</td>
<td>$6,000</td>
</tr>
<tr>
<td>Other training</td>
<td>$4,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$10,000</td>
</tr>
<tr>
<td>Action Agenda Support</td>
<td></td>
</tr>
<tr>
<td>Subject matter expert (LEC/YAB) expenses</td>
<td>$4,000</td>
</tr>
<tr>
<td>Supplies and support expenses</td>
<td>$1,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$5,000</td>
</tr>
<tr>
<td><strong>Total Expenses</strong></td>
<td>$30,000</td>
</tr>
<tr>
<td><strong>Net Surplus, Current Year</strong></td>
<td>$</td>
</tr>
<tr>
<td>Prior Year Surplus</td>
<td>$38,875</td>
</tr>
<tr>
<td><strong>End of Year Surplus</strong></td>
<td>$38,875</td>
</tr>
</tbody>
</table>
Project Prioritization Workgroup – 2018

The Project Prioritization Workgroup (PPWG) will address potential funding for new Continuum of Care projects and develop recommendations for the 2018 Priority Listing (Ranking) Policy for the FY 2018 HUD CoC Collaborative Application NOFA. The PPWG’s responsibilities include:

- Developing the Letter of Interest and New Project Application processes;
- Reviewing and scoring Letters of Interest and New Project Applications;
- Presenting New Project recommendations to the CoC Board of Directors;
- Developing and recommending the 2018 Priority Listing (Ranking) policies to the CoC Board of Directors;
- Developing and recommending an involuntary reallocation policy for 2019

The PPWG is a combination of the former New Projects Workgroup and the HEARTH Funding Opportunities Workgroup (FOTG) based on recommendations from those groups in 2017. The aligning of those two groups’ work should streamline the work and processes, as well as, increase informed decision-making.

Project Prioritization Workgroup members:

- Jill Wohl – Legal Council for Health Justice/Service Provider
- Renita White – UCANN/Service Provider
- Alexandra Canales-Castillo – Center for Changing Lives/Service Provider
- Chris O’Hara - LEC/CoC Board Member alternate
- Sharon Cargile – LEC
- Fred Friedman – LEC/CoC Board Member
- Khen Nickelle – Community Member
- Lore Baker – IDHS/CoC Board Member
- Ruth Coffman – Urban Labs/CoC Board Member
- Jenny Hansen – United Way/Funder
- Rachel Reichlin - Michael Reese Health Trust/Funder
- Dave Thomas and Karen Kowal, All Chicago, PPWG leads

New Projects-Related Activities

- June 8 – LOI is released
- June 15 – LOIs are due
- June 19 – Notification to agencies; New Project Application is released
- July 2 – New Project Applications are due
- July 3 - 9 – PPWG reviews applications
- July 10 – PPWG selects applicants; notification to agencies
- July 13 – In-person Panel Presentations
- July 16 – Notification to agencies about recommendations to the CoC Board
- July 18 – Special CoC Board Meeting to consider New Project recommendations
- July 19 – Notification to agencies, if approved by the CoC Board

Priority Listing (Ranking) Activities

- July 30 – PPWG meeting to discuss ranking options
- August 6 – PPWG meeting to discuss ranking options
- August 15 – CoC Board Meeting to consider Ranking Policy recommendations
United States Interagency Council on Homelessness (USICH): Criteria and Benchmarks for Achieving the Goal of Ending Homelessness

**Ending Chronic Homelessness**

**Criteria**

1. The community has identified and provided outreach to all individuals experiencing or at risk for chronic homelessness, and prevents chronic homelessness whenever possible.
2. The community provides access to shelter or other temporary accommodations immediately to any person experiencing unsheltered chronic homelessness who wants it.
3. The community has implemented a community-wide Housing First orientation and response that also considers the preferences of the individuals being served.
4. The community assists individuals experiencing chronic homelessness to move swiftly into permanent supportive housing.
5. The community has resources, plans, and system capacity in place to prevent chronic homelessness from occurring and to ensure that individuals who experienced chronic homelessness do not fall into homelessness again or, if they do, are quickly reconnected to permanent housing.

**Benchmark**

All individuals known to be experiencing chronic homelessness (including Veterans) have obtained permanent housing with appropriate services (e.g., permanent supportive housing). Or, if not all, the number of individuals that continue to experience chronic homelessness does not exceed 0.1% of the total number of individuals reported in the most recent Point-in-time count, or 3 persons, whichever is greater.

**Ending Youth Homelessness**

**Criteria**

1. The community identifies all unaccompanied youth experiencing homelessness.
2. The community uses prevention and diversion strategies whenever possible, and otherwise provides immediate access to low-barrier crisis housing and services to any youth who needs and wants it.
3. The community uses coordinated entry processes to effectively link all youth experiencing homelessness to housing and services solutions that are tailored to their needs.
4. The community acts with urgency to swiftly assist youth to move into permanent or non-time-limited housing options who appropriate services and supports.
5. The community has resources, plans, and system capacity in place to continue to prevent and quickly end future experiences of homelessness among youth.

**Benchmarks**
A. There are few youth experiencing homelessness at any given time.
B. Youth experiencing homelessness are swiftly connected to safe and stable housing opportunities and to permanent housing options.

**Ending Family Homelessness**

**Criteria**
1. The community identifies all families experiencing homelessness.
2. The community uses prevention and diversion strategies whenever possible, and otherwise provides immediate access to low-barrier shelter, to any family experiencing homelessness who needs and wants it.
3. The community uses coordinated entry processes to effectively link families experiencing homelessness to housing and services solutions that are tailored to the needs of all family members.
4. The community assists families to move swiftly into permanent or non-time-limited housing options with appropriate services and supports.
5. The community has resources, plans, and system capacity in place to continue to prevent and quickly end future experiences of homelessness among families.

**Benchmarks**
A. There are few families experiencing homelessness at any given time.
B. Families experiencing homelessness are swiftly connected to permanent or non-time-limited housing options.

**Ending Veteran Homelessness**

**Criteria**
1. The community has identified all Veterans experiencing homelessness.
2. The community provides shelter immediately to any Veteran experiencing unsheltered homelessness who wants it.
3. The community provides service-intensive transitional housing only in limited instances.
4. The community has capacity to assist Veterans to swiftly move into permanent housing.
5. The community has resources, plans, partnerships, and system capacity in place should any Veteran become homeless or be at risk of homelessness in the future.

**Benchmarks**
A. Chronic and long-term homelessness among Veterans has been ended.
B. Veterans have quick access to permanent housing.
C. The community has sufficient permanent housing capacity.
D. The community is committed to Housing First and provides service-intensive transitional housing to Veterans experiencing homelessness only in limited instances.
Chicago CoC System Goals
(All goals for January – December 2018 unless otherwise indicated)

- All individuals and families resolve their homeless crisis in 90 days.
  - The amount of time from someone receiving a match to getting housing is 30 days for all populations.
- Reduce chronic homelessness by 25%.
  - All units for people experiencing chronic homelessness are filled through the Coordinated Entry System.
  - Create 100* new units of Permanent Supportive Housing for chronically homeless and most vulnerable in the next 18 months. (*Number may change as Pipeline Expansion Workgroup develops.)
  - Ensure all people experiencing chronic homelessness have an available unit.
- Reduce street homelessness by 25% by 2020.
- Reduce the number of youth experiencing homelessness by 25%.
  - Define youth homelessness and set appropriate benchmarks.
  - Create 80 new units of Rapid-Re-Housing for youth.
  - Create additional* youth diversion supports. (*Exact metric will be added as Youth Leadership Workgroup develops.)
  - Add 25 units of low threshold interim housing for youth.
- Reduce the number of families experiencing homelessness by 25%.
  - Create 100* new units of Rapid Re-Housing in the next 18 months. (*Number may change as Pipeline Expansion Work Group develops.)
- 25% of people will exit the homeless system with increased income due to employment.
  - Create at least one new employment navigation project.
  - Hold at least two cross-trainings between the homeless and workforce systems.
  - Establish a plan to share data between workforce systems and HMIS.
○ Complete a resource map of supported employment (as defined by the Supported Employment Workgroup) that includes: providers; current capacity; and all the capacity building services for providers.

• Chicago-based SSI/SSDI Outreach, Access, and Recovery (SOAR) applications in 2018 will increase by 10% in comparison to 2017.

  ○ At least 50 Chicago-based service providers will be trained in SOAR.

  ○ A proposal for obtaining funding to meet the system need for SOAR will be developed.
Action Agenda Six-Month Stakeholder Survey

The Action Agenda is a work plan and strategy to encourage the CoC, All Chicago and DFSS to become more responsive, collaborative and action-oriented in our work to end homelessness. At the December 2017 All CoC Meeting, CoC members approved a demonstration period to test out the Action Agenda work structure. Members also voted to hold a six-month check-in for stakeholders to review successes, challenges, and concerns so that mid-year course corrections could be implemented, as needed. The results of this survey will be used to inform this six-month check-in. Survey findings and plans for course corrections will be shared and discussed at the All CoC Meeting on June 13 at Malcolm X College and with the CoC Board of Directors.

Background

1. Name* (*Your name and organization will only be noted for administrative purposes and will not be shared with any outside party.)

2. Organization

| Number | Unique organizations | 35 |
| Number | Blank responses      | 5  |
| Number | LEC members          | 5  |

3. I am a:

<table>
<thead>
<tr>
<th>Row Labels</th>
<th>Number</th>
<th>Percentage of total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Service Provider</td>
<td>50</td>
<td>83%</td>
</tr>
<tr>
<td>Person of Lived Experience</td>
<td>6</td>
<td>10%</td>
</tr>
<tr>
<td>Other Community Stakeholder*</td>
<td>2</td>
<td>3%</td>
</tr>
<tr>
<td>Government Representative</td>
<td>1</td>
<td>2%</td>
</tr>
</tbody>
</table>

**Grand Total** 59 98%

*One person from a social service agency, and one board member/founder of a provider agency.

4. Were you at the December 2017 All CoC Meeting when the Action Agenda was passed by the CoC membership?

<table>
<thead>
<tr>
<th>No</th>
<th>Yes</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grand Total 23</td>
<td>36</td>
<td>59</td>
</tr>
</tbody>
</table>

Percentage of total 39% 61%

5. How familiar are you with the Action Agenda key strategies (link) and Lines of Work?

Very familiarSomewhat familiarNot familiar at all

<table>
<thead>
<tr>
<th>Row Labels</th>
<th>Not at all</th>
<th>Somewhat</th>
<th>Very</th>
<th>Grand Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grand Total</td>
<td>4</td>
<td>30</td>
<td>25</td>
<td>59</td>
</tr>
</tbody>
</table>

Percentage of Total 7% 51% 42%
a. Have you signed up for and are you receiving the Action Agenda email updates?

<table>
<thead>
<tr>
<th>Row Labels</th>
<th>No</th>
<th>Yes</th>
<th>Grand Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grand Total</td>
<td>4</td>
<td>55</td>
<td>59</td>
</tr>
<tr>
<td>Percentage of Total</td>
<td>7%</td>
<td>93%</td>
<td></td>
</tr>
</tbody>
</table>

1. If not, why?
Two people responded that they will now sign up for emails. One stated that they were getting emails from their supervisor.

b. Do you visit the Action Agenda webpage?

<table>
<thead>
<tr>
<th></th>
<th>No</th>
<th>Yes</th>
<th>Grand Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grand Total</td>
<td>19</td>
<td>40</td>
<td>59</td>
</tr>
<tr>
<td>Percentage of Total</td>
<td>32%</td>
<td>68%</td>
<td></td>
</tr>
</tbody>
</table>

1. If not, why?

<table>
<thead>
<tr>
<th>Theme</th>
<th>Number of respondents</th>
</tr>
</thead>
<tbody>
<tr>
<td>Unfamiliar with website</td>
<td>4</td>
</tr>
<tr>
<td>No or limited time</td>
<td>2</td>
</tr>
<tr>
<td>Use other sources for info</td>
<td>2</td>
</tr>
</tbody>
</table>


c. Do you visit the website calendar to stay abreast of workgroup meeting dates/times?

<table>
<thead>
<tr>
<th></th>
<th>No</th>
<th>Yes</th>
<th>Grand Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grand Total</td>
<td>27</td>
<td>32</td>
<td>59</td>
</tr>
<tr>
<td>Percentage of Total</td>
<td>46%</td>
<td>54%</td>
<td></td>
</tr>
</tbody>
</table>
1. If not, why? (text)

<table>
<thead>
<tr>
<th>Theme</th>
<th>Number of Respondents</th>
</tr>
</thead>
<tbody>
<tr>
<td>Use other sources/ means of keeping track</td>
<td>9</td>
</tr>
<tr>
<td>Unfamiliar w calendar</td>
<td>5</td>
</tr>
<tr>
<td>Unreliable/ Had difficulty</td>
<td>4</td>
</tr>
<tr>
<td>No or limited time</td>
<td>2</td>
</tr>
<tr>
<td>Other*</td>
<td>5</td>
</tr>
</tbody>
</table>

*Under "other", respondents stated that they are not part of a workgroup, or that they will begin looking at the calendar now.

**Action Agenda Strategy 1:** Organize – Create an infrastructure of working groups focused on actions that advance the goals of Plan 2.0 and include everyone's voice at the table.

6. **Infrastructure:** The CoC Action Agenda infrastructure is comprised of workgroups that develop and test system policies, project managers who facilitate workgroups and manage deliverables, lead project managers who provide support to project managers, and a CoC Board that aligns resources to achieve system goals and approves policies that come from workgroups.

   a. How familiar are you with the **12 Lines of Work?** (Likert Scale)

<table>
<thead>
<tr>
<th>Row Labels</th>
<th>Very</th>
<th>Somewhat</th>
<th>Not at all</th>
<th>Grand Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grand Total</td>
<td>18</td>
<td>34</td>
<td>7</td>
<td>59</td>
</tr>
<tr>
<td>Percentage of Total</td>
<td>31%</td>
<td>58%</td>
<td>12%</td>
<td></td>
</tr>
</tbody>
</table>

   b. Have you participated in a CoC workgroup or committee since January 1?

<table>
<thead>
<tr>
<th>Row Labels</th>
<th>No</th>
<th>Yes</th>
<th>Grand Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grand Total</td>
<td>21</td>
<td>38</td>
<td>59</td>
</tr>
<tr>
<td>Percentage of Total</td>
<td>36%</td>
<td>64%</td>
<td></td>
</tr>
</tbody>
</table>

   i. If yes,
   1. Which one(s)

   - CASC
   - CES
   - CES Refinement Lab
   - Collaborative Applicant Committee
   - Coordinated Entry PSH
   - Data Quality Workgroup
   - Employment Task Force
   - Employment/Income - Workforce
   - Evaluation Tool Sub Committee
   - Homeless families committee
   - Housing First
   - HMIS committee
   - Membership Committee
   - Outreach
   - Pipeline
   - Point-in-Time
   - Project Prioritization
   - Program Monitoring Workgroup
   - PSH Provider Workgroup Committee
   - Service Providers Commission
   - SOAR
   - System Performance and Evaluation Committee (SPEC)
   - Youth
   - Youth Integration