

**Chicago CoC Collaborative Applicant Committee
Minutes
Wednesday November 2, 2016
10:00a – 11:30p
DHS, 401 S. Clinton, 2nd Floor**

Facilitator: Lisa Cohen (GOV) **Note Taker:** Linda Thurmond (Key Stakeholder) **Timekeeper:** David Esposito (SPC)

Present: Dorothy Yancy (LEC), Jackie Edens (SPC), David Esposito (SPC), Lisa Cohen (GOV), Linda Thurmond (Key Stakeholder), Laron Taylor (SPC), Peter Toepfer (SPC)

Absent: Robert Cunningham (LEC), Fred Friedman (LEC), Larry Smith (LEC) Alisa Rodriguez (ESG), Danny Gutman (Public Funder)

Phone: Adam Rogers (At Large); Stephanie Socall (Private Funder), Diana Salazar (ESG)

Guests: Consuella Brown (All Chicago)

| AGENDA ITEM | Notes | Actions Steps |
|---------------------------------|---|--|
| 1. Welcome & Introductions | <ul style="list-style-type: none"> - Lisa Cohen is facilitating meeting today - Adam Rogers, Stephanie Socall & Diana Salazar on the phone today | N/A |
| 2. Note-Taker assignment | <ul style="list-style-type: none"> - Linda Thurmond (Key Stakeholder) volunteered to take notes | 1. Linda will send notes to David/Lisa |
| 3. Review & Approval of Agenda | <ul style="list-style-type: none"> - All present members reviewed the agenda - Motion of agenda: Linda Thurmond (Key Stakeholder) - 2nd of Motion: Lisa Cohen (GOV) | N/A |
| 4. Review & Approval of Minutes | <ul style="list-style-type: none"> - All present members reviewed the minutes from our last meeting - Motion of minutes: Jackie Edens (SPC) - 2nd the minutes: Linda Thurmond (Key Stakeholder) | |
| 5. All Chicago | <ul style="list-style-type: none"> - Discussion of an error that resulted in lost grant/admin funds related to GIW - Discussion of issues related to the transfer of the LTRA to the recipients and issues with timing and HUD approval - Discussion regarding TA for recipients, specifically providers serving homeless youth and formerly incarcerated - Update on the NOFA submission for the Youth Project | |
| 6. MOU | <ul style="list-style-type: none"> - CAC members had a robust discussion regarding the MOU - Several members volunteered to form a subcommittee to work on the format, goals, etc. - Desire to see SMART goals – measurable outcomes in the MOU - Tie Performance to HUD high performing CoC standards | <ol style="list-style-type: none"> 1. Sub Committee to work on revisions prior to next meeting 2. CAC members to provide input to subcommittee |

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| 7. Stakeholder Survey | <ul style="list-style-type: none"> - Survey needs to be out by year end - Lisa will collect questions generated by the CAC members to include in the survey via e-mail | 1. Members send survey questions to Lisa Cohen |
| 8Add On | <ul style="list-style-type: none"> - RFP due 12/12/2016 - Diana and Stephanie will work on a scoring tool to share at the next meeting - Davie requested the group consider nominations for 2017 Co-Chairs of the CAC committee | 1. Diana and Stephanie will prepare enhanced scoring tool |
| 9. Announcements | N/A | N/A |
| | | |

Meeting Adjourned Motion: Jackie Edens(SPC) 2nd: Dorothy Yancy (LEC),

Minutes Approved 12/07/2016