

**Chicago CoC Collaborative Applicant Committee  
Minutes  
Wednesday August 3, 2016 2016  
10:00a – 12:00p  
Inner Voice 212 W. Van Buren, Suite 300**

**Note Taker:** Linda Thurmond (Key Stakeholder) (ESG) **Timekeeper:** Jackie Edens (SPC)

**Present:** David Esposito (SPC); Robert Cunningham (LEC), Dorothy Yancy (LEC); Larry Smith (LEC); Jackie Edens (SPC); Linda Thurmond (key stakeholder); Diana Salazar (ESG); Adam Rogers (At large); Peter Toepfer (SPC); Laron Taylor (SPC); Danny Gutman (Public Funder); Lisa Cohen (State – on the phone)

**Absent:** Fred Friedman (LEC); Stephanie Socall (Private Funder); Alisa Rodriguez (ESG)

**Alternates:**

**Guests:** Dave Thomas (All Chicago – on the phone); Consuella Brown (All Chicago)

AGENDA ITEM	Notes	Actions Steps
1. Welcome & Introductions	<ul style="list-style-type: none"> <li>- David is facilitating meeting today; Lisa Cohen and Dave Thomas participated via phone.</li> <li>- We went around the table and introduced ourselves</li> </ul>	N/A
2. Note-Taker assignment	<ul style="list-style-type: none"> <li>- Linda Thurmond (Key Stakeholder) volunteered to take notes for 8/3 meeting</li> </ul>	Linda will send notes to David/Lisa
3. Review & Approval of Agenda	<ul style="list-style-type: none"> <li>- All present members reviewed the agenda</li> <li>- Motion of agenda: Linda Thurmond (key stakeholder)</li> <li>- 2<sup>nd</sup> the agenda: Dorothy Yancy (LEC),</li> </ul>	N/A
4. Review & Approval of Minutes	<ul style="list-style-type: none"> <li>- All present members reviewed the minutes from our last meeting</li> <li>- Motion of minutes: Dorothy Yancy (LEC)</li> <li>- 2<sup>nd</sup> the minutes: Robert Cummingham (LEC)</li> </ul>	N/A
5. All Chicago	<ol style="list-style-type: none"> <li>1. 11 new program applications were received under the NOFA and 6 have been approved for inclusion in the upcoming HUD submission</li> <li>2. All Chicago was asked to submit the HUD Planning Grant application to the CAC for review and comments prior to submission to HUD. All Chicago will send out a working paper to facilitate a discussion of how this will work.</li> <li>3. A revised draft of the Planning Grant Work Plan was reviewed and minor adjustments were suggested.</li> <li>4. All Chicago is seeking input from the CAC regarding their performance as the CA.</li> <li>5. The 2<sup>nd</sup> Quarter Report was discussed in detail. Suggestions were made about continued modifications to content</li> </ol>	N/A
6. RFP	<ol style="list-style-type: none"> <li>1. COC Board approved recommendations regarding the timing of the release of the RFP and the process to select the CA including the</li> </ol>	

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	<p>announcement of the CA in early 2017 with the new 3-year contract term commencing January 2018.</p> <p>2. RFP Working Group to meet again to prepare RFP for release in mid September, after the submission of the NOFA to HUD.</p> <p>3. Need to draft language for the MOU to reflect the schedule suggested in Item #1 and the requirements of the existing CA to actively participate in the transition to a new CA, should that be the outcome of the RFP.</p>	
7. Add Ons		N/A
8. Announcements	N/A	N/A